

36/c

Indian Institute of Information Technology, Kota  
II Floor, Prabha Bhawan, MNIT, JLN Marg, Jaipur

Date: June 24, 2017

MINUTES OF THE 7<sup>th</sup> MEETING OF THE EXECUTIVE COMMITTEE OF INDIAN INSTITUTE OF INFORMATION TECNOLOGY KOTA HELD ON SATURDAY THE 24<sup>th</sup> JUNE 2017 AT PRABHA BHAWAN, MNIT CAMPUS JAIPUR.

The 7th meeting of the Executive Committee of the Institute was held under the Chairpersonship of Prof. Udaikumar R.Y., Director MNIT Jaipur (Mentor Director of the IIITK) at 01.00 P.M. on June 24, 2017 in the Board room of MNIT, Prabha Bhawan, Jaipur. The meeting was attended by the following:

01	Shri Manoj K. Agrawal	Representative-M/s Cairn India Limited
02	Shri Shashwat Kulsherstra	Representative-M/s Cairn India Limited
03	Shri Narendra Sharma	Representative-M/s Vakrangee softwares Limited
04	Shri Ashish Sharma	Representative-M/s Genpact India
05	Prof. M.S.Gaur	Coordinator-IIIT,Kota
06	Shri Mahesh Kumar Sharma	Consultant-IIIT,Kota

Representative of M/s National Engineering Industries Limited Jaipur and Registrar MNIT, could not attend the Meeting.

At the outset Chairman Prof. Udaikumar R.Y. welcomed the members and acknowledged their contribution towards the growth of the Institute. The Chairman while acknowledging the outstanding contribution of Prof. Gaur towards growth the Institute informed the EC about appointment of Prof. M.S. Gaur to the prestigious Post of the First Director of Indian Institute of Technology Jammu and felicitated Prof Gaur on behalf of the Executive Committee.

Prof. Gaur while thanking the Committee gave a brief presentation on the activities of the Institute and impending agenda items for the meeting.

*Prof. Gaur*

Thereafter the individual agenda items were taken up for discussion and decision:

<b>Agenda Item No. 7.01.0</b>	<b>To confirm the minutes of the 6<sup>th</sup> meeting of the EC held on 14.12.2016.</b> Minutes of the meeting of 6 <sup>th</sup> EC held on 14.12.16 were confirmed without any change.	
<b>Agenda Item No. 7.02.0</b>	<b>To note the action taken report of the 6<sup>th</sup> meeting of the Executive Committee held on 14.12.2016.</b> The Executive Committee also noted the actions taken Pursuant to the last meeting of the Committee and confirmed all the actions with suggestions on following actions.	
<b>Agenda Item No.</b>	<b>Brief description</b>	<b>Decision Taken</b>
7.03.02	Creation of Training and Placement Cell in the Institute along with creation of post of Training and Placement officer/faculty of management (through TRF).	It was suggested that possibilities of engagement of a consultant for training and placement cell may be explored. The Chairman suggested the Industry Partners may provide network and other support required for proper functioning of the cell.
7.03.03	Starting Scholarship for deserving students (Merit cum need) from corpus created.	Deletion of last sentence of Item No. 1.1 of the scheme was discussed and was approved as suggested by the scholarship committee.

#### Reporting Item:

7.04.00	To take note and confirm the MoU signed between the Institute and MHRD	While taking the note of the provisions of the MoU committee resolved to confirm the same.
7.04.01	The coordinator apprised the EC about the discussions held with Mr. Rohit Gupta, District Collector Kota regarding provisioning of the transit campus for IIIT Kota at Kota. The coordinator apprised EC	The EC noted this information. The EC will take a look at the proposal once more details shall be made available. A team from IIITK shall visit Kota to see the possible options for IIITK. Also, Collector Kota and his team may be invited to the present location of IIITK to see the quality and volume of operations. The EC is also of the opinion that the shift to any





