

Prabhat Kumar

Back end process

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Summary

Detail-oriented and motivated BCA student seeking an entry-level position in Backend Processes or Data Entry. Possesses strong analytical skills, proficiency in data handling, and a keen interest in database management.

Experience

Data Entry - freelancing

april 2022 — june 2024

remote

- Performed accurate data entry and management tasks, ensuring timely and error-free input of information.
- Conducted regular audits of data entries to maintain integrity and resolve discrepancies.

Projects

Student Database Management System

Designed a basic SQL database to store student records.

Performed data entry, retrieval, and report generation.

Education

12th - st . Andrew's school

2021 — 2022

India , delhi

Score: 68

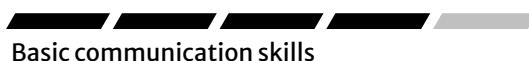
bca - Chaudhary Charan Singh University

2022 — Present

Uttar Pradesh, sahibabad

Languages

English



Basic communication skills

Hindi



A1

Certifications

Data entry operator - SkillsTrainer

Jan 2021 — September 2021

Data entry operator

Skills

Backend/Database



Proficient

Basic SQL

Data Entry

MS Excel

Tools: MS Office, Word, Excel, PowerPoint, Google Sheets

Typing Speed: 40+

Interests

Traveling

spots

songs

research

communicating

chill out with friends