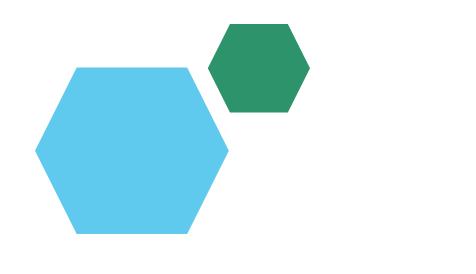
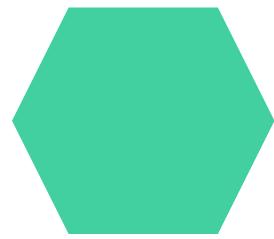
### loyee Data Analysis using Excel





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## PROJECT TITLE

# Employee Performance Analysis using Excel

# AGENDA

- 1. Problem Statement
- 2. Project Overview
- 3. End Users
- 4. Our Solution and Proposition
- 5. Dataset Description
- 6. Modelling Approach
- 7. Results and Discussion
- 8. Conclusion



#### PROBLEM STATEMENT

conduct an employee performance analysis using excel, the problem statement typically involves evaluating various metrics related to employee performance, such as productivity, attendance, sales, customer satisfaction, etc. the goal is to identify high-performing employees, recognize trends, and determine areas for improvement.

#### PROJECT OVERVIEW

to create a project overview in excel, you can structure the sheet to provide a high-level summary of key project elements. here's a simple guide to organizing the sheet:1.

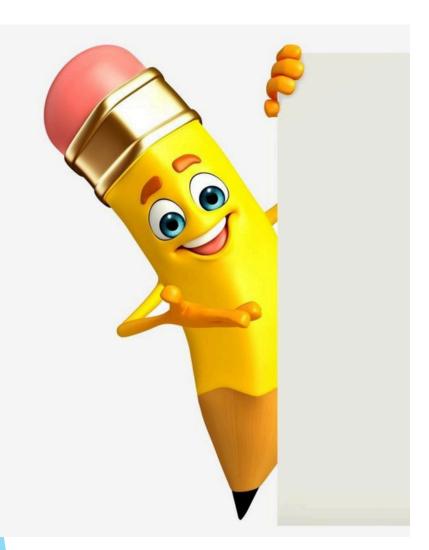
basic information sectionproject nameproject managerstart dateend dateproject sponsorteam members



#### WHO ARE THE END USERS?

excel, "end users" typically refers to the individuals who use the spreadsheets you create. their role is to interact with, analyze, and utilize the data and functionalities. you've built into the workbook. when designing spreadsheets end users, consider the following to ensure usability

#### OUR SOLUTION AND ITS VALUE PROPOSITION

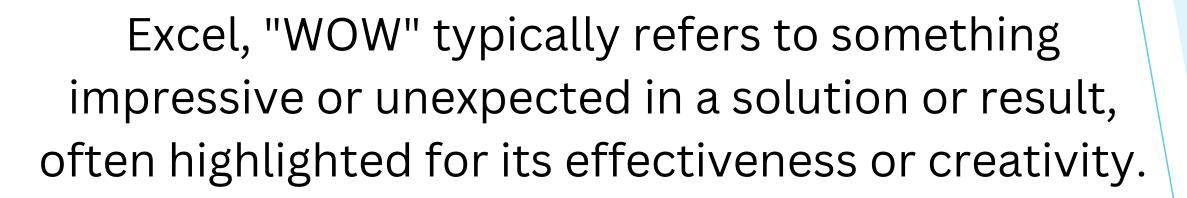


you need to present a solution or proposition in Excel, you might want to include these key elements:Objective Statement: Clearly define the problem or opportunity you're addressing. Proposed Solution: Outline your proposed solution, including steps, methods, or strategies. Benefits: List the benefits or advantages of your solution. Costs: Include any costs associated with the implementation of the solution. Timeline: Provide a timeline or schedule for implementing the solution. Metrics: Identify how you will measure the success of the solution.