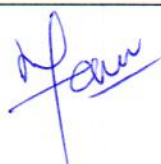
	about the background and sharing the current status of activities and requirements of IIIT Kota through email.	transit campus in Kota should only take place once the master plan is finalized, sufficient funds are released by the state government and MHRD and the construction of the IIITK permanent campus starts. This will ensure the continuity of academic activities of the Institute without any disruption.
--	--	--

### Fresh Items

7.05.01	<p><b>To consider and approve the revised fee structure from the ensuing session 2017-18.</b></p> <p>The Ministry of Human Resources Development Govt. of India by and time is insisting upon the financial sustainability of the Institute within a period of 5 years of its commencing operations for being capable to meet its entire operating expenditure without any support from the Central and State Govt. Also, recently a MoU has been signed between MHRD and all Autonomous Bodies under its control including IIIT, Kota on the behest of the Ministry which provides that the institution will ensure that the user charges/ fees charged by it for its various courses recover the current cost of providing services with reasonable return on capital investment. Any deviation for setting the user charges lower than cost recovery norms will be subject to reasons / justification reduced to writing. Also, The Governing Body of IIIT Kota in its 3rd meeting dated 27th March, 2017 has resolved vide agenda item no.3.14.0 to constitute a committee comprising of Coordinator, Dr. Lava Bhargava, Associate Dean PG, Nominee of Industry Partners, AR Accounts and Sh. Mahesh Sharma for recommending appropriate fee structure</p>	<p>The proposal was discussed at length and it was resolved to approve the revised fee structure subject to the condition that it should be consistent with other IIIT's and according to the benchmark of other Centrally Funded Technical Institutions. The Committee further desired that we should have a target to utilize the savings out of the fees receipts for increasing merit cum need scholarship. It was further resolved to prepare a Business Plan for next 2/5 Years for fees with reference to students strength.</p>
---------	--	---



	tuned with a vision to take the Institute towards self-sustainability. The revised fee structure as recommended by the aforesaid committee for introduction from the academic session 2017-18 placed for consideration and approval of the EC.	
7.05.02	<p><b>To consider and approve the Annual Accounts of the Institute for 2015-16 &amp; 2016-17.</b></p> <p>The Annual Accounts of the Institute for the year 2015-16 &amp; 2016-17 showing an excess of expenditure over income worth Rs. 2.28 Lakh &amp; Rs. 44.64 Lakh respectively is placed for consideration and approval. The reasons for excess of expenditure over income are attributable to non-release of committed recurring grant by the Govt. of India which is still pending. The excess of expenditure over income for Rs. 2.28 Lakh during 2015-16 has been met out of interest income. So far as excess of expenditure over income for Rs. 44.64 Lakh during 2016-17 is concern and an amount Rs.15.60 has been met out from the General grant from Government of India and remaining amount of Rs. 29.03 Lakh met out of interest accrued on investments. Also the E.C. may peruse may peruse schedule 20 attached with Annual Accounts of 2016-17 which depicts that an amount Rs. 3,16,160/- has been paid towards interest and penalty to Income Tax Department for delayed remittance of TDS deducted from various assesses, TDS could not be remitted to the Income Tax Department for want of TAN of IIIT Kota which could not be obtained due to shortage of staff and KYC required, now this lapse would not take place since we have engaged Sh. S.N.Gupta retired</p>	The Annual Accounts of the Institute for the year 2015-16 & 2016-17 were considered and approved.





