




# Minutes of the Apex Body Meeting

 Date: September 7, 2025 |  Time: 11:00 AM |  Venue: Community Hall

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## Unanimously Approved Key Decisions & Action Items:

1. **Main and Back Gate Repairing & Painting:**
  - a. Work, including necessary civil work, to be completed by **November 30, 2025**.
  - b. The vendor who submitted the quotation will be requested to undertake the civil work as well.
  - c. If the vendor declines, a separate contractor will be assigned.
  - d. **Action Item:** *To be coordinated by Niloy.*
2. **Pro-rata Distribution of Common Collections:**
  - a. Collections from all common sources will be distributed among the three associations (Type – A, Type – B, and HIG) on a **pro-rata basis at the earliest**.
  - b. **Action Item:** *Niloy to coordinate with office executives of all three associations.*
3. **Repairing & Colouring of Fire Pump Room:**
  - a. Work to commence **after Puja**.
  - b. Quotations from **Shankar Naskar** and **Surendra Kumar** have been received which will be validated by technical experts before final selection.
  - c. **Action Item:** *Siddhartha Roy and Abhijit Das to validate quotations.*
4. **Clearing of Bushes & Garbage from STP Area (Greenwood Nook):**
  - a. A formal letter to be issued requesting clearance of the area. **Local councillor to be CC'd** in the communication.
  - b. **Action Item:** *Niloy to draft the letter and get it approved by the Apex Body.*
5. **Fire License Procurement:** To be treated as a **top priority**.
  - a. **Action Item:** *Abhijit Das is requested to coordinate with the Fire Guard executive to ensure completion of the prerequisite work. Once completed, Chiranjib Roy Chowdhury will be informed to validate the work before proceeding with the online application for renewal of the Fire License.*
6. **Possession of Shops by Avishikta – I:**
  - a. It was **unanimously decided** to take possession of the shops developed by Bengal Peerless.
  - b. An **internal corridor** will be created to access the shop area.
7. **Proposed Extension of Type – A:**
  - a. Legal aspects of the proposed extension were discussed.
  - b. **Action Item:** *Niloy to consult with the concerned legal advisor.*
8. **Community Hall Glass Repair:**
  - a. The cost for fixing new glass panes has been **approved** and is to be paid to the contractor.
  - b. **Action Item:** *Niloy to follow up and ensure payment is processed.*
9. **Revised Water Charge for Community Hall:**
  - a. The revised water charge of ₹500.00 will be applicable effective **November 1, 2025**, and is to be paid to the **Avishikta – I Type B Association** on a per-event basis.
10. **Repair & Colouring of Statues:**
  - a. The proposal to repair and repaint all discoloured statues has been **unanimously approved**.
11. **Digital Partner Transition – MyGate Introduction:**
  - a. **MyGate** will be onboarded as the new digital management partner.
  - b. A formal **notice will be issued to NoBrokerHood** to discontinue services.
  - c. **Action Item:** *Subhadeep to prepare and issue the notice.*
12. **Second Gate Operational Plan:**
  - a. It was decided to make the **second gate operational intermittently**, based on need and feasibility.
13. **Termite Infestation in Community Hall:**
  - a. It was noted that several sections of the community hall are **heavily infested with termites**, necessitating urgent treatment to prevent further structural damage and to ensure safety. A termite treatment is urgently required to prevent further damage and ensure the safety and usability of the facility.

## Received Quotations:

**EUREKA PEST CONTROL**

Ref. No. EPC-31/KOL/TC/2025-26  
 Date 23-06-2025

**H.O.**  
 Panchabati, P.O. Natagarh  
 Dist. North 24 Parganas  
 Phone : 033 2595 6243  
 Mobile : 9830246636  
 9830999655

**CONTACT OFF:**  
 64, B.B. Ganguly Street  
 (2nd Floor), Kolkata - 700 012  
 Website : www.eurkeapestcontrol.com  
 E-mail : sudiptatalkar84@gmail.com  
 ep.control@yahoo.co.in

**INDUSTRIAL, COMESTIC PEST CONTROL, SOIL TREATMENT**

**QUOTATION**

To Abhisikta-I, Community Centre  
 Your Enquiry No. VERBAL  
 Dated: 26.06.2025  
 Subject: Post constructional Anti-termite measures at community Centre

Particulars	Quantity	Rate	Amount
1. Post Constructional Anti-termite measures at community centre	117sqm	Rs 48/- per Sqm.	Rs 5733.00
2. Post Constructional Anti-termite External Perimeter of building	25 Mitre	@ 105/- per Mitre.	Rs 2625.00
Treatment area: At ground floor at the junction of floor 2 wall & construction joint of stairs from 1st ground floor to top floor. Electric board, meter board existing board which is contact with floor & walls.			
<b>Total:</b>			<b>Rs 8358/-</b>
			G. ST @ 18/- extra.

**TERMS & CONDITIONS**

Period of Contract : Progress of civil work.  
 Payment : As per contract.  
 Working day & time : As per your advice.  
 Guarantee : At least five years.  
three

We are awaiting for an early call.  
 Thanking you,

For EUREKA PEST CONTROL

**NRPM**  
 NEW REMEDY PEST MANAGEMENT

**Quotation for Pest Control Service**

Date: 23/06/2025

Avishikta Phase-1  
 GC52+690, Rina Mandal Rd,  
 Eastern Metropolitan Bypass,  
 North Purbachal, Haliu,  
 Kolkata, West Bengal 700078.  
 Contact No-8583858571.

Dear Sir,

We thank you for the kind courtesy extended us to provide the proposal for Pest Management Service at your Organization.  
 NEW REMEDY PEST MANAGEMENT (NRPM) started its journey in the year 2008 and since then brings a higher level of professionalism in the field of pest management. Through its experienced and well-trained service group our organization has entered Pest Management is one of the emerging innovative commercial service solution providers has in the industry to provide complete pest management solutions to residential, commercial and industrial segment of end users who really expects the best solutions to their any pest problem. We are a fast-growing outfit with industry experienced pest management professionals. We have set standard for efficient service, effective product and application technique to deal with every possible pest problem. It's our people, product and service that create better results and we guarantee your satisfaction with those results.

**Operation Module:**

Site Name	Service	Area (Approx.1000sqft)	Total Amount (Rs.)
Avishikta Phase-1	TMS (Termite Post construction)	Community Hall & Staircase DPS + Spot Treatment	8000.00

**Note:**

- Expert technician work on this site
- Senior technician/ supervisor always monitoring the service
- Feedback collects for improvement of service (Monthly)
- Using ion grade chemical for this service

## Relocation of Electrical Poles Hindering Parking Access:

The issue of electrical poles obstructing smooth vehicle movement and parking (particularly affecting the in-out flow) was discussed. Members agreed on the need to explore relocation or appropriate modification.

**Conclusion:** The meeting concluded with all action items noted and delegated. Timely follow-up and execution are expected from the assigned members.