

# **"Analyzing Educational Outreach Programs and Impact Analysis of Community Health Initiatives"**

*PROJECT REPORT SUBMITTED IN PARTIAL FULFILLMENT OF  
THE REQUIREMENT FOR THE AWARD OF DEGREE OF*

**BACHELOR OF SCIENCE**

**IN**

**DATA ANALYTICS**

***SUBMITTED BY***

**AZAD RAO : 40822006**

***UNDER THE GUIDANCE OF***

**MS. LISA M ANATONY**

**(SENIOR HOD OF DATA ANALYTIC DEPARTMENT AT RENU SHARMA FOUNDATION)**



**BHAI PARMANAND DSEU SHAKARPUR CAMPUS - II, NEW DELHI  
MAY, 2025**

## DECLARATION

I, Azad Rao, hereby declare that the project report titled “**Analyzing Educational Outreach Programs and Impact Analysis of Community Health Initiatives**” is an original work carried out by me during my internship at Renu sharma foundation. This report is submitted in partial fulfillment of the requirements for the successful completion of my internship.

The content of this report is based on the data and information obtained from the Renu sharma foundation and related tasks assigned during my internship. All methodologies, analyses, and conclusions drawn in this report are the result of my own efforts, conducted under the guidance and supervision of the assigned mentors and senior team members.

I further declare that the information presented in this report is true to the best of my knowledge and that any external sources of information have been duly acknowledged and cited. This report has not been submitted in any form to any other academic institution or organization for the award of any degree or certification.

Azad Rao

BSc. Data Analytics

Roll: 4082006

15<sup>th</sup> May 2025

# CERTIFICATE OF COMPLETION



## Renu Sharma Healthcare and Education Foundation

Approved by NITI Aayog

Accredited to NGO DARPAN

### CERTIFICATE OF COMPLETION

IT IS CERTIFIED THAT

# AZAD

Has completed the intern program from **19 December 2024 TO 19 March 2025** as a Data Analyst  
Intern of Data Science Department in **Renu Sharma Healthcare and Education Foundation**

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# Abstract

This internship project titled "**Data-Driven Impact Analysis: Insights from Programs at the Renu Sharma Foundation**" presents a comprehensive study of how data analytics can be utilized to measure and enhance the effectiveness of social welfare initiatives. The project was conducted during my internship as a Data Analyst with the Renu Sharma Foundation, a non-governmental organization dedicated to uplifting underprivileged communities through education, healthcare, and social development programs.

The objective of this project was to apply data analysis techniques to assess the reach, efficiency, and impact of the foundation's key programs. By collecting, cleaning, and analyzing program-specific datasets, I was able to uncover patterns, identify performance gaps, and generate actionable insights that can support data-driven decision-making within the organization. The tools used in this analysis included Microsoft Excel for data handling, Python for statistical analysis and visualization, and Power BI for dashboard creation and reporting.

One of the major contributions of this project was the development of a dynamic dashboard to monitor the performance of the foundation's education and health programs. The dashboard provides real-time metrics such as beneficiary growth, resource allocation, volunteer participation, and regional outreach impact. These visualizations help the foundation's management team evaluate program effectiveness and reallocate resources where needed.

This project highlights the critical role data analytics plays in the social sector. Non-profits often face challenges in terms of limited resources and growing demands for transparency and accountability. Through this internship, I have demonstrated how even basic data tools can provide valuable insights that improve operational efficiency and program outcomes.

In conclusion, the internship provided me with hands-on experience in applying theoretical data concepts to real-world social challenges. It also reinforced the importance of data-driven strategies in achieving sustainable development goals. I am grateful to the Renu Sharma Foundation for the opportunity to contribute to its mission and to learn from its dedicated team.

## ACKNOWLEDGEMENT

First and foremost, I express my heartfelt gratitude to the Lord Almighty for His continuous blessings and guidance throughout my internship journey at the **Renu Sharma Foundation**, titled "***Data-Driven Insights for Social Impact: A Data Analyst Internship Project.***"

I extend my sincere appreciation to the management of **Renu Sharma Foundation** for providing me with the opportunity to work in such a meaningful and socially-driven environment. Their support, access to essential resources, and encouragement played a pivotal role in the successful execution of this project.

A special note of thanks goes to my internship mentor at the Foundation, Vipul sir for their expert supervision, valuable suggestions, and consistent guidance that helped me grow both professionally and personally during the course of this internship.

I am also grateful to the entire team at **Renu Sharma Foundation** for fostering a collaborative and enriching work atmosphere. Their insights and feedback were instrumental in deepening my understanding of real-world data applications in the social sector.

Last but not least, I would like to express my deepest appreciation to my family and friends for their continuous moral support, patience, and motivation throughout this journey.

