

Your grade: 100%

 Your latest: **100%** • Your highest: **100%** • To pass you need at least 80%. We keep your highest score.

Next item →

1. Which of the following are automatically included in all Microsoft 365 subscriptions?

1 / 1 point

Select all options that apply.

☒ Messaging and Video Features

☒ **Correct**

 Correct! Subscribers to 365 automatically have access to **Teams** which allows for instant messaging and virtual meetings.

☒ One Terabyte of **Cloud Storage**
☒ **Correct**

 Correct! All subscribers have access to **Cloud storage** on Microsoft's servers. The default amount of space allocated is 1 Terabyte.

☐ Access to **Cloud storage** even if the device is not connected to the internet.

☒ Online versions of popular apps **Word**, **Excel**, and **PowerPoint**
☒ **Correct**

 Correct! The online version of these apps is automatically available to all subscriptions. It will also include applications such as **Outlook**, **Teams**, and **OneNote**.

2. If a client uses an older version of Office, such as **Microsoft Office 2010**, will you be able to open files that they send to you?

1 / 1 point

☐ Yes, but some of the content may not be recognized.

☒ Yes, Microsoft 365 apps are fully compatible with previous versions of **Microsoft Office**.

☐ No. The files will have to be converted.

☒ **Correct**

 Correct! **Microsoft Office** enjoys full compatibility with any files that were created with **Office 97** or later. This means that any of the **Office 365** programs can open files created in previous versions of **Microsoft Office**.

3. Which of the following statements are true about **Microsoft's Cloud Storage**?

1 / 1 point

Select all options that apply.

☒ **OneDrive** servers are stored in secure data centers.

☒ **Correct**

 Correct! **Microsoft** stores its data in secure, specialized data centers where physical and virtual security is strictly regulated. **OneDrive** security exceeds that of many common competitors.

☐ Individual companies will have better security than the **Microsoft Data Centers**
☒ You can be confident that the data is stored under the legal requirements for the country you are in.

☒ **Correct**

 Correct! **Microsoft** adheres to all necessary security requirements in each jurisdiction.

4. When you subscribe to **Microsoft 365**, how often must you connect to the internet so that your subscription can be verified?

1 / 1 point

☒ Every 30 days

☐ You cannot use **Microsoft 365** offline.

☐ Every 60 days

☒ **Correct**

 Correct! When you subscribe to **Microsoft 365** you must connect to the internet every 30 days so that **Microsoft** can verify that your subscription is still current. You will be warned before this timeframe elapses.

5. If you have the correct subscription, where can you find the link to download the desktop versions of the **Microsoft 365** apps?

1 / 1 point

☒ Click on the **Install and more** button on the top-right corner of the **Microsoft 365** Home screen.

☐ A link on the Microsoft Support Website.

☐ You cannot download desktop versions of the **Microsoft Office** apps.

☒ **Correct**

 Correct! When you click the **Install Office** drop-down choice, a setup file will be downloaded to your local device, and you can then use this to install the desktop apps.