	Astt. Registrar from Banasthali University for looking after all such matters on full time basis. In view position explained above EC may consider and approve the Annual Accounts for 2015-16 and 2016-17.	
7.05.03	<p><b>To consider and approve the Budget estimates of the Institute for 2017-18 &amp; 2018-19</b></p> <p>Budget Estimates of the Institute for the year 2017-18 and 2018-19 respectively are placed for consideration and approval of the EC.</p>	Budget estimates of the Institute for the year 2017-18 & 2018-19 were considered and approved.
7.05.04	<p><b>To take a note of the Govt. of India MHRD decision stating that escalation beyond the approved capital cost of the IIIT scheme would be borne by the Private Partners.</b></p> <p>The MHRD has intimated vide letter F.No.3-53-4/2016/TS.I dated 18<sup>th</sup> April, 2017 stating that escalation in the capital cost of IIIT scheme will be borne by the Private Partners is placed before the EC for taking note thereof.</p>	While taking note of the communication of the Government of India the Industry partners have stated that the reasons for probable escalation in the cost of the project are attributable to non-release of adequate funds by the Government of India and Government of Rajasthan and further suggested to convey their views to Government of India.
7.05.05	<p><b>To consider ratification of remuneration paid to Ph.D. students on per credit basis.</b></p> <p>Approval of the director was accorded for allowing the faculty members of MNIT to offer courses to the IIIT students jointly with the Ph.D. scholars on pro-rata credit basis for which payment was to be made as per approved terms. In pursuance some of the Ph.D. scholars of MNIT have offered various courses for</p>	Proposal was considered and approved.



	<p>which an amount of Rs.4.00 lakh @ Rs.25, 000/- per credit has to be paid to these scholars. The matter is placed before EC for ratification.</p>	
7.05.06	<p><b>To consider and grant approval for afforestation in MNIT campus.</b></p> <p>Proposal for creation of native forest at MNIT campus by MIYAWAKI technique through may be considered and approved at an estimated cost of Rs.15 Lakh.</p>	<p>Proposal was considered and approved.</p>
7.05.07	<p><b>To consider proposal for award of consultancy to CPWD for preparing drawing and design of the proposed Phase I works at permanent site of IIIT Kota and construction of permanent campus of IIIT Kota.</b></p> <p>The Governing Body of the Institute vide agenda item no.2.17 merged with 3.17 has resolved in its 3<sup>rd</sup> meeting dated 27<sup>th</sup> March,2017 that possibilities for assignment of the construction of various proposed project to some reputed agency other than CPWD may be explored. With due regard to the suggestion of the GB it would be pertinent to mention that exploring of possibilities for award of the project to some other agency even to State/Central organization /PSU as an alternative measure may take a longtime which we cannot afford. As such it is proposed that the Executive Committee may consider and approve the proposal for assigning the consultancy work and construction work of permanent campus at Kota for Rs.2.95 crore and 112.70 crore respectively to CPWD in accordance with Rule 133 (2) of GFR 2017.</p>	<p>Proposal was discussed at length and it was resolved that it should be endeavored to prepare a concept paper along with a comprehensive master plan for the campus by visiting some of the premier institutions.</p>

*mfau*



	<p><b>be met out from the corpus created from interest accrued from contributions of the Industry Partners.</b></p> <p>Equipment's worth Rs.12 lakh for creation of VCR is likely to be increased by Rd.70 lakhs due to introduction of GST. The proposal for grant of revised sanction for Rs.70 lakhs for creation of VCR is placed before the EC for consideration and approval.</p>	<p>It was resolved to approve with a suggestion that it should be virtually utilized with wide range of access to the users. Also, a statistics of utilization of the VCR may be generated and shared with the Executive Committee.</p>
7.05.12	<p><b>To consider proposal for creation of cubicles, partition etc. at second floor of Prabha Bhawan identified for IIIT Kota for Rs. 7.50 lakhs including taxes and electric &amp; LAN work.</b></p> <p>The proposal for creation of 15 cubicles to accommodate faculty &amp; office staff and partitions are to be created at 2<sup>nd</sup> floor of Prabha Bhawan may be considered and approved at an estimated cost of Rs.7.50 Lakh.</p>	<p>Proposal was discussed and approved.</p>
7.05.13	<p><b>To consider proposal for the procurement of furniture for class rooms at VLTC of MNIT at an estimated cost of Rs. 18 lakhs including taxes.</b></p> <p>Proposal for the procurement of furniture for four class rooms meant for use of IIIT Kota at VLTC at an estimated cost of RS.18 Lakh is placed before the EC Ffor consideration and approval.</p>	<p>Proposal was discussed and approved.</p>
7.05.14	<p><b>To consider proposal for signing contract with contract faculty up to a maximum of 2 years.</b></p> <p>IIIT Kota has adopted RRs of IIT Gandhinagar for recruitment of various faculty members. IIT Gandhinagar makes contractual appointments via standing committee up to a maximum of 2 years.</p>	<p>Proposal was discussed and deferred for next meeting. As proposed by the Industry partners it was resolved that faculty and staff on contract may be given 15 days of leave</p>



