

Meeting title: Internship Day 13

Date + Time:

May 21,2024 @ 11:30 pm

Location:

Jain University, Room-102

(online)

Attendees:	Agenda
Futurense Technologies - Akash Das  Jain University - Batch Mates of Al&DE  Absentees:  None	<ul> <li>Precise documentation using Minutes of the Meeting.</li> <li>Clarifying the past difficulties faced by students.</li> <li>Importance of action items.</li> </ul>
Session Objectives	Key takeaways
<ul> <li>Precise manner of drafting Minutes of the Meeting and action items.</li> <li>Doubt clarification of students.</li> </ul>	<ul> <li>Doubt clarification session.</li> <li>Ensuring efficiency while documenting an MoM.</li> </ul>
Action Items	
<ol> <li>https://github.com/akash-coded/mysql/discussions/38</li> <li>https://github.com/akash-coded/mysql/discussions/25</li> <li>https://github.com/akash-coded/mysql/discussions/24</li> </ol>	

Contact

Ayushi Tawari, Al&DE 2nd year intern with additional questions.