Your grade: 100%

Your latest: **100%** • Your highest: **100%** • To pass you need at least 80%. We keep your highest score.

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1. How can Copilot enhance your PowerPoint presentations? **1 / 1 point**

   ⦿ By generating content for slides based on the prompts you provide.

   ○ By automatically adjusting the presentation theme and design layout.

   ○ By improving the resolution of images inserted into slides.

   ○ By providing real-time translations of the spoken presentation.

   > ⊘ **Correct**
   > Spot on. Copilot can significantly enhance PowerPoint presentations by generating content for slides based on specific prompts you give. This capability saves time and boosts productivity by assisting in the creation of detailed and relevant slide content.

2. In Microsoft Excel, what can Copilot help you do with data? **1 / 1 point**

   ○ Encrypt sensitive data automatically.

   ○ Convert text data into high-resolution images.

   ⦿ Generate summaries or analyses of financial data.

   ○ Change data from one language to another automatically.

   > ⊘ **Correct**
   > Yes, correct. One of the primary capabilities of Copilot in Excel is to assist users in generating summaries or detailed analyses of their financial data. This feature is invaluable for understanding and presenting data insights more effectively.

3. Select all the ways Copilot can assist you in Microsoft Word. **1 / 1 point**

   ☑ Drafting new content based on provided prompts.

   > ⊘ **Correct**
   > Spot on. Copilot significantly enhances productivity in Microsoft Word by drafting new content based on the prompts provided by the user. This feature is especially useful for creating initial drafts or expanding on ideas.

   ☐ Automatically translating the entire document into another language.

   ☑ Adding content to an existing document.

   > ⊘ **Correct**
   > Yes, that's correct. Another key functionality of Copilot in Word is its ability to add content to existing documents. This can help users build upon their work or introduce new sections seamlessly.

   ☑ Adjusting the tone and style of the generated content.

   > ⊘ **Correct**
   > You are correct. Copilot allows users to fine-tune the generated content by adjusting the tone and style, ensuring that the final output aligns with their preferences and the document's overall tone. This customization adds a layer of personalization to the content creation process.

1. How can Copilot enhance your PowerPoint presentations?

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