



# Orientation Handbook

## 2013-2014

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## 1. Welcome to the Masdar Institute of Science and Technology

The Orientation Handbook is your first encounter with Masdar Institute. Hence, we take this opportunity to welcome you and congratulate you on your acceptance. We hope that the time you spend at Masdar Institute as graduate students will make a major contribution to your professional and personal development.

You have been carefully selected from a quality pool of applicants with different backgrounds and expertise. The faculty and staff are very pleased that you accepted our offer to join Masdar Institute in working towards a solution to the challenge of promoting sustainable development by developing technologies for alternative sources of energy. This is a unique opportunity for all of us to join and expand global sustainability efforts. We hope that Masdar Institute will offer you a positive and rewarding life-changing experience.

As part of our new student intake, your role at the Institute will be broad. You are expected to participate intensely in research projects that are currently being developed by the Masdar Institute. Moreover, we encourage you to take the initiative in proposing new areas of research that may possibly expand the vision and mission of the Institute. In addition, we expect you to assume a leadership role in shaping the Institute's activities in the academic and student life spheres.

The financial package and services offered by the Masdar Institute are aimed at providing you with a comfortable student life experience, allowing you to focus your energy on substantive educational and research activities.

It is possible that during your stay at the Masdar Institute, you will be asked for your views and comments by a member of the press. We respectfully ask all students to direct such enquiries to the Communications Department to ensure that they are handled appropriately. Please refer all inquiries and press contacts to Mr. Bader Al Zarei, MI Communications Manager, at [balzare@masdar.ac.ae](mailto:balzare@masdar.ac.ae)

Below we present a summary of the main activities proposed for your orientation, which will take place throughout your first week with us. Included in your orientation packet are a faculty profile summary, Masdar Institute's bus schedule, and other useful information.

Do not hesitate to contact us on [sao@masdar.ac.ae](mailto:sao@masdar.ac.ae) if you have any queries.

We hope that your experience at Masdar Institute will be as rewarding as it is challenging.

Best regards,

Student Affairs Office

## **2. Orientation Events and Activities**

After you arrive at the Masdar Institute, you will receive a comprehensive introduction to the expectations faculty have of you regarding student life throughout your degree program, as well as your expected roles related to the region and the city of Abu Dhabi. Activities planned for the orientation period are designed to contribute to community-building with the student body, faculty, and staff.

During your first week, you will be given a cultural introduction and a brief overview of the faculty, staff, and different departments. You are encouraged to interact with faculty extensively to identify research projects and areas that best fit your background and academic interests.

*Please refer to the next page for the orientation schedule at a glance.*

### 3. Orientation Week at a Glance

	<b>Sunday 24-Aug-13</b>
<b>8:00 AM</b>	Registration and Distribution of Welcome Packs & Access Cards
<b>9:00 AM</b>	Welcome to MI - President and Provost
<b>9:15 AM</b>	Student Life Welcome - Dr. Behjat Al Yousuf / Arrival Documents
<b>10:00 AM</b>	<b>Int'l Students</b> - Info on visas, banking, mobile phone set-up
	<b>Emirati students</b> - internships and other opportunities
<b>11:00 AM</b>	IT Presentation
<b>12:00 PM</b>	SAO Lunch
<b>1:00 PM</b>	Facilities and Housing overview by Facilities and SAO
<b>2:00 PM</b>	Faculty Research Presentations 2:00 - 3:45 Chemical Engineering 3:45 - 6:00 Computing and Information Systems
	Laptop Distribution - 2:00-5:00
<b>6:00 PM</b>	

	<b>Monday 26-Aug-13</b>
<b>8:30 AM</b>	MI Overview - Dr. Marwan Khraisheh
<b>9:15 AM</b>	Video of Academic programs
<b>9:30 AM</b>	Graduate Education Intro - Dr. Yousuf Shatilla
<b>10:30 AM</b>	Library Intro - Dr. Abdulla Hefeiti
<b>11:30 AM</b>	Registrar Info - Mr. Alaa Hasan
	Free Time
<b>1:00 PM</b>	1:00 - 2:30 Electrical and Power Engineering
	2:30 - 4:15 Mechanical Engineering
	4:15 - 6:15 Engineering Systems & Management
<b>6:15 PM</b>	

