Your grade: **100%**
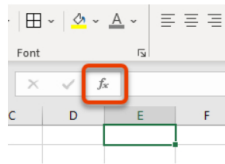
Your latest: **100%** • Your highest: **100%** • To pass you need at least 80%. We keep your highest score.

Next item →

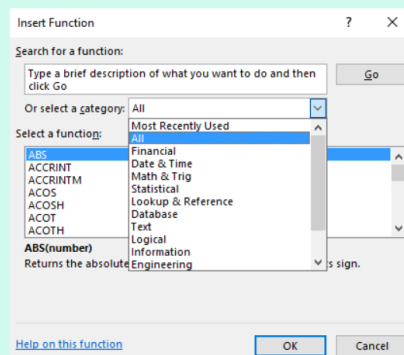
1. What does the highlighted Fx command do in Excel?

1 / 1 point

- ○ Tells Excel that you are keying in a Formula
- ○ Forces Excel to calculate and give a result.
- ⊙ Opens the Insert Function dialog.

> ✓ **Correct**
> Correct! The Insert Function dialog gives a full list of all Functions available in Excel. In addition, when you have picked a Function, it provides another dialog box to help you add in the required pieces of information.
>
>

2. Which of these mathematical symbols has the highest precedence in Excel?
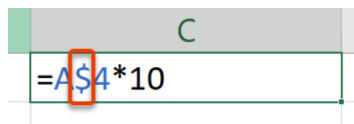
1 / 1 point

- ○ > (Greater Than)
- ○ + (Addition)
- ⊙ / (Divide)

> ✓ **Correct**
> Correct! Multiplication and Division are very high in the table of Precedence. They have a higher priority than the Addition, Subtraction, Greater Than or Less Than symbols.

3. You have typed the following Formula into your Worksheet. What does the $ symbol guarantee in the A4 Cell Reference?

1 / 1 point

- ⊙ It means that if the Formula is copied or moved, the Row Number will stay the same.
- ○ It means that if the Formula is copied or moved both the Column Initial and Row Number will stay the same.
- ○ It means that if the Formula is copied or moved, the Column Initial will stay the same.

> ✓ **Correct**
> Correct! The $ symbol controls what is to the right of it. In this case, the dollar symbol "locks" the Row Number which is to the right.
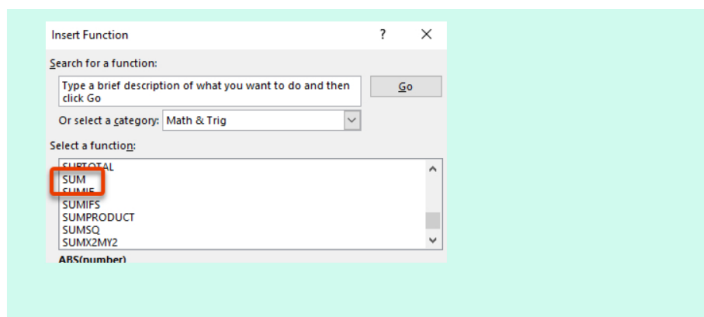
4. Where can you find the AutoSum Function? Select all options that apply.

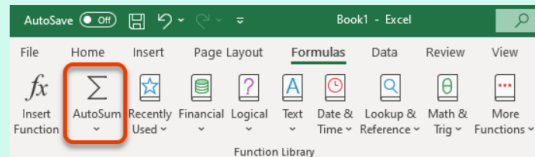1 / 1 point

- ☑ In the Insert Function dialog

> ✓ **Correct**
> Correct! The Insert Function dialog gives access to the full list of available Functions in Excel. The Sum Function is in the Math & Trig category.
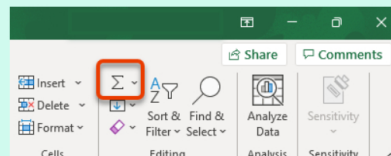
☑ On the Formulas Tab

⊘ **Correct**

Correct! The Formulas Tab contains a full library of Functions. AutoSum is available as a stand-alone command button here.

☑ In the Editing group on the Home Tab

⊘ **Correct**

Correct! The Editing group has a drop-down command containing AutoSum and four other Functions.

☐ On the right-click Shortcut Menu

5. Where can you find the Calculate Now command?   1 / 1 point

○ In the Insert Function dialog

○ On the Shortcut Menu

◉ On the Formulas Tab

⊘ **Correct**

Correct! If want to check that all Formulas are up-to-date and showing the most recent result, you can use the Calculate Now command in the Calculation category on the Formulas Tab. You might need to use this if some of the Formulas are Link Formulas bringing results from other Workbooks.