# Assignment 3

Using a client program you are familiar with, send an email to a recipient and highlight the mandatory elements that must be provided in a messaging communication.



**My Lab Work**

Adetola Ridwat

My Lab Work

Dear Instructor,

This email is sent to demonstrate the mandatory elements required in a standard email message.

Mandatory elements present:
• From – identifies the sender
• To – identifies the recipient
• Subject – states the purpose of the message
• Date/Time – automatically generated by the email system
• Body – contains the main message

Thank you.

Sincerely,
Ayobami Odulaja
Cybersecurity Student, Willis College