# Dataset Description

creating a dataset description in excel involves detailing the structure, content, and characteristics of the data in your spreadsheet. here's a general approach to documenting a dataset:create a description sheet:add a new sheet to your excel workbook and name it something like "dataset description" or "data dictionary."outline key information:title: the name or title of the dataset.purpose: a brief description of why the dataset was created and its intended use.date created: when the dataset was created or last updated.source: where the data originated from (e.g., a specific system, survey, or external sou

#### THE "WOW" IN OUR SOLUTION

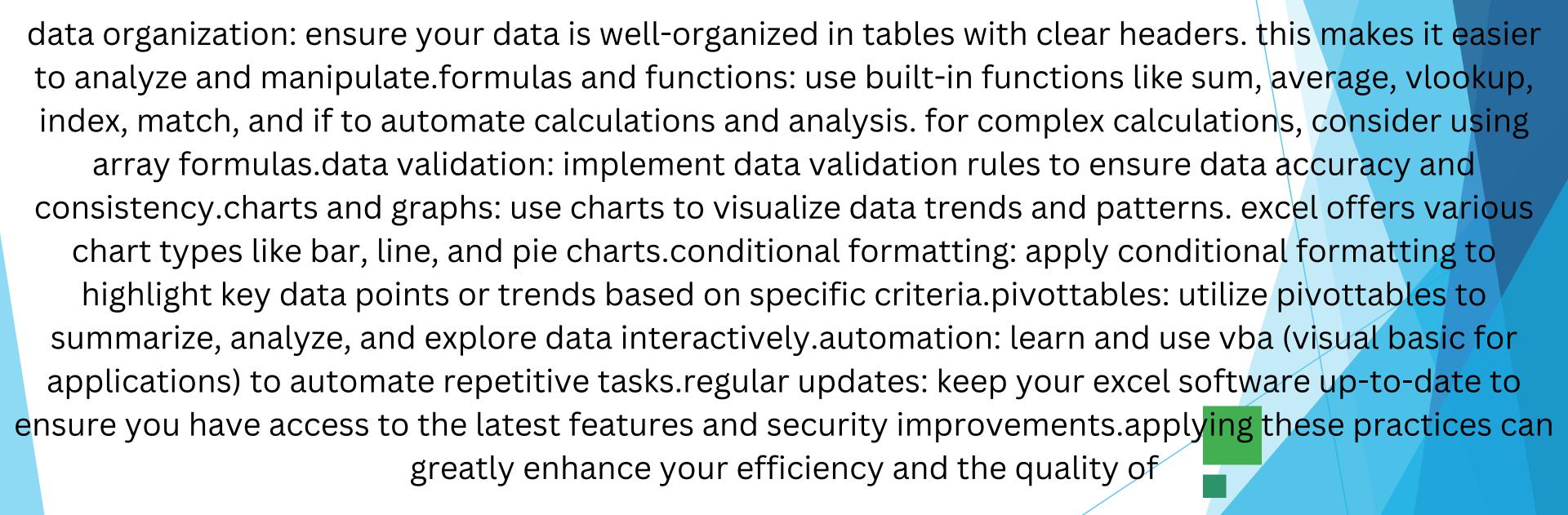




# MODELLING

modeling in excel typically involves creating a structured and organized representation of data or a scenario to perform analysis or make decisions. here's a basic approach to modeling in excel:define objectives: clearly outline what you want to achieve with your model. this might be financial forecasting, budgeting, data analysis, or another objective.data collection: gather the necessary data that will feed into your model. ensure that data is accurate and relevant.

# RESULT S



## conclusion

excel, a conclusion is often derived from analyzing data, using functions, or visualizing trends. to summarize data or draw a conclusion, you might use:formulas: functions like sum, average, count, and if help calculate key metrics.charts: visual representations (e.g., bar charts, line graphs) can highlight trends and patterns.pivot tables: summarize and analyze large datasets to identify significant insights.conditional formatting: helps in visualizing data trends and patterns directly within cells.