**Azad Rao**

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## **INTRODUCTION**

### **1.1 Overview**

During my internship at the Renu Sharma Foundation, I worked on a project aimed at improving the analysis, organization, and reporting of data related to the foundation's healthcare and educational programs. In today's nonprofit sector, where data-driven decision-making is critical for maximizing social impact, effective data management and visualization are essential for tracking progress, identifying needs, and optimizing resources.

The initial phase of the project involved collecting and cleaning raw data from multiple sources such as program surveys, attendance records, and outreach reports. Using Excel and Google Sheets, I performed extensive data cleaning and preprocessing to ensure accuracy, consistency, and completeness. Clean data is vital for the foundation, as any errors or inconsistencies could lead to incorrect conclusions and misinformed strategies.

Following data preparation, I analyzed key metrics to assess program performance and beneficiary engagement. Power BI was utilized to create interactive dashboards and visual reports, making complex datasets accessible and understandable to stakeholders. These visualizations helped the foundation's management team monitor the effectiveness of healthcare camps, educational workshops, and other initiatives in real time.

A critical aspect of the project was the development of automated reporting processes. By linking Google Sheets with Power BI and setting up scheduled data refreshes, the foundation was able to reduce manual effort and improve reporting efficiency. This automation allowed program managers to focus more on strategy and outreach rather than data compilation.

Throughout the internship, I collaborated closely with program coordinators to align data insights with organizational goals. This ensured that the analysis was not just a technical exercise but a tool for enhancing decision-making and optimizing resource allocation. For example, identifying underserved regions or demographic groups enabled targeted interventions and better impact.

The project's outcome significantly improved the foundation's ability to track and report on its social impact. Enhanced data accuracy and dynamic visualizations increased transparency and stakeholder confidence, facilitating stronger partnerships and funding opportunities.

Overall, the internship at Renu Sharma Foundation allowed me to apply and strengthen my data analysis skills while contributing to meaningful social causes. The use of Excel, Google Sheets, and Power BI as core tools demonstrated the power of data analytics in the nonprofit sector and underscored the importance of data-driven strategies for sustainable development.



## Objectives of the Internship

The internship at Renu Sharma Foundation was carefully designed to provide a comprehensive learning experience in the field of data analytics within the nonprofit sector. The key objectives of this internship included the following:

- **Learn and Apply Data Cleaning and Preprocessing Techniques:**

One of the foundational goals was to gain hands-on experience in cleaning and preprocessing raw data collected from various nonprofit programs. Working with real-world datasets exposed me to common challenges such as missing values, inconsistent formats, and duplicates. By applying data cleaning methods using tools like Microsoft Excel and Google Sheets, I improved the overall quality and usability of the data.

- **Analyze Program Data to Derive Insights:**

The internship emphasized the importance of analyzing program-related data to understand beneficiary demographics, program reach, and impact. Through descriptive and exploratory data analysis, I was able to identify key trends, patterns, and areas requiring attention. These insights aimed to help the foundation better understand its audience and evaluate program effectiveness.

- **Develop Automated Dashboards and Visual Reports:**

To facilitate data-driven decision-making, another crucial objective was to design and implement automated dashboards and visual reports. Using Power BI, I created interactive dashboards that enabled program managers and leadership to easily track important metrics, monitor progress, and make informed decisions. Automation reduced manual efforts and improved reporting efficiency.

- **Collaborate with Program Coordinators:**

Ensuring that data accurately reflects field realities was an essential part of the internship. I collaborated closely with program coordinators and other stakeholders to validate data, clarify discrepancies, and incorporate their feedback into analysis and reporting. This collaboration helped align data outputs with organizational goals and enhanced the practical utility of analytics.

By accomplishing these objectives, the internship provided a solid foundation in data analytics while contributing to the Renu Sharma Foundation's mission of empowering communities through effective, data-backed interventions.

## Tools and Technologies Used

During my internship at Renu Sharma Foundation, I worked extensively with several tools and technologies essential for efficient data management, analysis, and visualization. These tools helped me handle complex datasets, automate reporting, and collaborate effectively with team members. Below is a detailed overview of the main tools and technologies used during the internship.

### Microsoft Excel

Microsoft Excel was the primary tool used for initial data cleaning and preprocessing tasks. Excel's powerful features such as pivot tables, filters, and advanced formulas made it possible to organize and analyze large volumes of data effectively. Some of the key uses included:

- **Data Cleaning:** Using conditional formatting and data validation to identify and correct errors such as duplicates, missing values, and inconsistent formats.
- **Data Formatting:** Standardizing date formats, text cases, and categorical data to ensure uniformity across datasets.
- **Basic Analysis:** Performing calculations using formulas like VLOOKUP for data lookup, IF statements for conditional logic, and COUNTIF/SUMIF for aggregating data based on criteria.
- **Pivot Tables:** Creating dynamic summaries of data, which allowed quick exploration of trends and relationships in the datasets.