7.05.08	<p><b>To consider proposal for procurement of (Cybex-make) Gym equipment's for GYM.</b></p> <p>The EC in its 6<sup>th</sup> meeting dated 6.03.2016 has resolved to approve the proposal for availing sports facilities of MNIT by IITK students. Although MNIT Jaipur has been providing the facilities to the IITK students from very beginning but it is inadequate to cater the needs of students of both Institutes. Therefore proposal for procurement of Cybex-make equipment's for Rs. 42 lakh at identified site of MNIT may be considered and approved.</p>	<p>Proposal was discussed and approved by enhancing the proposed procurement cost of the equipment's from 42lakh to 50 lakh and it was resolved it should be installed in public places of the Institute as open GYM on the lines of various open GYM installed by New Delhi Municipal Corporation and Jaipur Nagar Nigam Jaipur at Central Park and Shaheed Bhagat Singh Park Jaipur.</p>
7.05.09	<p><b>To consider refurbishment of Badminton court at MNIT Jaipur for IITK students.</b></p> <p>It is proposed to create refurbished gymnasium for IITK &amp; MNITJ students. The relocation of space is likely to make the current gymnasium available for creation of one more badminton court at an estimated cost of around Rs.6.70 lakh. The proposal is placed before the EC for consideration and approval.</p>	<p>Proposal was discussed and approved with an advice to explore the possibilities of construction badminton court or a Squash Court.</p>
7.05.10	<p><b>To consider proposal for establishment of measurement and information technology lab at identified site of MNIT Jaipur.</b></p> <p>Proposal for establishment of MIT lab for IITK students at identified site in MNITJ at an estimated cost of Rs.42 lakh may be considered and approved.</p>	<p>Proposal was deferred for next meeting with an advice for further details towards the utilization of the equipment in the labs as per present scheme in both semesters.</p>
7.05.11	<p><b>To consider grant of revised sanction for creation of one dedicated Virtual Classroom at identified site in MNIT at an estimated cost of Rs. 50 lakhs to</b></p>	<p>Proposal was discussed in view of requirement and optimal utilization of the VCR.</p>

*mfaw*



	<p>Proposal for signing a contract with the contract faculty up to maximum period of 2 years may be considered and approved.</p>	<p>in all during a year. It was proposed that medical claim Insurance cover may be provide for an appropriate amount to be decided by the Coordinator and Director.</p>
7.05.15	<p><b>To consider proposal for hiring of 15 flats from MNIT at Acharya Bhawan for Girls Hostel initially for a period of 1 year from the session 2016-17.</b></p> <p>The committee constituted to explore the possibilities for hiring of flats from MNIT at Acharya Bhawan has recommended to hire 15 flats from MNIT @ 2,13,420/- PM (14228 x 15). It would be pertinent to bring to the notice of the EC that the Institute is charging hostel fees on the lines of the MNIT which includes rental charges @ 10,000/- P.a. The total rental charges from proposed 70 inmates comes to be Rs. 7 Lakh against the proposed annual rental charges of Rs. 15,36,624/- leading to a deficit of Rs. 8,36,624/- .The factual position is placed before the EC for consideration.</p>	<p>Proposal was discussed and approved. The Executive Committee requested the mentor institute to finalize the matter so that necessary planning may be completed before the start of the next semester.</p>
7.05.16	<p><b>To consider proposal of AU Small Finance Bank for Institutional value proposition.</b></p> <p>Proposal for Institutional value proposition including Sahyog, Pragati Salary accounts and deposit rates offer with effect from 8<sup>th</sup> May, 2017 have been presented by AU Small Finance Bank is placed before the EC for consideration in view of clause 18 v(b) of MOA which stipulates that all money credited to the fund of the Institute shall be deposited in such Bank or invested in such manner, as the Board may deem expedient from time to time in the interest of the Institute provided that</p>	<p>Proposal was discussed at length and it was resolved that initially an amount of Rs. One Crore may be invested up to a period of 180 days subject to the condition that the investment may be more beneficial at compared to other banks (inline with the mechanism adopted by the mentor Institute).</p>

