



Process Report

Date: 18/01/2023

Location: Fontys R10

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Aya Shikh Suliman – 4668839 Tutor:

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Table of Contents:

Work division:	3
Personal reflection:	4
Alaa Bolbol:	4
Erfan Alizada:	5
Aya Shikh Suliman:	6
Alexander Petrov:	Error! Bookmark not defined.
Reflection about applying Iterative:	7
Strengths:	7
Weaknesses:	7
Reflection about the differences between waterfall and iterative:	8

Work division:

The tasks that are in **green** color, were completed on time. The tasks that are in **red**, were not completed on time. And lastly, the tasks that are in black are still in the making.

To do's	Deadline	For	Time needed	Reason
write client meeting notes + Apply code feedback from client + update URS		Erfan		Didn't have time to make them because the schedule is taking more time than expected
make activity diagram + make process peer review document	11/24/2022 before 19.00	Aya		
make process peer review document		Alaa		
make process peer review document		Erfan		
make use cases + write agenda + send email + write project plan	2022-12-09	Aya		
make use cases		Alaa		
make use cases		Erfan		
implement contact forms on website and desktop + write agenda + send email with agenda + write meeting notes + edit use cases	2022-12-16	Aya	4 hours & 30 minutes	
implement comments on website + implement tickets on website and desktop + edit use cases		Alaa		Didn't have time cz of synthesis assignment
implement employee schedule		Erfan		Lost the code cz of git
Write agenda and send an email with it	2022-01-13	Aya	15 minutes	
Write the last version of the project plan		Alaa	30h	
Write the last version of the URS		Erfan	30h	
Documentation: make the latest version of the database design + write the notes until the last meeting		Erfan	4h	

Documentation: write the agenda's until the last meeting + send an email with the agenda until the last meeting + make the latest version of the UML diagram + update the working hours document until the last day		Aya	30 minutes	
Documentation: make the last presentation + of the process report		Alaa	2h	
Features: show employees asked vacation + show employees preference day choices + Manage the reports + add input validation + Make employee schedule automatic + split layers		Erfan	7h	
Features: manage the tickets from the desktop application + make attendance page + edit the design + add search feature for health situation page + make feeding timetable automatic + send a real email with the tickets email address.		Aya	8h	
Features: add employee assigned to the feeding time on feeding timetable + send an email with the answer of the contact form + make employee schedule page + make an option for employees to be able to ask days off in vacations + make an option for employees to give a workday preference + make the report feature		Alaa	7h	

Personal reflection:

Each one of us gave feedback on himself, on the group, and on other members.

Alaa Bolbol:

Name/team name: Alaa				
	Group 1	If you are doing something that is not working for you. Stop doing it.	If you are doing something that is working for you. Keep doing it.	If there is something, you think might work for you if you did it. Start doing it and see what happens.
....	Me (estimate on own performance)	Nothing to stop. Keep going	I should keep taking my group members feedback into account	I should start showing more work when it comes to the implementation of the web application where I can play big role.
	Team (feedback on team performance)	Stop wasting time on unnecessary topics. Don't give feedback when you are angry or not in a good mood.	Keep communicating and putting same and more effort in our project	We should start thinking as one group. Our team's work will be reflected on each one of us. Let's be one hand
	Aya	No comment...	Keep putting the same effort in the group work. It's appreciated	Start thinking bigger.
	Erfan	Stop worrying. You will get the best result of your hard work	Keep working hard. It's appreciated	Start letting things to go, you will buy your happiness and save your time

Erfan Alizada:

Name/team name: Erfan Alizada				
	Group 1	If you are doing something that is not working for you. Stop doing it.	If you are doing something that is working for you. Keep doing it.	If there is something, you think might work for you if you did it. Start doing it and see what happens.

....	Me (estimate on own performance)	Nothing to stop yet.	Hard work , coming up with ideas and being responsible	Start listening more
	Team (feedback on team performance)	Stop setting realistic deadlines	Keep being friendly, hard work, keep the positive energy.	Make better time management.
You	Aya	Stop stressing.	Keep having the positive motivation and hard work	Start just taking your own responsibility.
	Alaa	Stop putting your time for helping people and put it in your own work.	Keep working hard.	Start managing your time

Aya Shikh Suliman:

Name/team name: Aya				
	Group 4	If you are doing something that is not working for you. Stop doing it.	If you are doing something that is working for you. Keep doing it.	If there is something, you think might work for you if you did it. Start doing it and see what happens.

....	Me (estimate on own performance)	I have to stop stressing out too much! I also have to stop procrastinating	I have to keep planning a head.	I should start putting more effort.
	Team (feedback on team performance)	As a team, do not focus on minor technical things. Don't lose hope even it's not going good	We should keep communicating the way we did until	We should start following the plan more.
You	Erfan	Stop taking too much on your shoulder when it's not duty	He should keep working hard!	Nothing to improve
	Alaa	Nothing to improve	He should keep the positive energy.	Start focusing more on details in the project.

Reflection about applying Iterative:

As a group, this is what we think:

Strengths:

- An organized way of working. That helps to save more time and get better results.
- Too much of documentations reduce our efficiency of work.
- Being more accurate with what we want
- Not thinking too much about the future and worrying about it
- The strength is that u know what scenarios are successful and what to keep and what scenarios needs to be improved.

Weaknesses:

- High expectations in short period of time.
- The project plan, URS, etc. took us 5 weeks to finish. It is not logical to expect us to implement main things in the program in one week. In addition, test it and prepare a presentation.

- Every time the same work. It's better if we document for one time and then start programming. Because in real life that's what happens!
- Time is not enough to be able to document again and implement at the same time!
- The disadvantage is that it's a lot of documenting and that needs more attention and makes it also quite complicated. It also has a lot of risk for example not knowing the end of project because you can go on with as many iterations as it's needed.

Reflection about the differences between waterfall and iterative:

- It's almost the same thing. A matter of rewriting things again.
- They are almost the same process, but in each iteration, we have to do the same thing we did in the waterfall release which took us 6 weeks. If it was only one iteration where we had to do the same, then it would have been more logical. Because doing the same thing every 3 weeks is time-consuming and not needed.
- Both are not suitable when the requirements are changed. So, for both you will need a fixed requirement to get the best result out of them. Iterations are better and applicable for bigger projects while waterfall is better for smaller projects.