

## coursera

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## Hands-on Lab 5: Cleaning Data

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## Hands-on Lab 5: Cleaning Data

Estimated time needed: 45 minutes

In this lab, first you will learn how to deal with inaccurate data, how to remove empty rows, and how to remove duplicated data. Next, you will learn how to change the case of text, how to change date formatting, and how to trim whitespace from data. Finally, you will learn how to use the Flash Fill feature and functions in Excel to help clean data.