*mfaw*

	it shall be a Public Sector Bank. It would also be pertinent to mention that we have invested funds in ICICI Bank and YES Bank on the lines of the mentor Institute.	
7.05.17	<p><b>To consider proposal for enabling Banking solutions for IIIT Kota submitted by YES Bank.</b></p> <p>YES Bank has submitted proposal for enabling Banking solutions for the Institute which includes online collections through Internet gateway, Point of Sale Equipment's, Expense Management Programme, Unified Payment Interface etc. with zero balance savings account in the name of the Deptt., Free RTGS, NEFT transactions, free payable at par cheque book, local cheque collections, ECS debit clearing, post Dated cheque management, daily EOD MIS for all RTGS / NEFT transactions and daily cheque and instructions pick up facility.</p> <p>All though rates offered by YES Bank are lowest but the proposal is placed before the EC which may be consider in the light of clause 18v (b) which stipulates that all money credited to the fund of the Institute shall be deposited in such Bank or invested in such manner, as the Board may deem expedient from time to time in the interest of the Institute provided that it shall be a Public Sector Bank. It would also be pertinent to mention that we have invested funds in ICICI Bank and YES Bank on the lines of mentor Institute.</p>	Proposal was discussed and approved.
7.05.18	<b>To consider proposal for reconstitution of committee constituted for regulation and management of corpus fund and maintenance of separate accounts of the fund.</b>	Proposal was discussed and it was resolved that the Director should be the Chairman of the committee and other members





	<p>Rules for establishment and utilization of corpus fund created out of contribution of Industry Partners approved by the EC in its 5<sup>th</sup> meeting provides for a committee comprising of the Chairman, IIIT Kota or a designated member of the Governing Body, Secretary, MHRD, Govt. of India, or his nominee, Principal Secretary, Department of Technical Education, Director IIIT Kota (Convener), two members co-opted by the committee and Coordinator IIIT Kota as permanent invitee because representative of Secretary MHRD, Principal Secretary Finance and Principal Secretary Technical Education have not been nominated by the Govt. of India and Govt. of Rajasthan respectively. Therefore proposal for reconstitution of the committee for regulation and management of the fund is placed before the EC. Also, EC may consider the proposal for opening a separate Bank Account for corpus fund and to designate two signatories for operation of the said bank account. Also, hence forth standalone Annual Accounts of the fund may be prepared for their subsequent inclusion in the consolidated Annual Accounts of the Institute</p>	<p>may be decided by the Director. Also, standalone accounts of the fund may be maintained. The existing authorized signatories for the Bank Accounts of the Institute are authorized to open and operate the said Bank Accounts.</p>
7.05.19	<p><b>To consider the proposal for development of ERP system of the Institute.</b> The Executive Committee in its 6<sup>th</sup> meeting dated 14<sup>th</sup> Dec.2016 has resolved to authorize the Director and Coordinator to take suitable action to explore possibilities of development of ERP system on the lines of MNIT or any other IIIT with an advice to expedite the evaluation and procurement of the system before passing out of the first batch of B-Tech, CSE. As per the Academic, HR and Payroll, R &amp;D module furnished by Plianto AIMS Technologies. We</p>	<p>Proposal was discussed and it was resolved to approve it as a pilot project initially for a period of six months with an option of 06 more months having feedback from the system.</p>



