

**CONTRACTS ADMINISTRATION MANAGEMENT SYSTEM.**

Site Instruction Form

DEVELOPING  
RELATIONSHIPS  
BUILDING  
SUCCESS

PROJECT : Test-Project



0241



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Site Instruction: This instruction is not a variation to the Subcontract. Should, however, the execution of the instruction result in additional costs which, in the opinion of the Trade Contractor would justify an application for a variation, then the Trade Contractor must submit such a claim within three (3) days of receipt of this instruction. Failure to do so will signify acceptance of this instruction without cost.

To



Test Subbie

Date



2017-11-15

Phone No.



0447749202

Email



pkoppen@ciproperty.com.au

Attention



C Testi ( pkoppen@ciproperty.com.au)

Instruction

Instructions to be detailed with reference to attachments as necessary

Svhjwhkwjhevkjjhvwkfjhlhgigfekvjhkh

**2.7: Cleaning Up** When on site, the Subcontractor must clean up and remove all rubbish from the site daily or, if so directed by the Contractor to designated areas on the site. Upon completion of the Subcontract Works, the Subcontractor must leave the site in a clean and tidy condition. If the Subcontractor fails within 24 hours from the receipt of a written direction by the Contractor to clean up or remove rubbish, the Contractor may (without being obliged to do so)

arrange for the cleaning up, or, removal of the rubbish at the Subcontractors expense and the cost of doing so is a debt due and owing to the Contractor. The Contractor will advise the Subcontractor of any costs incurred under this clause.

Requested Completion Date



2017-11-16

Issued By



Pieter Koppen

SI



Pieter Koppen (pkoppen@ciproperty.com.au)



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No SIM

4:27 pm

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Project No. : 123-456

OCCUPATIONAL HEALTH AND SAFETY

EVACUATION TEST REGISTER

LOCATION

No	LOCATION / COMMENTS
1	Hgihgihgiyg Gigcghicgcjihhvvg
2	Enntrnrhnr Efgehnrtthn
3	Fog h hj Ethnrgnrgn

CIP

DEVELOPING  
RELATIONSHIPS  
BUILDING  
SUCCESS

Location

Evacuation Procedure displayed in all sheds?

☒ YES
 ☒ NO
 ☐ N/A

Date of Last Inspection:

2017-11-14

Did the alarm work?

☒ YES
 ☐ NO

Inspected By:

Pieter Koppes

Date of Next Inspection

2017-11-14

Action Required

Resp Person

Target Date

2017-11-14

DEVELOPING  
RELATIONSHIPS  
BUILDING  
SUCCESS

CIP

Doc. Code: C - Q - MG - 001

Issue Date : 31 Jan 2017

Issue No: 5

DEVELOPING  
RELATIONSHIPS  
BUILDING  
SUCCESS

CIP

Doc. Code: C - Q - MG - 001

Issue Date : 31 Jan 2017

Issue No: 5

Date: 17th Nov 2017