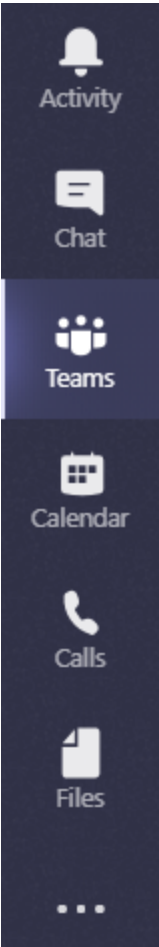
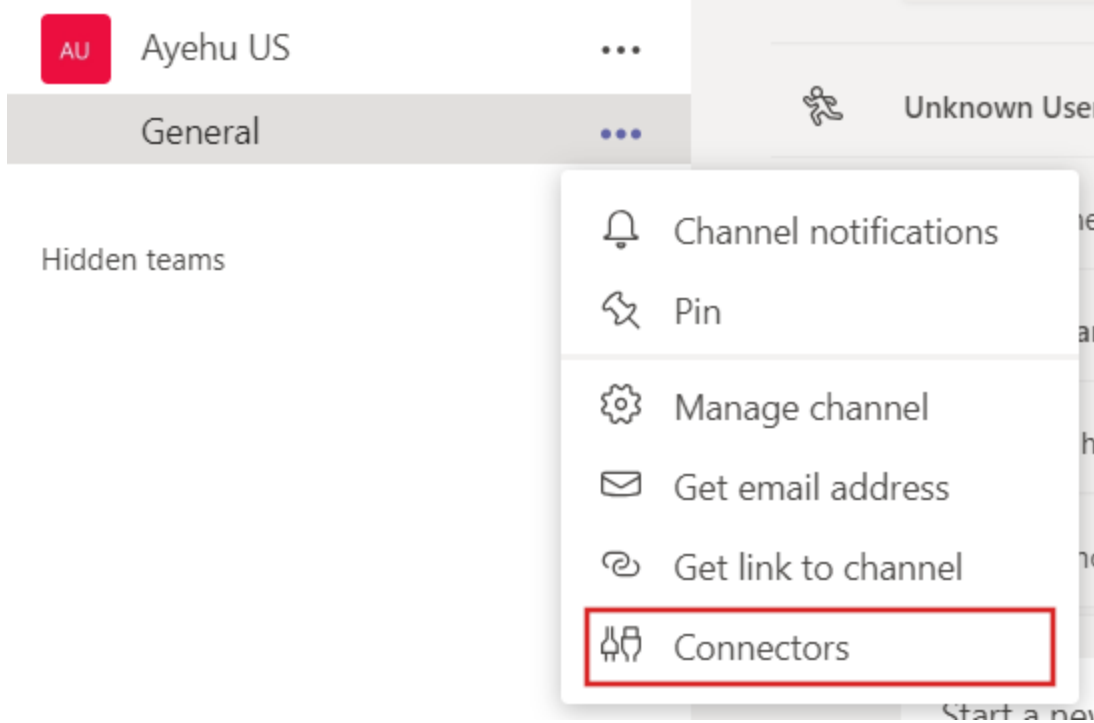


Microsoft Teams Configuration

Our first step is to configure the **Incoming Webhook** connector on the **Microsoft Teams** channel of your choice. To do this, navigate to the **Teams** view on your client.



From there, locate the channel you'd like to configure. Then, right-click on its name and on the menu that appears, click the **Connectors** entry.



On the window that appears, click the **Add** button to the right of the **Incoming Webhook** entry.

Connectors for "General" channel in "Ayehu US" team

Keep your group current with content and updates from other services.

Search

MANAGE

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Analytics

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Customer Support

Developer Tools

HR

Marketing

News & Social

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Sort by: Popularity

Connectors for your team

Forms
Easily create surveys, quizzes, and polls.

Configure

All connectors

Azure DevOps
Collaborate on and manage software projects online.

Add

RSS
Get RSS feeds for your group.

Add

Incoming Webhook
Send data from a service to your Office 365 group in real time.

Add


Jira Cloud
Gather, organize, and assign issues detected in your software.

Add

Twitter

Add

Then, click the **Add** button on the left side of the window that appears.



Incoming Webhook

Utilities, Microsoft

Add

About

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Send data from a service to your Office 365 group in real time.

The Incoming Webhook connector enables external services to notify you about activities that you want to track.



















Notifications

Get notifications from the app in a channel

Created by: [Microsoft Corp.](#)

Version 1.0

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Now, give your **Connector** a name and an optional icon. Then, click **Create**.



Incoming Webhook

[Send feedback](#)

The Incoming Webhook connector enables external services to notify you about activities that you want to track. To use this connector, you'll need to create certain settings on the other service, which needs to support a webhook that's compatible with the [Office 365 connector format](#).

Fields marked with * are mandatory

To set up an Incoming Webhook, provide a name and select Create. *

Customize the image to associate with the data from this Incoming Webhook.

Upload Image



Default Image

Create

Cancel

Note: If you're a software developer and want to learn more about sending data to Office 365 using Incoming Webhook, see [Get started with Office 365 Connector Cards](#).

After creating the new **Incoming Webhook Connector**, a URL will be generated. Copy the URL and save it somewhere safe. We will be using this in our workflow to send messages from **Ayehu NG** to your **Microsoft Teams** channel.

<https://outlook.office.com/webhook/b767...>



Cancel