	<b>Tuesday 27-Aug-13</b>
<b>Morning &amp; Afternoon</b>	Health Checks and Emirates ID for International students
<b>10:00 AM</b>	National students - General Education and MSc. - Dr. Irfan Saadat
	Free Time
<b>1:00-4:00 pm</b>	Placement Exams - (Math and Technical Courses)
<b>4:00-5:00 pm</b>	PhD/IDDP Overview - Dr. Sassi

	<b>Wednesday 28-Aug-13</b>
<b>8:00 AM</b>	Masdar overview - COO Masdar
<b>9:00 AM</b>	Sustainability Living - Dr. Sigouris Sgouridis
<b>10:00 AM</b>	Research at MI - Dr. Scott Kennedy
<b>11:00 AM</b>	IRENA Presentation
	SAO Lunch
<b>1:00 PM</b>	Student Affairs Office - Services, Events, Activities, Policies & Procedures
<b>2:00 PM</b>	Career Services, Internships, and Alumni
<b>3:00 PM</b>	Ambassadors Program
<b>3:15 PM</b>	Student Government Assoc. and Clubs
<b>4:00 PM</b>	News and returning students' roundtable
<b>7:00 PM</b>	Evening: Welcome and Recognition Dinner

	<b>Thursday 29-Aug-13</b>
<b>8:30-6:00 pm</b>	8:30 - 10:30 Engineering Systems & Management
	10:30 - 12:30 Materials Science Engineering
	12:30 - 3:30 Microsystems Engineering
	3:30 - 6:00 Water and Environmental Engineering

	<b>Saturday 31-Aug-13</b>
<b>10:00 AM</b>	Abu Dhabi Tour
<b>3:00 PM</b>	Cultural presentation by our UAE students

#### 4. Orientation Student Mentors

Mentor Name

Home Country

Program

Research Topic

- Abdurahim Abdulkadir
- Eritrean
- Chemical Engineering
- The development and characterization of high performance Amine-Mix Sorbent System for CCS applications
- Abeer Almaazmi
- UAE
- Engineering Systems and Management
- Energy strategy in the UAE
- Adesola Ajayi
- Nigerian
- Materials Science and Engineering
- Friction Stir Welding of Nickel based Superalloys for Aerospace Applications
- Adewale Giwa
- Nigerian
- Water and Environmental Engineering
- PV cooling with Humidification-Dehumidification Process
- Adeyemi Idowu Azeez
- Nigerian
- Mechanical Engineering
- High Fidelity Analysis of Gasification supported by experimental results
- Ahmed F. Elia
- Jordanian
- Microsystems Engineering
- Multi-phase clocking circuit design for a mm-wave receiver
- Akinleye Sowunmi
- Nigerian
- Chemical Engineering
- Biofuel Production from Municipal Solid Waste in Abu Dhabi
- Alberto Gomez
- Spanish
- Mechanical Engineering
- Hydrogen fuel cell

- Alisha Chandran
- Indian
- Water and Environmental Engineering
- Hydro-climate mapping of the UAE
- Bahrulla Abdulla
- China
- Engineering Systems and Management
- Application of decision theory to locate the light rail stations
- Christina Nikolopoulou
- Greek
- Engineering Systems and Management
- Marginal Abatement Cost Curve in Abu Dhabi and Environmental Policy
- Edgar Eugenio Samano Baca
- Mexico
- Engineering Systems and Management
- Transportation: Economic/Health/Sustainability Analysis
- Faisal Abdulla Al Marzooqi
- UAE
- Interdisciplinary Doctoral Degree Program
- Application of Graphene and Carbon Nanotubes in Water Desalination
- Faisal Al Kaabneh
- Jordan
- Engineering Systems and Management
- Logistics and operations research
- Fissehay Kaysay Girmay
- Ethiopian
- Computing and Information Science
- Software Engineering
- Humair Nadeem
- Pakistani
- Mechanical Engineering
- Trickle Bed Reactors (Fluid systems in Oil Refineries)
- Iman Ustadi
- Emirati
- Engineering Systems and Management
- Techno Economic Evaluation of Natural Gas Combined Cycle Power Plant with Carbon Capture plant
- Islam Hamadeh
- Jordanian
- Engineering Systems and Management
- Green Supply Chain Optimization



