



INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, KOTA 62/1

Mentored by
MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY, JAIPUR

Minutes of the 5th Meeting of the Executive Committee held on 27.06.2016

The fifth meeting of the Executive Committee of the Indian Institute of Information Technology, Kota was held on 27.06.2016 at 03:30 pm in the Board Room of MNIT, Jaipur. The Meeting was chaired by the Mentor Director of the IIIT, Kota Prof. I. K. Bhat, Director, MNIT, and Jaipur and attended by the following:

1.	Shri Mihir Chaterjee	M/s Genpact Industry Partner
2.	Shri Manoj Agarwal	M/s Cairn India Ltd. Industry Partner
3.	Shri Shashwat Kulshrestha	M/s Cairn India Ltd. Industry Partner
4.	Prof. Manoj Singh Gaur	Coordinator-IIIT, Kota(Prof.& Head, CSE)
5.	Dr. Ashok Kumar Solanki	Registrar, MNIT
6.	Shri Deepak Maheshwari	Assistant Registrar(Accounts) MNIT Jaipur
7.	Shri Jayant Sharma	Assistant Registrar(Requirement) MNIT Jaipur
8.	Shri Mahesh Kumar Sharma	Consultant, IIIT,Kota

Representative from Industry Partners viz:- M/s Vakrangee Software's Ltd. And M/s National Engineering Industries could not attend the meeting.

At the outset Chairman Professor I. K. Bhat welcomed the members and thanked them for sparing time to attend the meeting.

After detailed deliberations following decision were taken:-

S.No.	Agenda	Resolution
5.1.0	Confirmation of minutes of 4 th Meeting (February 15, 2016) of EC	The minutes of 4 th EC were Confirmed.
5.2.0	<p>Brief rules for procurement of goods and materials pending finalization of detailed rules/manual :</p> <ul style="list-style-type: none">• These draft rules were sent to all the stake holders for comments after receipt of comments of the stake holders these were referred to the Committee approved by the Director and report of the Committee has been submitted to the Director.• Draft recruitment rules for non-teaching staff of IIIT, Kota <p>Draft recruitment rules are to be vetted once again by the Committee approved by the Director.</p>	<p>It was resolved that Director may constitute a Committee for vetting of the draft rules and submit its recommendations in the next meeting of the EC after approval of the Director.</p> <p>It was resolved that pending finalizations of Draft requirement Rules of Institute, rules from any of IIITs may be adopted under the approval of the MHRD.</p>
5.3.0	Revision of remuneration being paid to non-teaching and technical staff of MNIT engaged for	Action taken was noted.



INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, KOTA

Mentored by
MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY, JAIPUR

	the work of IIIT Kota: Revised remuneration is being paid accordingly	
5.4.0	<p>Approval of the Comprehensive draft recruitment rules for appointment of Teaching Staff of regular basis:</p> <ul style="list-style-type: none">Committee comprising of Coordinator, IIIT, Kota, Dr. Lava Bhargava and Prof. Dheeraj Sanghi IIT Kanpur has met twice and recommendations have been approved by the Director. The regular faculty selection process including portal has been developed after due consent of the Executive Committee of IIIT Kota. As per directions of MHRD, Director MNIT Jaipur is mentor Director of the Institute and as his contract as director is going to be completed on June 30th on 2016 as such being policy decision fresh recruitment process could not be initiated.It is proposed that in the interest of students, the matter may be referred to the MHRD for according permission to initiate the regular selection process of teaching staff at IIIT Kota on the lines of similar IIITs/IITs by the Mentor Director of IIIT Kota without any further delay as per evolved approved process.	It was resolved that pending finalizations of Draft requirement Rules of Institute rules from any of IIITs may be adopted under the approval of the MHRD.
5.5.0	Fee components of students: Creative arts and Sports facilities of MNIT Jaipur extended to IIIT Kota students: Complied with.	Action taken was noted.
5.6.0	Appointment of consultant and Office Manager for IIIT Kota (Admin/Accounts/Estate) to create functional and efficient office structure: Appointment and hiring of Consultant, Office Manager and Technician have been resorted to. Staff for library and one technical staff could not be done till now and shall be done shortly.	Action taken was noted.
5.7.0	Procurement of classroom, labs and office furniture : Procurement has been resorted to accordingly.	Action taken was noted.
5.8.0	Financial assistance to the faculty members of IIIT Kota for participating in Conference, workshops, seminars and short term courses under faculty development programme: In pursuance to the above resolutions order have been issued and financial assistance is being	Action taken was noted.



