

DUTIES OF BOARD OFFICERS

LPG RESIDENTS ASSOCIATION

- PRESIDENT:** The President shall preside at all meetings of the LPGRA. The President is responsible for appointing all committees, subject to the approval of the Board of Directors. The President shall be responsible for attending all appropriate AAMHO meetings and giving the members of the LPGRA a report on all AAMHO activities. The President shall represent the members of LPG at these meetings.
- 1ST VICE-PRESIDENT:** The 1st Vice-President shall assume the responsibilities of the President in the President's absence.
- 2ND VICE-PRESIDENT:** The 2nd Vice-President shall assume the responsibilities of the 1st Vice-President should the 1st Vice-President assume the responsibilities of the President; and in the absence of the Acting President, will assume the responsibilities of the President.
- SECRETARY:** The Secretary shall be responsible for recording the minutes of all meetings, General, Board and Special; maintain an up-to-date roster of the members and report any changes in the roster to AAMHO.
- TREASURER:** The Treasurer is responsible for collecting, disbursing and accounting for all monies belonging to the LPGRA.