- Iyasu Eibedingil
- Eritrean
- Water and Environmental Engineering
  
- Latifa A. Yousef
- British (Palestinian/Irish)
- Water and Environmental Engineering
- Water Security in the UAE
  
- Lindsey Gilbert
- United States
- Engineering Systems and Management
- Temporary Structures
  
- Mebrahtom W. Beraki
- Eritrea
- Electrical Power Engineering
- Photovoltaics grid integration
  
- Mohammad I. Awad
- Jordanian
- Interdisciplinary Doctoral Degree Program
- CSP, control, mechatronics
  
- Mukesh Jha
- Nepali
- Computing and Information Science
- Auction Theory application for Smart Grid
  
- Nasir Alkawaleet
- Jordanian
- Engineering Systems and Management
- Optimization
  
- Olga Tsvetkova
- Russian
- Interdisciplinary Doctoral Degree Program (Supervisor in CIS)
- Main fields of study:
  - ❖ Multi agent systems
  - ❖ Design and analysis of algorithms
  - ❖ Optimization
  
- Omair Khan
- Pakistani
- Electrical Power Engineering
- eGaN DC-DC converters

- Omer A. Qureshi
- Pakistan
- Mechanical Engineering
- Modeling and Optimal Control of District Cooling Systems
- Owais Talaat Waheed
- Pakistani
- Microsystems Engineering
- Low power implementation of digital beam forming algorithms
- Sarath Samrat Paramatmuni
- Indian
- Electrical Power Engineering
- Current Sensorless MPPT techniques for Photovoltaic Power Systems
- Saud AlSaleh
- Kuwait
- Engineering Systems and Management
- Energy planning for complex system
- Siddharth Tampi
- Indian
- Mechanical Engineering
- Multi-graded Adhesives
- Sultan Al Kaabi
- Emirati
- Interdisciplinary Doctoral Degree Program
- Electrical Power Engineering (EPE) & Engineering Systems and Management (ESM) (M.Sc. Thesis): Distributed Generation Planning and Optimization for Active Distribution Networks
- Suud Ademnur Hasen
- Ethiopian
- Electrical Power Engineering
- Enhanced the Fault Ride Through Capability for Large Scale Wind Park with Shunt and Series Grid Interface Topologies
- Syed Shabbar Raza
- Pakistani
- Interdisciplinary Doctoral Degree Program
- Taryam Al Shamsi
- UAE
- Microsystems Engineering
- Wearable fabric circuitry

- Thilanka Sooriyaarachchi
  - Sri Lankan
  - Engineering Systems and Management
  - Job Creation and Capacity building in Renewable Energy Sector
- 
- Timothy Mulumba
  - Uganda
  - Engineering Systems and Management
  - Fault Detection and Diagnosis
- 
- Tolutola Oyetunde
  - Nigerian
  - Chemical Engineering
  - Modelling Microbial Electrochemical Technologies for an Energy Sustainable Water Infrastructure
- 
- Tzu Chun Lin
  - Taiwanese
  - Engineering Systems and Management
  - Energy Efficiency
- 
- Vikas Kumar
  - Indian
  - Microsystems Engineering
  - Impact Ionization Enhanced hit Solar Cells
- 
- William Naggaga Lubega
  - Ugandan
  - Engineering Systems and Management
  - Energy-Water nexus
- 
- Yanxiang Wang
  - Chinese
  - Engineering Systems and Management
  - Building a Computational General Equilibrium model of UAE to analyze the effects of the renewable energy policy

## **5. Housing Orientation**

On arriving at Masdar Institute housing, you will get a brief orientation on the facilities and the residence rules and guidelines. More details on housing are provided in the Student Life Guidebook and the Residence Rules and Guidelines and there will be several sessions during Orientation on housing issues.