	<p>fall in Tier III Institute with student strength ranging between 301-500 with a total cost of Rs.1.30 Lakh per month. We intend to send a counter offer to the service provider @ Rs. 1 Lakh per month for AIMS ERP pilot for 6 months duration from July 2017 to December 2017. The proposal is placed before the EC to consider and approve the proposal to select the single source / consultancy by nomination in accordance with the provisions of the Rule 194 of GFR 2017.</p>	
7.05.20	<p><b>To consider extension term of appointment of Sh. Mahesh Kumar Sharma, consultant beyond 30th June, 2017.</b></p> <p>In pursuance to the decision taken by the Executive Committee in its 6th meeting dated 14th December 2016 vide agenda item no. 6.03.20 Sh. Mahesh Kumar Sharma was engaged as full time Consultant w.e.f. 8th Nov. 2016 to 30th June 2017 on a consolidated monthly remuneration of Rs 45,000.00 PM. His services have been proved useful for the Institute in all domains. Proposal for extension of contractual appointment of Sh. Sharma for a period of 1 Year beyond 30th June 2017 on existing monthly remuneration with local conveyance allowance of Rs 5,000.00 PM is placed for consideration and approval.</p>	<p>Proposal was discussed and it was approved with an advice to define deliverables of his key performance indicators.</p>
7.05.21	<p><b>To Consider proposal for engagement of Sh. R.P. Saxena, retired from IAAD on contractual Basis.</b></p> <p>Sh. R.P. Saxena a retired personnel from Indian Audit and Accounts Department was engaged to look after the work of Stores, Estate and Internal Audit as Professional through the manpower service provider of MNIT on a monthly remuneration of Rs 25,000.00 PM w.e.f.</p>	<p>Proposal was considered and discussed and it was advised that for all such proposals a committee may be constituted to decide the feasibility of putting them on contract. While considering utilization</p>

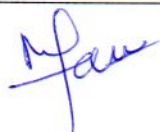




	<p>26.09.2016. Proposal to engage sh. Saxena on contractual basis on the existing monthly remuneration of Rs 25,000.00 PM to look after the work of Stores, Estate and Internal Audit is placed before the Executive Committee for consideration and approval.</p>	<p>of their services on contract basis the performance report, key performance indicators defining deliverable of their performance may also be taken in to the consideration. The Composition of the Committee may be decided by the Coordinator and Director.</p>
7.05.22	<p><b>To consider proposal for change in nature in appointment of Sh. K.C. Jain Visiting Faculty.</b></p> <p>Sh. K.C. Jain retired professor from MNIT was reappointed as Visiting Faculty in IIIT Kota for a maximum period of 2 years with effect from 1st August 2016 with a monthly salary equal to his last salary at MNIT minus Pension. Sh. Jain has sought permission for to proceed out of India with effect from 12th June to 13th July 2017 for availing summer vacations. Appointment of Sh. Jain was made in accordance with modal recruitment rules of National Institutes of Technologies which are silent about vacation leave. Since absence of long leave may not be provisioned by the Institute. It is proposed that he may be engaged on course teaching basis on payment of per Credit basis with effect from date of proceeding on leave. His salary for June 2017 may be released on Pro-rata basis. The Executive Committee may consider and approve the aforesaid proposal.</p>	<p>Proposal was discussed and it was resolved that Prof. K.C. Jain may be relieved of his current duties from the date of his proceeding on leave abroad.</p>

