



Request for Permanent Local Administrative Access

The following person needs permanent Administrative Access to their local PC:

Requester's Full Name: AYUB NADAF

User ID: AYNADAF

Business Unit/Area:

Phone #: +91-9036527945

PC Name(s):

Windows 2000 or XP:

Administrative Access Justification: (please be as detailed as possible)

For K2 Program specific to Guidewire Integration Developer Profiles Software

Your request must be approved by your Manager and UDS Management. If you have any questions or need to discuss this form, please contact the Helpdesk. Completed forms may be either interoffice mailed or scanned and emailed to Kemper Technical Support. KemperTechnicalSupport@Kemper.com

Conditions and Terms of Agreement

I understand that in addition to the regular scans performed by UDS, individuals granted administrative rights will have their computers periodically scanned for unauthorized software. Any violations of corporate security policy identified during these scans will result in the user's rights being removed, management being notified of the incident and an incident report being provided to the Corporate Security Officer. Disciplinary action may lead to termination of employment.

If there are issues with my machine resulting from self-installed applications or modifications, I understand that UDS FSG will not troubleshoot any problems with the PC for more than one hour. If the PC is not fully operational after one hour, UDS FSG will restore the PC to an Enterprise Standard image. I understand it is not the responsibility of UDS FSG to back up or restore any applications or personal data on the PC's local hard disk (C: drive). After the UDS FSG technician has successfully installed the standard image, the problem ticket will be considered completed and closed. I will be personally responsible for restoring any application and/or personal data, and for making any necessary configuration changes to the PC beyond the standard image requirements.

I am fully aware of corporate policy (See 100-10 Computer Use Policy) regarding the installation of software on company-owned equipment. I specifically agree not to install any freeware, shareware, or personally owned software or hardware without the prior approval of UDS FSG. I also agree that I will not alter the standard desktop image, including but not limited to: removing or disabling anti-virus software, attempting to bypass standard security controls, and creating local machine accounts. I understand UDS FSG will retain administrative access to my PC and agree not to alter or restrict administrative access in any way. I also understand my PC is subject to audits and may be audited at any time in order to ensure full compliance with these guidelines.

Requester's Signature

02-Mon-2018 - 02-July-2018

Date

Manager's Signature/Printed Name

Date