## **6. Student Visa**

Once you arrive in the UAE, you will be on a temporary visa that is valid for one month only. The Student Affairs Office and the Human Resources Department of Masdar Institute will help you obtain a permanent residence visa. In some instances this can take up to four weeks. The Student Affairs Department and the Human Resources Department will prepare the necessary paperwork and file the application at the earliest opportunity after your arrival to expedite the process. You will be required to undergo the required medical tests (blood test and chest x-ray) to obtain your visa. The Human Resources Department and Student Affairs will arrange the medical tests when you arrive and will provide all fees required for the visa.

## **7. Health Services**

All students of the Masdar Institute are covered under a comprehensive healthcare plan provided by Daman Insurance Company. The Daman booklet with information on the Regional Plus Plan will be provided to all students. The booklet contains information on the benefits and contact details. For emergencies, students can go to the emergency clinics at any of the main hospitals (e.g. Sheikh Khalifa Medical City, Al Noor Hospital, New Medical Center, and Gulf Diagnostic Center). Abu Dhabi has a number of medical facilities that compare very favorably with their international peer group. Please visit Daman's website for more details on how to choose a medical practitioner and whom to call in a medical emergency. Some pharmacies sell medication without a prescription, and you may be tempted to start treating yourself without visiting the doctor. Self-treatment may lead to complications and can do more harm than good. Good medical advice is available so please use it. In addition to the various Government hospitals and clinics in Abu Dhabi there are a number of private clinics that are highly recommended. Most of these clinics have very good facilities and a number of specialist doctors on their staff (GPs, dermatologists, eye specialists and pediatricians). There are many dentists practicing in Abu Dhabi and the rates are fairly reasonable for routine work. A list of network providers is available on the Daman network. More information can be found at the following website: <http://www.damanhealth.ae/>

## **8. Banking**

In order to open a bank account in the UAE, students will need to provide their residency visas. Below is a list of potential banks. Most banks have a number of branches in each city. Contact the bank or visit their websites for details of the most convenient branches. Islamic banking is also available. Student Affairs will assist students in setting up their accounts.

Abu Dhabi Commercial Bank Tel: 02-672-0000  
[www.adcb.com](http://www.adcb.com)  
Al Salam Street

Citibank Tel: 02-674-2484  
[www.citibank.com/uae/](http://www.citibank.com/uae/)  
Al Salam Street

Commercial Bank of Dubai Tel: 02-626-8400  
[www.cbd.co.ae](http://www.cbd.co.ae)  
Corniche Road

Commercial Bank International Tel: 02-626-4400  
[www.cbuae.com](http://www.cbuae.com)  
Khalifa Street

Emirates NBD Tel: 600 54 6000  
[www.emiratesnbd.com](http://www.emiratesnbd.com)  
Electra Street

First Gulf Bank  
Tel: 02-644-4617  
[www.fgb.ae](http://www.fgb.ae)  
Al Salam Street

HSBC  
Tel: 02-633-2200  
[www.uae.hsbc.com](http://www.uae.hsbc.com)  
Airport Road

Mashreq Bank Tel: 02-612-7201  
[www.mashreqbank.com](http://www.mashreqbank.com)  
Khalifa Street

National Bank of Abu Dhabi Tel: 02-611-1111  
[www.nbad.com](http://www.nbad.com)  
Corner of Khalifa and  
Baniyas Streets

National Bank of Dubai Tel: 02-639-4555  
[www.nbd.com](http://www.nbd.com)  
Electra Street

Standard Chartered Bank Tel: 02-677-7400  
[www.standardchartered.com/ae](http://www.standardchartered.com/ae)  
Sheikh Hamdan Street

Union National Bank Tel: 02-641-2288  
[www.unb.com](http://www.unb.com)  
Hazza Bin Zayed Road

National Bank of Abu Dhabi: 02-557-0401  
[www.nbad.com](http://www.nbad.com)  
Masdar Institute Campus

## 9. Emirates ID

Instead of having multiple identity cards like a driving license, work permit, employee card, passport, e-card, etc., the UAE Federal Government created a single national identity card in April 2006, with built-in smart features including biometrics and advanced ID features that will eventually eliminate the need to carry multiple cards. At a later date, it can be used as a travel document within the GCC. Emirates Identity Authority (EIDA), a federal government organization, has already rolled out the first phase and second phase of the national identity card, as part of a comprehensive three year plan to provide National ID cards to three categories: UAE nationals, GCC citizens living in UAE and other UAE residents.