Excel's intuitive interface and wide availability made it an ideal choice for managing and preparing data for further analysis.

### Google Sheets

Google Sheets complemented Excel by enabling seamless collaboration and real-time data updates among program coordinators and field staff. Given that data collection often involved multiple teams working from different locations, Google Sheets was invaluable for:

- **Collaborative Data Entry:** Multiple users could input data simultaneously, reducing delays and errors associated with manual consolidation of files.
- **Version Control:** Changes were automatically saved and version history allowed tracking of edits, helping maintain data integrity.
- **Data Sharing:** Easily sharing data with stakeholders without the need for attachments, ensuring that everyone had access to the most current information.

- **Integration with Other Google Tools:** Linking data to Google Forms and other services streamlined data collection and processing workflows.

Using Google Sheets enhanced communication across teams and ensured that data was up-to-date and reliable for analysis.

## **Power BI**

Power BI was the primary tool for data visualization and reporting. It provided a robust platform for creating interactive dashboards that summarized key metrics and insights derived from the foundation's program data. Key functionalities leveraged included:

- **Interactive Dashboards:** Visual reports allowed users to explore data through filters, slicers, and drill-downs, making it easier to monitor program performance across different dimensions such as region, demographics, and time periods.
- **Data Modeling:** Power BI's data modeling capabilities enabled the combination of multiple datasets, creation of calculated columns and measures, and optimization of data relationships for efficient reporting.
- **Automated Refresh:** Dashboards were configured to refresh automatically as source data updated, ensuring that decision-makers always had access to current information without manual intervention.
- **Custom Visuals:** Utilizing a variety of charts, maps, and KPIs to present data in a user-friendly and insightful manner.

Power BI's scalability and user-friendly design made it an indispensable tool for turning raw data into actionable insights.

## **Additional Tools**

In addition to the core tools above, I also utilized several supplementary technologies during my internship:

- **Python (Pandas):** While primarily focused on Excel and Power BI, I gained basic proficiency in Python, particularly the Pandas library, to perform advanced data manipulation and automate repetitive tasks when required. This skill enhanced my ability to handle complex datasets beyond the scope of spreadsheet tools.
- **Google Forms:** For data collection, Google Forms was used to design surveys and feedback forms. This facilitated systematic and structured data gathering from beneficiaries and program participants, which was then integrated into Google Sheets for analysis.

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Together, these tools and technologies formed a comprehensive toolkit that supported the entire data analytics workflow—from collection and cleaning to analysis and reporting—enabling the Renu Sharma Foundation to make informed decisions and maximize program impact.

## **Project Overview**

The internship project at Renu Sharma Foundation was focused on enhancing the organization's data management and reporting capabilities to support better decision-making and program evaluation. The foundation runs multiple community-focused initiatives aimed at empowering beneficiaries through education, health, and livelihood programs. Efficient handling and insightful analysis of program data are critical to measuring impact and optimizing resource allocation.

The project was divided into several key phases, each contributing to the overall goal of improving data accuracy, accessibility, and usability for the foundation's diverse stakeholders.

## **Data Collection**

The first phase involved gathering datasets from various foundation programs in their raw formats. Data originated from multiple sources including field surveys, beneficiary registrations, program attendance logs, and feedback forms. These datasets were often collected in different formats and stored across several platforms such as Google Sheets, Excel files, and offline paper forms.

This posed a challenge in standardizing and consolidating the data for analysis. Part of the project was to streamline the data collection processes by integrating inputs from Google Forms and digitizing manual entries. Ensuring completeness and consistency at this stage was crucial for downstream analytics.

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	A	B	C	D	E	F	G	H	I
1	Beneficiary_ID	Name	Age	Gender	District	State	Program_Enrolled	Enrollment_Date	
2	B0001	Eshani Grewal	23	M	Gaya	Bihar	Child Education		2025-05-
3	B0002	Vihaan Bains	19	F	Patna	Bihar	Health Awareness		2023-10-
4	B0003	Indrajit Dutt	43	M	Indore	MP	Health Awareness		2024-01-
5	B0004	Anaya Tara	12	M	Jodhpur	Rajasthan	Health Awareness		2023-11-
6	B0005	Uthkarsh Khalsa	58	F	Jaipur	Rajasthan	Women Empowerment		2024-06-
7	B0006	Badal Chakrabar	12	M	Pune	Maharashtra	Skill Development		2024-05-
8	B0007	Akarsh Varkey	27	M	Bhagalpur	Bihar	Women Empowerment		
9	B0008	Ela Sandal	49	M	Gaya	Bihar	Women Empowerment		2024-10-
10	B0009	Dhanuk Kamdar	10	F	Indore	MP	Skill Development		2024-04-
11	B0010	Tara Sahni	21	M	Jaipur	Rajasthan	Health Awareness		2024-03-
12	B0011	Shlok Rajan	56	F	Pune	Maharashtra	Skill Development		2023-07-
13	B0012	Vaibhav Chauhan	52	F	Pune	Maharashtra	Women Empowerment		2025-01-
14	B0013	Himmat Tailor	52	M	Lucknow	UP	Child Education		2025-02-
15	B0014	Armaan Mahal	60	F	Gaya	Bihar	Child Education		2024-09-
16	B0015	Mamooty Bajwa	17	F	Pune	Maharashtra	Skill Development		2023-07-
17	B0016	Mahika Grover	57	M	Bhopal	MP	Health Awareness		2023-06-