*few*

7.05.23	<p><b>To consider proposal for payment of remuneration to Non –Teaching staff of MNIT providing assistance to IIIT Kota</b></p> <p>With a view to create minimal lean Office setup for IIIT Kota while its functioning at MNIT Jaipur in addition to MNIT staff already engaged the following staff members of MNIT may also be engaged for providing assistance in work of IIIT Kota and approval for payment of monthly remuneration from the dates mentioned against their names was accorded by the Director.</p> <table><tr><th>S. N.</th><th>Name</th><th>Post</th><th>Grade Pay</th><th>Monthly Remuner ation</th><th>Date of Payment</th></tr><tr><td>01</td><td>Sh. Naresh Kumar Jangir</td><td>JEN. Electrical</td><td>4200/-</td><td>4000.00</td><td>July 2016</td></tr><tr><td>02</td><td>Sh. Narendra Kumar</td><td>JEN. Civil</td><td>4200/-</td><td>4000.00</td><td>July 2016</td></tr><tr><td>03</td><td>Sh. Babulal</td><td>Driver</td><td>2000/-</td><td>1000.00</td><td>Nov.2016</td></tr><tr><td>04</td><td>Sh. Deep Singh</td><td>Deputy Librarian</td><td>6600/-</td><td>6000.00</td><td>From the date of Inception of IIITKota*</td></tr><tr><td>05</td><td>Sh. Devendra Singh Rathore</td><td>Technical Assistant</td><td>4200/-</td><td>4000.00</td><td>From April 2017</td></tr></table>	S. N.	Name	Post	Grade Pay	Monthly Remuner ation	Date of Payment	01	Sh. Naresh Kumar Jangir	JEN. Electrical	4200/-	4000.00	July 2016	02	Sh. Narendra Kumar	JEN. Civil	4200/-	4000.00	July 2016	03	Sh. Babulal	Driver	2000/-	1000.00	Nov.2016	04	Sh. Deep Singh	Deputy Librarian	6600/-	6000.00	From the date of Inception of IIITKota*	05	Sh. Devendra Singh Rathore	Technical Assistant	4200/-	4000.00	From April 2017	Proposal was discussed and approved.
S. N.	Name	Post	Grade Pay	Monthly Remuner ation	Date of Payment																																	
01	Sh. Naresh Kumar Jangir	JEN. Electrical	4200/-	4000.00	July 2016																																	
02	Sh. Narendra Kumar	JEN. Civil	4200/-	4000.00	July 2016																																	
03	Sh. Babulal	Driver	2000/-	1000.00	Nov.2016																																	
04	Sh. Deep Singh	Deputy Librarian	6600/-	6000.00	From the date of Inception of IIITKota*																																	
05	Sh. Devendra Singh Rathore	Technical Assistant	4200/-	4000.00	From April 2017																																	
	<p><b>*He is providing assistance to the Institute since its inception without claiming any remuneration.</b></p> <p>Proposal for ratification of the approval accorded by the Director is placed before the EC.</p>																																					
7.05.24	<p><b>To consider proposal for establishment of Alumni Association of the Institute.</b></p> <p>Fees structure of the Institution includes Rs.3000/- (Rs.1500/- for Alumni and Rs.1500/- for placement cell) Association Membership Fee (One time) for life time membership of the Association. Since first batch of B-Tech (CSE) has passed out as such proposal for consideration of establishment of Alumni Association from next session i.e.2017-18 is placed before the EC for approval. Proposal for opening a separate Bank Account</p>	Proposal was discussed and approved. Also, standalone accounts of the fund may be maintained. The existing authorized signatories for the Bank Accounts of the Institute are authorized to open and operate the said Bank Accounts																																				





	of the Association and to designate two signatories for operation of the said bank account and preparation and maintenance of standalone Annual Accounts of the fund for their subsequent inclusion in the consolidated Annual Accounts of the Institute may be considered and approved.											
7.05.25	<p><b>To consider proposal for nomination of signatories for operating the Bank Accounts of the Institute.</b></p> <p>In pursuance to the decision taken by the Executive Committee in its 6<sup>th</sup> meeting dated 14<sup>th</sup> December the cheque signing powers were delegated as under:</p> <table> <tr> <th>Name</th> <th>Designation</th> </tr> <tr> <td>Prof. Uday Kumar RY</td> <td>Director</td> </tr> <tr> <td>Dr. A.K.Solanki</td> <td>Registrar</td> </tr> <tr> <td>Prof. Manoj Singh Gaur</td> <td>Coordinator</td> </tr> <tr> <td>Mr.Deepak Maheshwari</td> <td>Assistant Registrar(A/cs)</td> </tr> </table> <p>Since Prof. Manoj Singh Gaur Coordinator IIIT KOTA has been nominated as Director of IIT JAMMU and is likely to be relieved very shortly. Also, Sh. Deepak Maheshwari, Assistant Registrar (A/cs) has been relieved from IIIT KOTA as such from additional responsibilities it is proposed that EC may consider nomination of signatories in place of Prof. Gaur and Sh. Maheshwari for operating the bank accounts of the Institute. In place of Sh. Maheshwari. Sh. Mahesh Sharma, consultant of III Kota shall be signatory for an amount up to Rs 25,000.00 with immediate effect.</p>	Name	Designation	Prof. Uday Kumar RY	Director	Dr. A.K.Solanki	Registrar	Prof. Manoj Singh Gaur	Coordinator	Mr.Deepak Maheshwari	Assistant Registrar(A/cs)	Proposal was discussed and approved.
Name	Designation											
Prof. Uday Kumar RY	Director											
Dr. A.K.Solanki	Registrar											
Prof. Manoj Singh Gaur	Coordinator											
Mr.Deepak Maheshwari	Assistant Registrar(A/cs)											
7.05.26	<b>To ratify the engagement of Sh.S.N.Gupta retired Assistant Registrar Banasthali University through service provider.</b>	Proposal was considered and discussed and it was advised that for all such proposals a committee may be constituted										