The electronic identity card is one of the most important e-Government objectives the United Arab Emirates is attempting to achieve in order to simplify the administrative procedures as well as ease and upgrade the governmental services in line with the government's expectations aiming at promoting customer service and governmental performance.

### 9.1 Getting your card

(1) Fill out the pre-registration form. Forms are available at the two registration centers in the capital – in ADNEC and behind the Carrefour on Airport Road – at the Emirates Post centers or online at [www.emiratesid.ae](http://www.emiratesid.ae). The locations of registration centers throughout all seven emirates are available on the website.

During your initial health checks, you will also have an opportunity to fill out the necessary forms to begin the process for Emirates ID application. Cost for this will be the responsibility of the student and will be 100 dirhams per year of residence plus a 70 dirhams application fee.

(2) Make an appointment: either through the online appointment system, or if unavailable, you must make an appointment in person at one of the two registration centers or one of the Emirates Post centers.

### 9.2 Arrive for your appointment with the following documents:

(1) Pre-registration form with 2D barcodes

(2) Original valid passport

(3) Original Family Book (UAE nationals), valid residence visa (UAE residents) or proof of residency (other GCC nationals)

(4) At your appointment, EIDA employees will take your photo and fingerprints. Children under the age of 15 do not need to appear in person. However, guardians must provide a complete pre-registration form, passport, residence verification and passport sized photo with a light blue background for each child. Traditional-wear based on applicant nationality is preferred, and colored contact lenses and henna are not allowed.

Cards should arrive by post within seven to ten days.

More information can be found on the following website: <http://www.emiratesid.ae/en/home.aspx>  
Staff from the SAO and Human Resources will assist you with the above process.

#### **10. Welcome Dinner and Recognition at Masdar Institute**

A welcome dinner for all students is planned during your first week on campus. At the dinner you will have an opportunity to celebrate with the continuing students as those with academic excellence and leadership positions receive special awards.

#### **11. IT Session and Laptop Distribution**

During the orientation, a representative from the IT Department shall explain to you its policies and procedures, and you will be provided with a laptop as well as an email account.

#### **12. Library and Resources**

Our Library Director will share information on the MI Knowledge Center which is open to students, faculty and staff. You will receive needed information on the library's electronic books, text books for various disciplines, and online journal databases, digital journals, newspapers, reports, articles, transactions, and proceedings.

#### **13. Presentation on Masdar City**

A representative from Masdar will speak on Masdar City's different arms and development plans, with a focus on Masdar Institute. This session will be followed by a Q & A session.

#### **14. Seminar on Sustainable Living**

A short seminar will be delivered on sustainable living. As sustainability is at the core of graduate education and research at the Masdar Institute, you are encouraged to practice sustainable living in every aspect of your life at the campus and in the residences. To this end, faculty and other specialists will discuss different life and technology choices that contribute to energy efficiency, and waste and pollution reduction. The session will be followed by a Q & A session, and will set the stage for ongoing conversations on the topic.

#### **15. IRENA**

Mandated by governments worldwide, IRENA's mission is to promote the widespread and increased adoption and sustainable use of all forms of renewable energy. IRENA's Member States pledge to advance renewables in their own national policies and programs, and to promote, both domestically and through international cooperation, the transition to a sustainable and secure energy supply.

IRENA aims to become the leading international center of excellence for renewable energy and a platform for exchange and development of renewable energy knowledge. Once achieved, IRENA will become the global voice for renewable energy. IRENA will facilitate access to all relevant renewable energy information, including technical data, economic data and renewable resource potential data. IRENA will share experiences on best practices and lessons learned regarding policy frameworks, capacity-building projects, available finance mechanisms and renewable energy related energy efficiency measures.