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	A	B	C	D	E	F	G	H	I	J	K	L	M
1	Donation_ID	Donor_Name	Amount	Mode	Date	Purpose							
2	D1001	Maya Trust	20441	Online (UPI)	2024-09-15	Tree Plantation							
3	D1002	Green Corp	77736	Cash	2024-07-17	Child Education							
4	D1003	Priya Saini	53031	Cheque	2024-12-06	Child Education							
5	D1004	Priya Saini	70258	Bank Transfer	2024-03-30	Health Camps							
6	D1005	Ashok Sharma	85244	Bank Transfer	2025-04-13	Health Camps							
7	D1006	Maya Trust	64883	Bank Transfer	2024-06-11	Health Camps							
8	D1007	Noble Cause	75398	Online (UPI)	2024-01-03	Tree Plantation							
9	D1008	Hope Foundation	89826	Cash	2024-10-14	Tree Plantation							
10	D1009	Noble Cause	84208	Cheque	2025-03-04	Health Camps							
11	D1010	Bright Future	18033	Cash	2025-04-24	Health Camps							
12	D1011	Priya Saini	51667	Bank Transfer	2024-12-26	Child Education							
13	D1012	Hope Foundation	7599	Online (UPI)	2024-02-28	Child Education							
14	D1013	Noble Cause	92488	Bank Transfer	2025-03-28	Health Camps							
15	D1014	Helping Hands	70069	Bank Transfer	2024-11-16	Child Education							
16	D1015	Kind Hearts	33592	Bank Transfer	2024-12-30	Child Education							
17	D1016	Ashok Sharma	52216	Cash	2024-10-19	Health Camps							
18	D1017	Unity Group	55183	Cheque	2024-09-14	Health Camps							

Sheet1 Sheet2

## Data Cleaning and Preprocessing

Raw data typically contained inconsistencies such as missing values, duplicate entries, incorrect formatting, and typographical errors. To address these issues, extensive data cleaning and preprocessing was performed using Microsoft Excel and Google Sheets.

Tasks included:

- Removing duplicates to avoid skewed analysis.
- Filling or flagging missing data where appropriate.
- Standardizing date formats and categorical variables for uniformity.
- Validating data accuracy by cross-referencing with source documents and feedback from field teams.

These steps improved data reliability, enabling trustworthy insights in subsequent phases.

### **Exploratory Data Analysis (EDA)**

After preprocessing, exploratory data analysis was conducted to uncover meaningful patterns, trends, and anomalies within the datasets. Using Excel and Power BI, I analyzed beneficiary demographics, program participation rates, and outcomes across different locations and time periods.

The EDA phase involved:

- Visualizing demographic distributions such as age groups, gender ratios, and socio-economic status.
- Identifying program reach and coverage gaps geographically and demographically.
- Examining attendance and engagement trends to assess program effectiveness.
- Detecting outliers or irregularities that might indicate data entry errors or operational challenges.

The insights gained helped the foundation understand its strengths and areas needing improvement.

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```
[2]: # Import Libraries
import pandas as pd
import matplotlib.pyplot as plt
import seaborn as sns
```

