

AVISHIKTA PHASE – 1 LIG (TYPE – A) APARTMENT RESIDENTS' WELFARE ASSOCIATION

369/1, PURBACHAL KALITALA ROAD, KOLKATA – 700078

Request for Permission/Notification Regarding Contractor/Labourer Engagement by Flat Owner

Flat No: _____ **Name of the owner:** _____

Contact No: _____

Duration for which permission/intimation is being requested: From _____ to _____

Detail description of the work:

Name and address of the Contractor: _____

Particulars of Labourers (when applicable):

S#	Name	Address	Age	Signature

Acknowledgment and Undertaking:

- 1) I agree to fully comply with all rules, regulations, and instructions as set forth by the Association.
- 2) I will ensure that no work is executed before **8:00 AM** or **after 6:00 PM**. Any work involving noise will be strictly prohibited between **1:00 PM** and **4:00 PM** to prevent disturbance during rest hours.
- 3) I commit to ensuring that the ongoing work will not cause any inconvenience to the neighbours
- 4) I will comply with all KMC rules and regulations.
- 5) No work will compromise the structure or stability of the building.
- 6) To dispose debris / unserviceable materials, if any, outside the campus within 2 (days) of production.
- 7) Excess materials will not be dumped in common areas (floor, lobby, or staircase).
- 8) I will ensure contractors and labourers maintain good behaviour.
- 9) No work will extend beyond the approved timeframe unless written notice is provided to the Association.

Date: _____ **Signature of the flat owner:** _____

N.B. Application must be submitted at least **7 (seven)** days prior to commencement of work.

FOR OFFICE USE ONLY:

Thank you for the notification; it has been acknowledged.

Signature of the Secretary / Authorized EC