IRENA is headquartered in Abu Dhabi, and will be located in Masdar City.

## **16. Faculty Profiles**

All faculty names and information can be found on the Masdar Institute website on the following link:

<http://www.masdar.ac.ae/inc/5/faculty-list.php>

## **17. Masdar Institute Bus Schedule**

The Masdar Institute Student Bus Schedule is generated by the SGA in coordination with student needs. Any updates to the schedule are shared with all students via email and will also be posted at MI. Schedules will be posted on the SAO bulletin board, the villa boards, and sent via email.



18. A list of MSc Courses offered during Fall 2013 will be posted on SAO bulletin board and the MI Portal at <https://portal.masdar.ac.ae/Pages/Home.aspx> . The timetable is:

Room	Cap	Day	Time					
			830-945	10-1115	1130-1245	1315-1430	1445-1600	1615-1730
<u>CR 8</u>	25	Sun	FDN455	FDN473		FDN457	FDN453	
		Mon	FDN452	FDN475	CHE503	FDN471	CHE602	
		Wed	FDN455	FDN473		FDN457	FDN453	
		Thu	FDN452	FDN475	CHE503	FDN471	CHE602	
<u>CR 7</u>	30	Sun		FDN459	WEN502	WEN504	WEN610	
		Mon	WEN522	WEN501	WEN506	WEN511	FDN411-C	FDN413-C
		Wed		FDN459	WEN502	WEN504	WEN610	
		Thu	WEN522	WEN501	WEN506	WEN511	FDN411-C	FDN413-C
<u>CR 6</u>	34	Sun	FDN411-A	FDN413-A	FDN422	CHE502	CHE520	FDN-MATH III
		Mon	ESM501	ESM617	ESM615		ESM611	
		Wed	FDN411-A	FDN413-A	FDN422	CHE502	CHE520	FDN-MATH III
		Thu	ESM501	ESM617	ESM615		ESM611	
<u>CR 9</u>	45	Sun	MIC501	ESM504	ESM507	ESM510		UCC501
		Mon	FDN411-B	FDN413-B	FDN412		FDN-MATH III	UCC601
		Wed	MIC501	ESM504	ESM507	ESM510		UCC501
		Thu	FDN411-B	FDN413-B	FDN412			UCC601
<u>CR 1</u>	20	Sun		MSE507	MSE505	MSE640		
		Mon		MSE508	MSE512	MSE511		
		Wed		MSE507	MSE505	MSE640		
		Thu		MSE508	MSE512	MSE511		
<u>CR 2</u>	20	Sun		MIC613	MIC503	MIC630	MIC636	
		Mon		MIC502	MIC621	MIC634	MIC637	MIC640
		Wed		MIC613	MIC503	MIC630	MIC636	
		Thu		MIC502	MIC621	MIC634	MIC637	MIC640
<u>CR 3</u>	20	Sun		EPE505	EPE504	MIC610		
		Mon		EPE503	EPE506			
		Wed		EPE505	EPE504	MIC610		
		Thu		EPE503	EPE506			
<u>CR 4</u>	20	Sun		CIS501	CIS603	CIS512		
		Mon		CIS502	CIS611	CIS619		
		Wed		CIS501	CIS603	CIS512		
		Thu		CIS502	CIS611	CIS619		
<u>CR 5</u>	16	Sun		MEG501	MEG510	MEG5xx	MEG614	
		Mon		MEG506	MEG511	MEG602		
		Wed		MEG501	MEG510	MEG5xx	MEG614	
		Thu		MEG506	MEG511	MEG602		

## 19. Academic Calendar 2013 - 2014

### Academic Calendar Fall 2013 Semester

#### August 2013

Sun	Mon	Tue	Wed	Thur	Fri	Sat
25	26	27	28	29	30	31

New Students Orientation

#### September 2013

Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

First Day of Classes

End of Add & Drop Period

#### October 2013

Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Mount Arafat Day & Eid AlAdha \*

Last day to withdraw with "W" Grade

#### November 2013

Sun	Mon	Tue	Wed	Thur	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Islamic New Year \*