```
[3]: df=pd.read_csv(r"C:\Users\USER\Downloads\Renu_Monthly_Donations_200.csv")
df.head()
```

	Donation_ID	Donor_Name	Amount	Mode	Date	Purpose
0	D1001	Maya Trust	20441	Online (UPI)	2024-09-15	Tree Plantation
1	D1002	Green Corp	77736	Cash	2024-07-17	Child Education
2	D1003	Priya Saini	53031	Cheque	2024-12-06	Child Education
3	D1004	Priya Saini	70258	Bank Transfer	2024-03-30	Health Camps
4	D1005	Ashok Sharma	85244	Bank Transfer	2025-04-13	Health Camps

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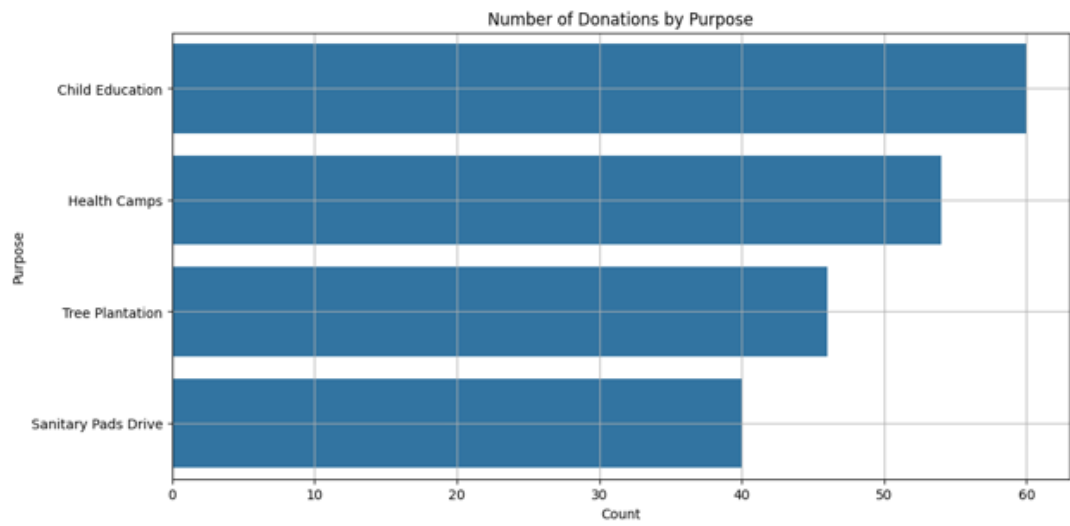
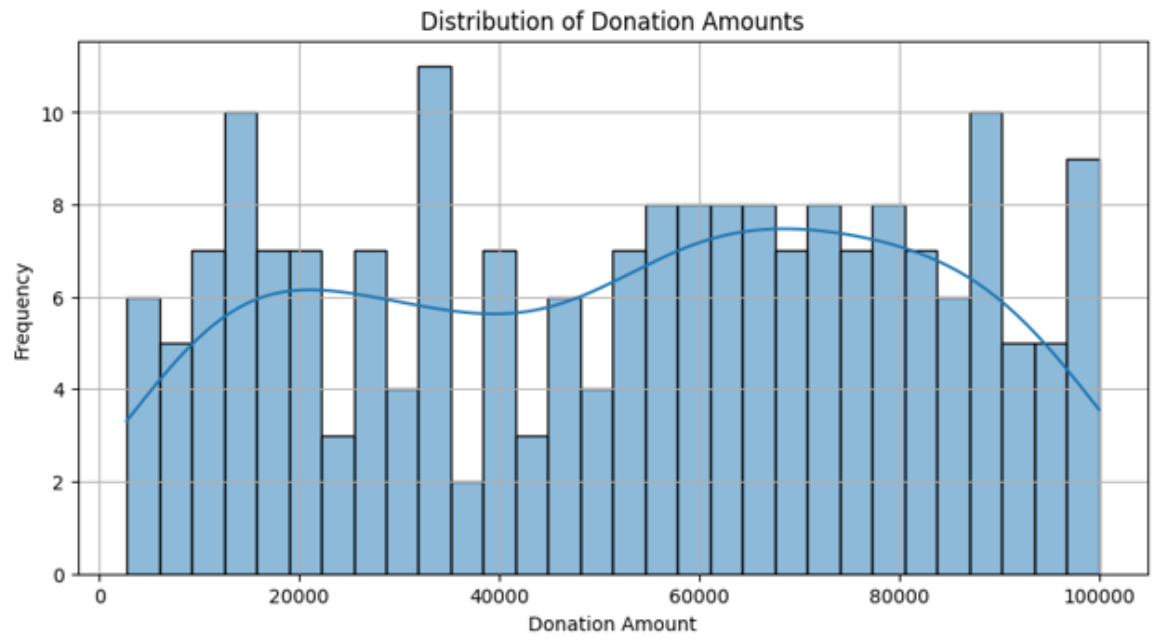
JupyterLab No Kernel

198	D1199	Priya Saini	47868	Cash	2024-11-06	Health Camps
199	D1200	Helping Hands	19548	Cash	2024-08-25	Child Education

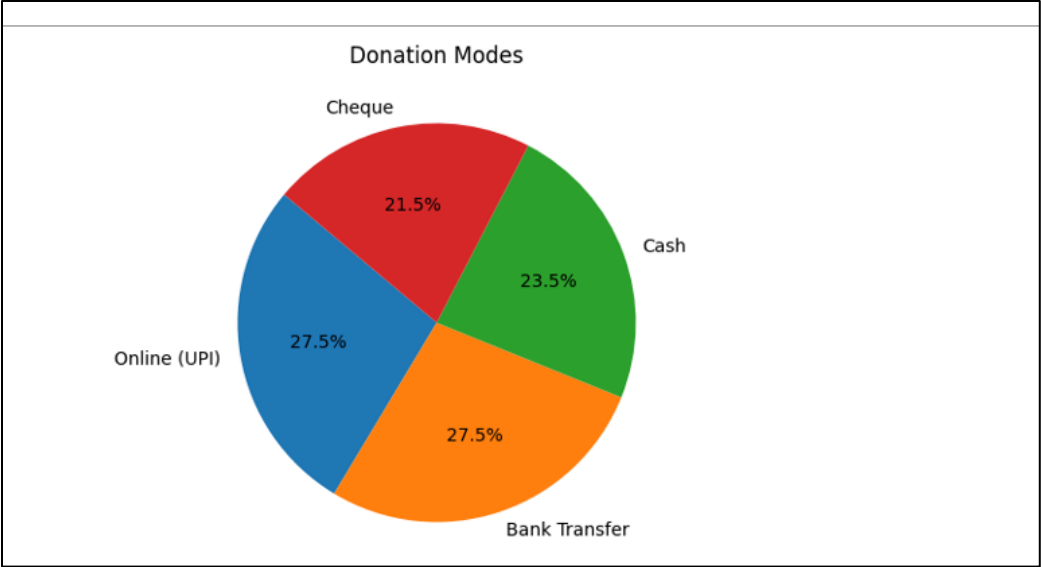
200 rows x 6 columns