	<p>under:</p> <ol style="list-style-type: none">1. Dr. Brijesh Kumbhani2. Dr. Pooja Jain3. Dr. Tapan Kumar Jain4. Dr. Nilkanta Sahu5. Mr. Rajendra Kumar Solanki <p>Faculty members are encouraged to participate in the programs.</p>	
5.10.0	<p>Payment of Rs 48.82 lakh to the CPWD for Cycle track, periphery planation and security guard at IIIT kota Site:</p> <p>Payment of Rs 31.33 Lakh being 50% of the total estimated amount has been made to the CPWD on 27th April 2016.</p> <p>Since MNIT Estate section could not visit site till date. It is therefore proposed that Rajasthan Technical University Kota or Quality Control wing of Housing Board may be engaged for evaluation/ assessment of the completed work done. CPWD on their part has only provided the UC without any details of the expenditure for the work.</p> <p>It is proposed that an independent consultant may be hired (Housing Board QC or RTU, Civil. Engg.) for evaluation of work done for final settlement.</p>	<p>Action taken was noted and it was advised that final evaluation of work done by CPWD may be got done at the earliest Coordinator IITK needs to take action in this matter.</p>
5.11.1	<p>MoU between MNIT and IIIT Kota for PHD programme on the lines of MNIT scholar programme:</p> <p>Action is being taken and Teacher Research Fellowship (TRF) programme has been launched through portal. The applications have been received and shall be processed during the month of July. Those candidates who will qualify shall be TRF for one semester before they appear and seek admission for PhD at MNIT Jaipur.</p>	<p>Action taken was noted.</p>
.11.02	<p>One faculty member on contract of Type – III at IIITK was permitted for seeking PhD at MNIT Jaipur. He has been successful in admission to CSE department. His contract shall be renewed till he continues to demonstrate progress at MNIT Jaipur PhD registration as per MNIT regulations.</p>	
5.12.0	<p>Request to Industry partners and others to release the rest of committed contributions:</p>	<p>It was advised that reminder may be sent to the Industry Partners for</p>

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, KOTA

Mentored by
MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY, JAIPUR

	Matter has been taken up with Industry Partners concerned.	releasing the remaining amount of their respective contribution.
15.0	<p>MoU with CCoE with IIIT Kota for interactions between students and Industry expertise sharing:</p> <ul style="list-style-type: none"> • MoU has been signed between CCoE and IIIT Kota. • The Coordinator visited CCoE campus on April 9, 2016 and has obtained information about various courses being offered and labs being operated for vocational training to CCoE students. • 20 students and 3 faculty members of IIIT Kota visited CCoE campus on June 26, 2016. • CCoE and IIIT Kota will be starting institute colloquium from August 2016. • Lectures are planned from CCoE at IIITK and MNIT Jaipur. 	Action taken was noted.
15.0	<p>Proposal for adjunct visiting Faculty for IIIT Kota through a standing Committee on the basis of received CVs:</p> <p>These CVs are of the resources that who have excelled in their respective domains and their association shall be very useful for IIITK. They can be adjunct faculty members. There shall not be any salary but their EXP. of travel & time for teaching shall be considered.</p>	After appraisal of CVs it was resolved to go ahead. It was also suggested that standing notice be posted for wider publicity and views be given to EC on case by case basis.gt
15.1	<p>Meeting with the chief Secretary, Govt of Rajasthan, Jaipur</p> <p>A meeting with the Additional Chief Secretary, Department of Technical Education and Officers of Finance Department, Government of Rajasthan was held on 19/05/2016 and it was assured that the State share will be released on Receipt of requirement from IIIT Kota and requirement of funds has been sent to The Government of Rajasthan accordingly</p>	Action taken was noted.
15.15.2	<p>Invite to the Chairman of Cairn India Ltd. Sh. Anil Agarwal:</p> <p>Letter has been sent to be</p>	



