# Anita

## Data Analyst | Data Visualization

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📍 Mohali,India

## OBJECTIVE

Eager to apply my data analysis skills in a dynamic environment. Skilled in SQL, Python, and data visualization. Aspiring to contribute to data-driven decision-making processes and eager to develop further in data analytics.

## EXPERIENCE

### Sr.Associate

**ICICI Bank**

📅 2022 - 2024   📍 Mohali, India

- Ensured business loan files are complete with all necessary documents.
- Verified that loan documents adhered to eligibility criteria and complied with regulatory requirements.
- Conducted thorough background checks and reviewed credit histories of applicants to assess suitability for loans.
- Collaborated with Relationship Managers to expedite the timely completion of loan documentation.
- Provided feedback to Relationship Managers, improving document accuracy and reducing errors Facilitated the processing of completed loan files for further evaluation by Credit Managers.
- Assisted Credit Managers in the comprehensive assessment and evaluation of business loan applications.
- Maintained accurate records of all business loan applications and their status.
- Ensured data integrity and accuracy in MIS reports for management review.
- Generated and updated daily MIS reports on loan processing activities, ensuring transparency and accountability.

## PROJECTS

### Netflix

- Performed EDA on Netflix dataset to uncover viewing trends and content insights.
- Utilized Pandas for data cleaning and manipulation, Numpy for numerical analysis, and Matplotlib, Seaborn, and Plotly for creating visualizations and interactive dashboards.

## EDUCATION

### Bachelor of Business Administration

**Panjab University**

📅 2017 - 2020   📍 Chandigarh,India

## LANGUAGES

**Hindi**
Native
●●●●●

**English**
Advanced
●●●○○

**Punjabi**
Intermediate
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## SKILLS

SQL   Python   Data Visualization

Tableau   Business Intelligence

Data Analysis   Data Management

Power BI   Excel

## CERTIFICATION

**Advanced SQL for Data Analysis**

An in-depth course on SQL provided by Coursera, focusing on complex queries and data manipulation.

**Tableau 10 A-Z: Hands-On Tableau Training**

Comprehensive Tableau training by Udemy, covering data visualization, dashboard creation, and data analysis.

## PASSIONS

✔ **Data-Driven Storytelling**

Passionate about transforming data into compelling stories that drive decision-making and strategy.

⭐ **Continuous Learning**

Committed to continually enhancing my data analysis skills through courses, workshops, and self-study.