

**AVISHIKTA PHASE – 1 LIG (TYPE – A) APARTMENT RESIDENTS' WELFARE ASSOCIATION**

**369/1, PURBACHAL KALITALA ROAD, KOLKATA – 700078**

**Application for Approval/Intimation of Contractor or Labour Engagement**

**Flat No:** \_\_\_\_\_ **Name of the owner:** \_\_\_\_\_

**Contact No (1):** \_\_\_\_\_ **Alternate No. (if any)** \_\_\_\_\_

**Proposed Work Duration:** From \_\_\_\_\_ To \_\_\_\_\_

**Brief Description of Work:**

**Name and address of the Contractor:** \_\_\_\_\_

**Details of Engaged Labourers:**

S#	Name	Address	Age	Signature

**Acknowledgment and Undertaking:**

**N.B.** Application must be submitted at least **7 (seven)** days prior to commencement of the requested work.

**The undersigned hereby acknowledges and undertakes the following:**

- 1) Full compliance with all rules, regulations, and instructions as set forth by the Association.
- 2) Structural integrity, stability, and safety of the building will not be compromised under any circumstances.
- 3) Overnight stay of any labour or contractor is strictly prohibited. In exceptional cases, prior police verification is required, and the acknowledgment copy must be submitted to the Association.
- 4) No work shall be executed before **8:00 AM** or **after 6:00 PM**. Any work involving noise is strictly prohibited between **1:00 PM** and **4:00 PM** to prevent disturbance during rest hours.
- 5) All work shall proceed without causing any inconvenience to neighbouring residents.
- 6) Compliance with all Kolkata Municipal Corporation (KMC) rules and regulations.
- 7) All debris and unserviceable materials shall be removed within **three (3)** days of production.
- 8) Excess materials shall not be dumped in common areas (floors, lobbies, or staircases).
- 9) Contractors and labourers shall maintain respectful behaviour at all times.
- 10) Work shall not exceed the approved timeframe without prior written notice to the Association.

**Date:** \_\_\_\_\_ **Signature of the flat owner:** \_\_\_\_\_

**FOR OFFICE USE ONLY:**

**Date:**

Thank you for the notification; it has been acknowledged.

**Signature of the Secretary / Authorized Signatory**