```
[13]: # 11. Donations over time
df['Date'] = pd.to_datetime(df['Date']) # ensure 'Date' is in datetime format
monthly_donations = df.groupby(df['Date'].dt.to_period('M')).sum(numeric_only=True)['Amount']

plt.figure(figsize=(12, 6))
monthly_donations.plot(marker='o')
plt.title('Monthly Donation Amounts Over Time')
plt.xlabel('Month')
plt.ylabel('Total Amount')
plt.grid(True)
plt.xticks(rotation=45)
plt.show()
```







docs.google.com/spreadsheets/d/1Eg8A2oB0irBKKrgzt1YJ-n\_pCPNeMAe1jpTWuBW2K4Y/edit?gid=0#gid=0

Health\_camp\_datasets

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	A	B	C	D	E	F	G	H	I
1	Patient_ID	Location	Medication_Provided	Disease_Diagnosed	Outcome				
2		1 Mumbai	Insulin	Diabetes	Referred to Hospital				
3		2 Ahmedabad	Antibiotic	Dental Issues	Improved				
4		3 Kolkata	Cough Syrup	Cold & Flu	Improved				
5		4 Bangalore	Metformin	Diabetes	Referred to Hospital				
6		5 Delhi	Metformin	Diabetes	Improved				
7		6 Jaipur	Vitamin A	Eye Problems	Recovered				
8		7 Bangalore	Losartan	Hypertension	Referred to Hospital				
9		8 Jaipur	Losartan	Hypertension	Recovered				
10		9 Kolkata	Antibiotic	Skin Infection	Recovered				
11		10 Mumbai	Antibiotic	Dental Issues	Recovered				
12		11 Bangalore	Cough Syrup	Cold & Flu	Recovered				
13		12 Delhi	Antifungal Cream	Skin Infection	Referred to Hospital				
14		13 Kolkata	Cough Syrup	Cold & Flu	Recovered				
15		14 Bangalore	Losartan	Hypertension	Improved				
16		15 Delhi	Paracetamol	Cold & Flu	Improved				
17		16 Chennai	Antibiotic	Skin Infection	Recovered				
18		17 Bangalore	Iron Tablets	Malnutrition	Recovered				

```
[1]: import numpy as np
import pandas as pd
import matplotlib.pyplot as plt
import seaborn as sns
```

```
[6]: df=pd.read_csv(r"C:\Users\USER\Downloads\Book1.csv")
df.head()
```

```
[6]:
```

	Patient_ID	Location	Disease_Diagnosed	Medication_Provided	Outcome
0	1	Mumbai	Diabetes	Insulin	Referred to Hospital
1	2	Ahmedabad	Dental Issues	Antibiotic	Improved
2	3	Kolkata	Cold & Flu	Cough Syrup	Improved
3	4	Bangalore	Diabetes	Metformin	Referred to Hospital
4	5	Delhi	Diabetes	Metformin	Improved

