



INDIAN INSTITUTE  
OF INFORMATION  
TECHNOLOGY, KOTA

**भारतीय सूचना प्रौद्योगिकी संस्थान कोटा**  
**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY KOTA**  
2nd Floor, Prabha Bhawan, MNIT Jaipur, JLN Marg, Jaipur -302017  
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**Notice for Walk-in-interview**

Indian Institute of Information Technology Kota an Institute of national importance established under IIIT (PPP) Act 2017 intends to engage eligible persons for following posts purely on Contractual basis for a period of 1 year by selection through walk-in-interview

Sr. No	Name of the Post	No. of Posts	Educational Qualification	Monthly consolidate Remuneration
1	Office Manger (Establishment, Administration and Miscellaneous work)	01	Master's Degree from recognized University or Institute with excellent academic record. Knowledge of Computer application viz. MS Office	25,000 /-
2	Multi Task Office Assistant (Establishment Administration)	01	10+2 in any discipline with minimum typing speed of 35 w.pm. and proficiency in Computer Word Processing and Spread Sheet. Bachelor's Degree in case of direct recruitment.	20,000 /-
	Multi Task Office Assistant (Accounts and Finance)	01		
3	Junior Technical Manager (ECE-02, CSE-02 and Networking-01)	05	First class Bachelor's (Honors) Degree in Sciences in relevant subject or equivalent grade from a recognized University / Institute (Technical Assistant) <b>Or</b> First Class Diploma in Engineering in relevant field with excellent academic record (Technical Assistant/Junior Engineer) <b>Or</b> Post-graduate degree in science or B.E./B. Tech. in relevant field from a recognized University or Institute (Technical Assistant/Junior Engineer)	25,000 /-
4	Library Information Officer	01	Master's Degree in Library Science /Information Science /Documentation Science or an equivalent professional degree or Bachelor's Degree in Library Science /Information Science /Documentation Science or an equivalent professional degree with five years relevant experience.	25,000 /-

Age Limit: - Preferably below 35 years which may be relaxed based on the relevant experience.

Date of Interview - Saturday the 20<sup>th</sup> January, 2018

Time of Registration - 10:00 AM to 12:00 Noon

Venue - Committee Room, IIIT Kota, Prabha Bhawan, MNIT Campus, Jaipur.

Eligible candidates may submit their Applications to the **Assistant Registrar, Establishment** Indian Institute of Information Technology Kota the prescribed format available with him along with Bio Data and self-attested copies of requisite documents on the date of Interview.

*sd/-*  
**Registrar**