	<p>The Governing Body of the Institute in its meeting dated 27<sup>th</sup> March 2017 has accorded approval for hiring of two retired persons as consultants (in addition to the existing) on suitable remuneration recommended by the Coordinator under approval of the Director. In pursuance to the aforesaid decision of the Governing Body Sh. Satya Narain Gupta a retired Assistant Registrar from Banashali University has been engaged on a monthly remuneration of Rs 25,000.00 PM w.e.f. 11<sup>th</sup> May 2017 to look after the work of the Assistant Registrar (A/cs) and Assistant Registrar (Academic) which was being looked after by MNIT staff before engagement of Sh. Gupta. Since he has performed very well during this short spell of time as such it is proposed to hire him as consultant for a period of six months on Contract basis at consolidated remuneration of Rs.25,000/- P.M. with a local conveyance allowance of Rs.5,000/- P.M. .Proposal is placed before the EC for consideration and approval. Also, approval for relieving Sh. Deepak Maheshwari, Assistant Registrar Accounts and Sh. R.K. Dubey Assistant Registrar Academic and other officials assisting them w.e.f. 31 May afternoon may be accorded.</p>	<p>to decide the feasibility of putting them on contract. While considering utilization of their services on contract basis the performance report, key performance indicators defining deliverable of their performance may also be taken in to the consideration. The Composition of the Committee may be decided by the Coordinator and Director.</p>
--	--	--

#### Tabled Agenda

7.05.26	<p><b>To Consider proposal for hiring Accounts and technical personnel one each on contractual basis on consolidated remuneration</b></p> <p>The Executive Committee of the Institute in its 6<sup>th</sup> meeting dated 14.12.2016 (vide Agenda item no.</p>	<p>Proposal was considered and discussed and it was advised that for all such proposals a committee may be constituted to decide the feasibility of</p>
---------	--	---

*mfaw*



<p>6.03.05) while approving the non-teaching positions for the Institute has accorded sanction for creation of posts of Accountant (Office Manager Accounts) and Technical Assistant (Junior Technical Assistant) along with some other positions. Which was subsequently ratified by the Governing Body of the Institute in its 3<sup>rd</sup> Meeting Dated 27.03.2017.</p> <p>As of now services of Sh. Parag Somani Accountant and Sh. Tej Singh Jatav Technical Assistant are being obtained through the man power service provider of the mentor Institute on a monthly remuneration of Rs. 20,000/-P.M. Sh.Somani and Jatav both are very good workers and both delivered very well in their respective fields i.e. Accounts and Academic, As such proposal for hiring Sh. Somani and Jatav on contract on the existing monthly remuneration of Rs. 20,000/- P.M. with immediate effect for a period of one year is placed for consideration and approval of the E.C.</p>	<p>putting them on contract.</p> <p>While considering utilization of their services on contract basis the performance report, key performance indicators defining deliverable of their performance may also be taken in to the consideration. The Composition of the Committee may be decided by the Coordinator and Director.</p>
--	--

Meeting ended with vote of thanks to the chair.



Coordinator, IIIT Kota



Director, MNIT Jaipur