```
[8]: # 1. Disease Type Distribution - Pie Chart
disease_counts = df["Disease_Diagnosed"].value_counts()
plt.figure(figsize=(8, 6))
```

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Location

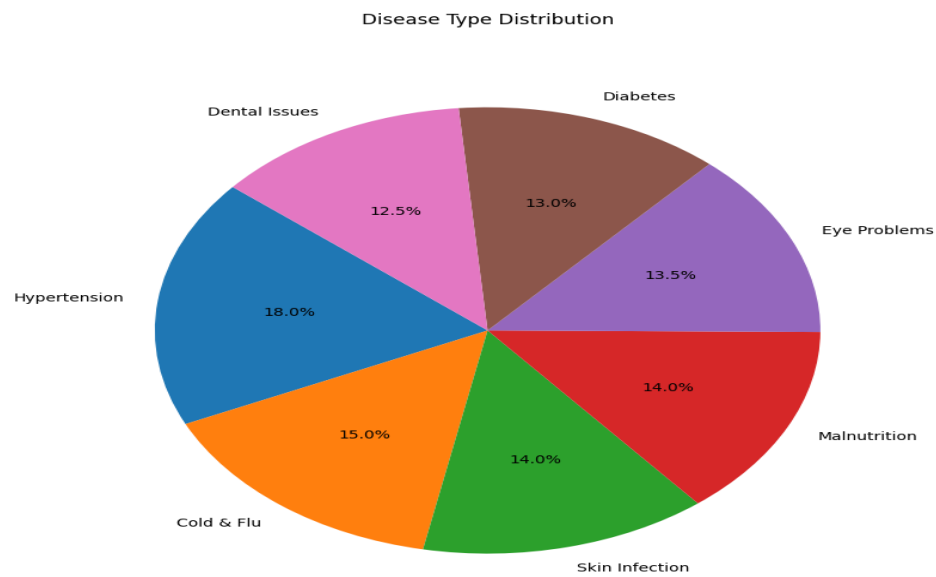
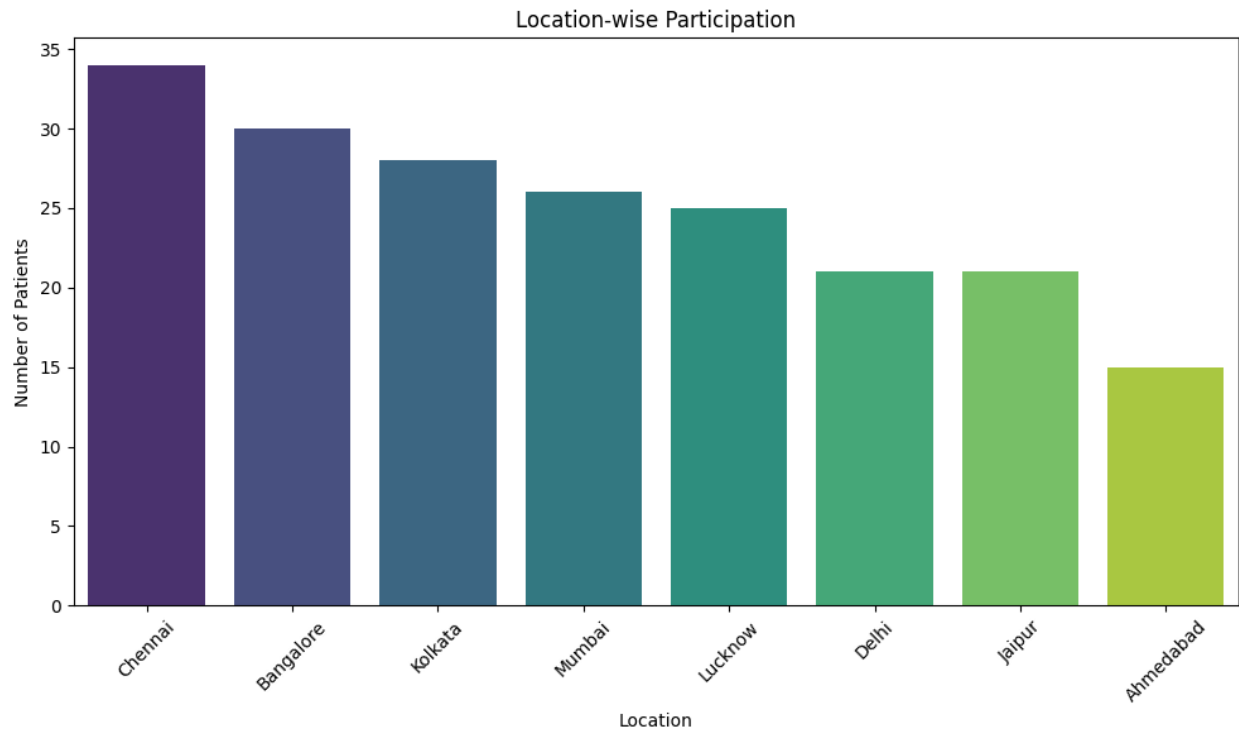
```
[11]: # 3. Outcome Distribution - Count Plot
plt.figure(figsize=(8, 6))
sns.countplot(df, x="Outcome", palette="Set2")
plt.title("Health Camp Outcomes")
plt.xlabel("Outcome")
plt.ylabel("Number of Patients")
plt.tight_layout()
plt.show()
```

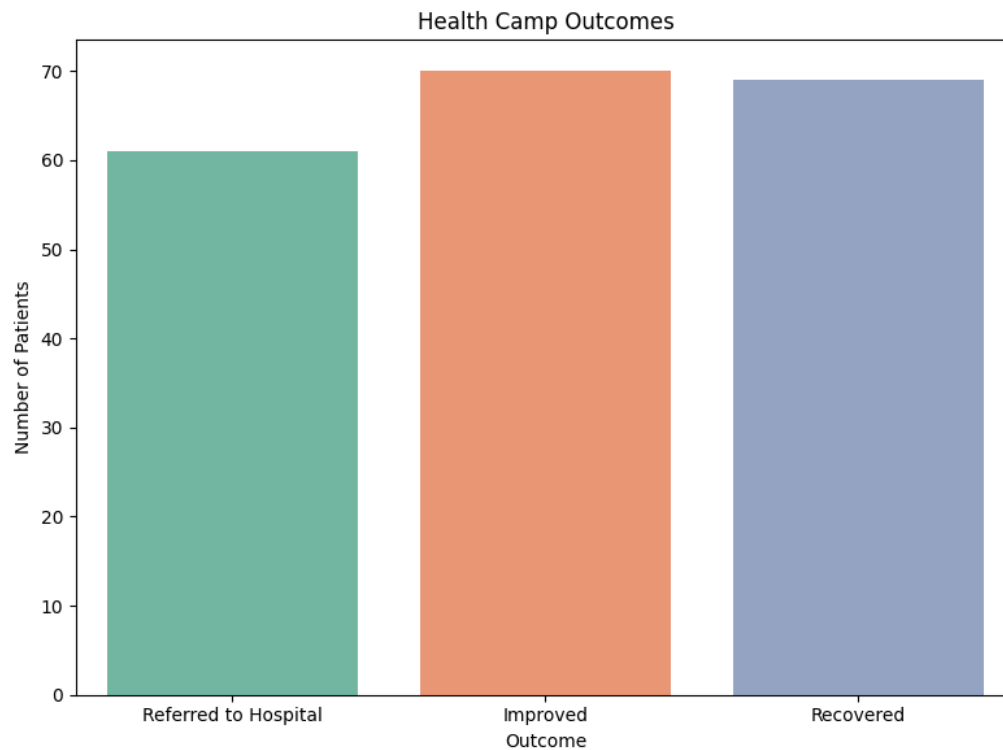
C:\Users\USER\AppData\Local\Temp\ipykernel\_8372\179425016.py:3: FutureWarning:

Passing `palette` without assigning `hue` is deprecated and will be removed in v0.14.0. Assign the `x` variable to `hue` and set `legend=False` for the same effect.

