

AVISHIKTA PHASE – 1 LIG (TYPE – A) APARTMENT RESIDENTS' WELFARE ASSOCIATION

369/1, PURBACHAL KALITALA ROAD, KOLKATA – 700078

Application for Permission / Notification of Contractor or Labour Engagement by Flat Owner

Flat No: _____ **Name of the owner:** _____

Contact No: _____

Requested Work Duration: From _____ To _____

Brief Description of Work:

Name and address of the Contractor: _____

Details of Engaged Labourers:

S#	Name	Address	Age	Signature

Acknowledgment and Undertaking:

I, the undersigned, hereby acknowledge and undertake the following:

- 1) Agree to fully comply with all rules, regulations, and instructions as set forth by the Association.
- 2) Overnight stay of any labour or contractor is strictly prohibited. In exceptional cases, prior police verification and submission of the acknowledgment copy to the Association is mandatory.
- 3) I will ensure that no work is executed before **8:00 AM** or **after 6:00 PM**. Any work involving noise will be strictly prohibited between **1:00 PM** and **4:00 PM** to prevent disturbance during rest hours.
- 4) I ensure that all work proceeds without causing any inconvenience to neighbouring residents.
- 5) I will comply with all Kolkata Municipal Corporation (KMC) rules and regulations.
- 6) No work will compromise the structure or stability of the building.
- 7) All debris or unserviceable materials will be removed from the premises **within 2 days** of production.
- 8) Excess materials will not be dumped in common areas (floor, lobby, or staircases).
- 9) Contractors and labourers engaged for the work will maintain **appropriate and respectful behaviour**.
- 10) No work will extend beyond the approved timeframe unless written notice is provided to the Association.

Date: _____ **Signature of the flat owner:** _____

N.B. Application must be submitted at least **7 (seven)** days prior to commencement of the requested work.

FOR OFFICE USE ONLY:

Date:

Thank you for the notification; it has been acknowledged.

Signature of the Secretary / Authorized Signatory