**Task 2: Retrospective**

Date: Dec 10, 2016 (sprint 1 retrospective)

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| What did we do well? | What didn’t work well? | What could be improved? |
| * Big story was split into small user stories. * Log in function is secure. * We were able to help each other to solve their problem and we corporate well each others. * Every team members works as a team. | * Difficult to do meeting due to member absence. * Time management was poor. * Cording part requires spend most time on it to fixing the error. * Not sufficient time for coding program. | * All member must be attended the meeting. * Hostel management system has to be improved by adding some necessary functions. * Team performance should be enhanced. * Some feature has to be improved so user may ease of use the program functions. |

Actions:

* Meeting date and time must be planned in advance.
* Set a timebox for every task. Each task must be completed within the timebox.
* Allocate more time on coding program and testing.
* Booking hostel room function will be added in the next sprint.
* Scrum master should supervise the work progress. Avoid progress slow.