Make Up Day

Spring Pre-Registration

Spring Pre-Registration

#### December 2013

Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				








National Day

Make Up Day

Final Exams Week

Final Grades Submission Deadline

#### Key

	No classes
	Holiday
	Academic Deadline
	Exam
	Weekend
	Activity
	Pre-Registration

\* Islamic holiday exact dates are subject to moon sighting and may differ from date given

# Spring 2014 Semester

## January 2014

Sun	Mon	Tue	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

New Year

First Day of Classes

Prophet's Birthdate\* /End of Add & Drop Period

WFES (no Classes)

## February 2014

Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

Last day to withdraw with "W" Grade

## March 2014

Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### Key

- No classes
- Holiday
- Academic Deadline
- Exam
- Weekend
- Activity
- Pre-Registration

## April 2014

Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Summer & Fall Pre-Registration

Summer & Fall Pre-Registration

## May 2014

Sun	Mon	Tue	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Make Up Day/ Review Week

Final Exams Week

Final Grades Submission Deadline

Israa Mi'raj Night \*

\* Islamic holiday exact dates are subject to moon sighting and may differ from date given

## Summer 2014 Semester

### June 2014

Sun	Mon	Tue	Wed	Thur	Fri	Sat	
1	2	3	4	5	6	7	First Day of Classes /End of Add & Drop Period
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	Last day to withdraw with "W" Grade
29	30						








### July 2014

Sun	Mon	Tue	Wed	Thur	Fri	Sat	
		1	2	3	4	5	Final Exams Eid Al Fitr *
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31			

### August 2014

Sun	Mon	Tue	Wed	Thur	Fri	Sat	
					1	2	Final Grades Submission Deadline
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	

#### Key

	No classes
	Holiday
	Academic Deadline
	Exam
	Weekend
	Activity
	Pre-Registration

\* Islamic holiday exact dates are subject to moon sighting and may differ from date given

## 20. Public Holidays

October 14-17	Mount Arafat Day and Eid Al Adha *
November 4	Islamic New Year *
December 2	UAE National Day
January 1	New Year
January 14	Prophet's Birthday *
May 26	Israa Mi'raj Night *
July 28-30	Eid Al Fitr *

\*Islamic holiday exact dates are subject to  
moon sighting and may differ from date given



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<b>Reception at Institute : 02 810 9333-9222</b>			
<b>IT helpdesk : <a href="mailto:ictservicedesk@masdar.ac.ae">ictservicedesk@masdar.ac.ae</a></b>			
<b>Facilities helpdesk : <a href="mailto:LINChelpdesk@masdar.ac.ae">LINChelpdesk@masdar.ac.ae</a></b>			
<b>HR helpdesk: <a href="mailto:hr@masdar.ac.ae">hr@masdar.ac.ae</a></b>			

## 22. Life in Abu Dhabi

A day during orientation week will be reserved for becoming familiar with the city of Abu Dhabi. This will include a brief introduction to the main activities available to you in your free time, and a visit to the main tourist landmarks. Bus trips to points of interest will be organized for all students. You will also attend a session on UAE culture and a question and answer period regarding cultural expectations of life in the UAE.

Once you arrive at Abu Dhabi International Airport, you will be met by a “student mentor” who will be a member of the Orientation Committee. You will be guided onto buses to transport you to the Masdar Institute residences.

The student mentors will assist you in locating your room, and will also give you lots of useful information and tips on life at Masdar Institute. Remember - they have been through the same experience that you are about to undertake and will have some good tips to pass on to you. If you have any questions or problems do not hesitate to ask them; they will advise you if they are able or will direct you to the member of staff most able to help you.

The first days of your arrival will be a time for you to get used to your new accommodation and surroundings and to settle in ready to start your courses. You will probably feel very excited but tired too so make sure you get plenty of rest!

We trust that the information in this orientation booklet will help you to get a better understanding of the importance of the orientation week in preparing you for life at Masdar Institute. The members of the Student Affairs Office will look forward to welcoming you to campus and assisting you in the transition from your home to ours.