	be sent with a copy to the EC Members	
	Fresh items for the Consideration	
5.16	<p>To consider inviting expression of interest for preparation of Master plan of the premises for IIIT Kota on the lines of IIT Jodhpur/IIT Gandhinagar and other CFTIs:-</p> <p>It is proposed that Mr. Neeraj Gupta, Dean Architecture, CURAJ who has extensive experience in handling such projects (IIM Udaipur, IIT Jodhpur, IIT Ropar, IISER Kolkata, IIT Kanpur) may be appointed at Project Management Consultant. His role and brief shall be discussed and approved by the Director on the lines of other CFTIs. Once he is associated, a full time master plan working office at IIITK shall be established for preparation of master plan in time bound fashion involving best practices needed for self-sustaining the Institute in due course. (CV enclosed)</p>	<p>After detailed deliberations the proposal was approved with an advice that possibilities of having an USP of the Institute may be explored.</p>
P- 115 to 116 5.17.0	<p>To Consider approval of draft rules for creation of Corpus Fund: Submitted for consideration.</p>	<p>Draft rules were approved with an advice that some part of the fee received from the students may be transferred to the Corpus Fund and substantial amount may be spent on improvement of teaching quality and standard of research activities.</p>
P 4 5.18.0	<p>To Consider approval of draft leave rules for IIIT, Kota Academic Staff working on contract (consolidated): Submitted for consideration.</p>	<p>After detailed deliberations the proposal was approved.</p>
5.19.0	<p>To Consider grant of relaxation for travelling by the flights other than flights of Air India for which expenses are being made out of Government funds on the basis of propriety and economy at the discretion of the Director on case to case basis.</p>	<p>After detailed discussion it was resolved that in cases where no direct Air India Flight connections from Jaipur to place of destination and back are available, standing approval may be granted to travel by private Airlines for official purpose on various Air routes from Jaipur. It was further resolved that in case Air India connection is</p>



INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, KOTA

Mentored by
MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY, JAIPUR

		available but user wishes to travel by other airlines, approval of Director or Coordinator may be taken along with justification of time and cost.
5.20.0	To consider the issue regarding enactment of IIIT Act. One letter has been written to GoR and GoI in this regard.	After detailed discussion it was resolved that the matter regarding enactment of IIIT Act may be pursued vigorously with MHRD. It was also resolved that pending of enactment of the Act the statutes of MNIT/ IITs may be adopted under approval of the MHRD.
5.21.0	To Consider The Issue regarding Conferment/Grant of Degrees to the 1 st batch passing out in year 2017.	It was resolved that it should be the 1 st priority of the Institute to have its own mechanism for conferment of degrees to the 1 st batch passing out in year 2017. In case it is not possible to do so a proposal may be sent to the MHRD to approve that pending formulation of its own statutes we may adopt NIT academic regulation (as done already) and MNIT may be authorized to award degrees to the students passing out in 2017 for IIIT Kota programs.
5.22.0	To Consider and approve the Draft Information to be uploaded on the Website of the Institute as required under RTI Act.	Draft was approved after due discussions.
5.23.0	To Consider proposal for introduction of separate procurement process for of IIIT, Kota by appointing a Deputy Registrar/ Assistant Registrar who will follow prescribed procurement process (of MNIT) and Coordinator shall issue purchase order as per rules and approvals for procurement of material not only expendable or consumables articles but also articles of permanent stocks of the nature of Plant, Machinery, Instruments Furniture, Equipment and Fixtures etc. Coordinator shall identify any superannuated person having requisite experience and shall get him/her associated after due approval. Stock register for IIITK shall be maintained at IIITK	Proposal was approved.



INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, KOTA

Mentored by

MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY, JAIPUR

56/10

	Training and Placement officer/faculty of management preferable (through TRF).	
5.25.0 136/10/17	To consider and approve Annual Accounts for the Years 2012-2013, 2013-2014 and 2014-2015.	The accounts were approved.
5.26.0 P10/17	To consider budget proposal sent to MHRD for the year 2016-17.	Proposal was approved.
5.27.0	To consider the revisions of bands of Consolidated Pay for Contract Faculty. The respective consolidated salary shall be recommended by the truncated selection committee of the basis if the merit and performance	Proposal was approved with 3 pay bands as under. type I - 70000 to 90000 type II - 60000 to 70000 type III - 55000 to 70000
5.28.0 P6/17	To consider to authorize the Director to accord approval for introduction. of curriculum as proposed by the workshop held on 22 nd May 2016 for B-Tech, ECE and CSE from ensuing session after approval of the Senate.	Proposal was approved.
5.29.0 P214/17	Contract extension mechanism for TRFs and Type III Faculty of IIITK at MNIT Jaipur.	Proposal was approved.
5.30.0	Inviting Chairman MNIT at Mentor Chairperson of IIITK as well.	It was resolved that after obtaining consent of Ms. Chitra Ramkrishna Chairperson of MNIT Jaipur a proposal may be sent to MHRD accordingly.
5.31.0	Starting Scholarship for deserving students (Merit cum need) from corpus created.	Proposal was considered and approved.
5.32.0	Intel lab of IoT at IIITK through MoU route.	Proposal was considered and approved.
5.33.0	M.Tech (Research) with five seats to support 6 TAs./GSAS	Proposal was considered and approved.
5.34.0	Renting accommodation for students and faculty asap from coming semester.	Proposal was considered and approved.
5.35.0	Creation of one dedicated VCR for IIITK with estimated expenses of Rs.50 lacs.	Proposal was considered and approved.
	Reporting: Partial support for GIAN courses from IIITK. Very useful for students and faculty of IIITK. This expense shall be from corpus created from interest accrued from contributions of the industrial partners.	Proposal was considered and approved.
5.36.0	Reporting: Industry organized courses at IIITK. Very well taken. Plan to run one pilot per semester for next few semesters to create a functional model. This expense shall be from corpus created from interest accrued from contributions of the industrial partners.	Proposal was considered and approved.
5.37.0	Reporting: Summer internships to the students worked during summer 2016.	Proposal was considered and approved.



INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, KOTA

Mentored by
MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY, JAIPUR

	It is proposed that support for subsistence (stay and food) may be provided to the students on confirmation of their internships by the faculty handling them. This expense shall be from corpus created from interest accrued from contributions of the industrial partners. Such activities should be encouraged.	
5.38.0	Outsourcing few services like education hosting and test services like OpenEdx (IIITKx) till technical support staff is appointed and infrastructure is created.	Proposal was considered and approved.
5.39.0	MNIT Jaipur Registrar as mentor Registrar for IIITK till full time Registrar of IIITK gets recruited.	The members while welcoming the New Registrar have suggested that he may be invited to attend the meetings of the EC as special invitee.
5.40.0	Proposal to engage Dr. Suman Rathore from MNIT as AR Academic for IIIT Kota, vice Shri R.K. Dubey MNIT Jaipur as an Independent entity with effect from 1 st July 2016.	The proposal was considered and approved.

The EC profusely thanked Prof. I.K. Bhat Mentor Director of IIIT Kota who is completing his contract tenure on June 30th 2016 his contribution towards creation and mentoring was acknowledge all the members present in the meeting

The meeting ended with vote of thanks to the Chair.