CERTIFICATE OF ACHIEVEMENT
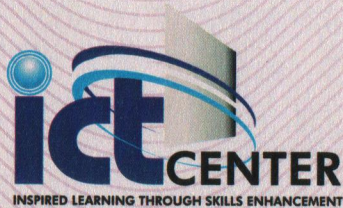
ict CENTER
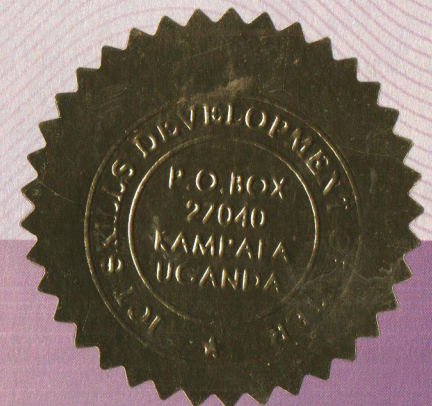INSPIRED LEARNING THROUGH SKILLS ENHANCEMENT

Training Solutions

This certificate accredits that

Simon Awan Mabur

has successfully completed

COMPUTER APPLICATIONS

an official skills development program by

ICT skills development centre.

Hassan Mpanga
Director, Skills development

P.O.BOX
27040
KAMPALA
UGANDA

15 February 2019

COMPUTER APPLICATIONS TRANSCRIPT

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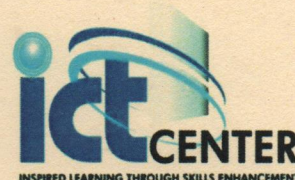
NAME: SIMON AWAN MABUR

TRAINEE ID : ISC001650

| Credential	Certificate	Date
Professional	Computer Applications	15th/February/2019

COURSE DESCRIPTION

- Introduction to Digital literacy
- Computing basics and evaluation
- Trends and emerging technologies
- Digital economy and skill values
- Office Productivity tools
- Document processing with MS-Word, Open-office
- Spread Sheets (MS-Excel and Open office)
- Presentation tools (PPT and Open-office)
- Publishing tools (MS- Publisher)
- Internet and Web Applications
- Browsing tools
- introduction to relational databases using ms access
- Online charting tools i.e. Skype, etc.
- E-commerce
- Smart phone productivity
- Introduction to Android & windows smart-phone concepts and usage
- Security basics

signed

MPANGA HASSAN
Director, skills development
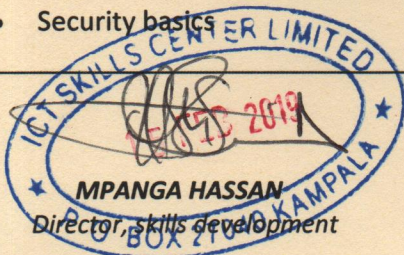
Date & Stamp

www.ictskillscentre.com