

**CONTRACTS ADMINISTRATION MANAGEMENT SYSTEM.**

Site Instruction Form

DEVELOPING
RELATIONSHIPS
BUILDING
SUCCESS

PROJECT : Test-Project



0259



test-42

Site Instruction: This instruction is not a variation to the Subcontract. Should, however, the execution of the instruction result in additional costs which, in the opinion of the Trade Contractor would justify an application for a variation, then the Trade Contractor must submit such a claim within three (3) days of receipt of this instruction. Failure to do so will signify acceptance of this instruction without cost.

To



Commercial and Industrial Property

Date



20-11-2017

Phone No.



1234565432

Email



p@gmail.com

Attention



Joe Blow (pkoppen@ciproperty.com.au)

Instruction

Instructions to be detailed with reference to attachments as necessary

Test-42

Requested Completion Date



21-11-2017

Issued By



Pieter Koppen

SI



sa k (narendra.k@aviktechnosoft.com)



image1



PDF



second



doc.

No SIM

Inspection & Test Plan Form

4:44 pm

31%

< Back

Move Project Name up here

Title : Bulk Earthworks (Cut to Fill)	LOCATION (GRID REFERENCE)
Completed by: Pieter Koppen	Date : 2017-05-16
Project Name	
ESITE No. Job Name & Title : Auto Upload Job Name	Trade Contractors Name: Business Register Drop Down Box select from Business Register
Key Controls: H - Hold, W - Witness, S - Surveillance,	Attach Reports, Certificates, NCR's and QA Documents to ITP.

SPECIAL INFORMATION/ COMMENTS:

• Fill to be placed in MAXIMUM 300mm loose layers

• Compacted to 100% standard and within 2% of OMC

• Earthworks shall be conducted under Level 1 Supervision

• Note requirements for AUTOMATED ZONE in drawing C30

Needs to be Editable

2.1 Design Compliance

Checklist only on SAT's Checklist

Item No.

2.1.1

Activity

Received Construction Drawings

Reference Documents

Construction Drawings

CO13261.00-C10, C20, C25, C30, C31, C32, C35, C46

Acceptance Criteria

Issue for Construction Drawings

Key

H

Person

PM

Remarks/Records

Upload Button here on every Acceptance Criteria



Except a few items i will let you know which ones

image1

Carrier
9:38 AM
100%
Project No. : 123-456

CHECKLIST

ACTION REQUIRED 2

No	TASK /  COMMENTS	YES/NO/NA
1	<p>Are all new employees site inducted (Hard hat stickers displayed on hard hats)</p> <p> 12 Workers Inducted. Helmet Sticker Handed Out At Induction Time</p> <p>Target Date: 2017-10-12 Actual Date: 2017-10-12</p>	 
2	<p>Has the preliminary risk assessment been updated and signed off by CIP and subcontractor?</p> <p> Updated 12/07/2017 Contractor Signs at induction Time</p>	
3	<p>Safe work method statement: Reviewed</p> <p> Shepcon</p>	
4	<p>Safe work method statement: Monitored</p> <p> SWMS are monitored by all CIP staff and SWMS verification are signed off on a daily bases</p>	
5	<p>Personal Protective Equipment: issued and worn as per SWMS: gloves, eye, face and hearing protection etc.</p> <p> Monitored During Site Walk - Site & Task dependant</p>	
6	<p>The Evacuation Test Register has been completed and is current (SSMP-026).</p>	

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