```
sns.countplot(df, x="Outcome", palette="Set2")
```







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```
[13]: # 4. Cross-tab: Disease vs Outcome
cross_tab = pd.crosstab(df["Disease_Diagnosed"], df["Outcome"])
cross_tab_percentage = cross_tab.div(cross_tab.sum(axis=1), axis=0) * 100

# Display cross-tab with percentages
cross_tab_percentage.round(1)
```

```
[13]:
```

	Outcome	Improved	Recovered	Referred to Hospital
<b>Disease_Diagnosed</b>				
Cold & Flu		43.3	36.7	20.0
Dental Issues		32.0	32.0	36.0
Diabetes		34.6	26.9	38.5
Eye Problems		37.0	33.3	29.6
Hypertension		30.6	33.3	36.1
Malnutrition		32.1	42.9	25.0
Skin Infection		35.7	35.7	28.6

## **Dashboard Design and Development**

To communicate the findings and provide real-time monitoring capabilities, I developed interactive dashboards using Power BI tailored for various stakeholders including program managers and senior leadership.

Key features of the dashboards included:

- Overview of key metrics such as beneficiary count, program attendance, and impact indicators.
- Drill-down capabilities allowing users to explore data by region, program, and time frame.
- Visual representations including charts, maps, and KPIs that enhanced data comprehension.
- Filters enabling customized views based on stakeholder needs.

The dashboards provided a user-friendly interface to track progress and make informed decisions.

Non-Profit KPI Dashboard-2024														
Select Month					MTD					YTD				
KPI Number	KPI Group	KPI Name	Unit	Type	Actual	Target	Target Vs Actual	PY	Actual Vs PY	Actual	Target	Actual Vs Target	PY	PY Vs Actual
1	Fundraising	Total Funds Raised	Currency (\$)	UTB	2149.6	1762.7	▲ 22%	1692.1	▲ 127%	4144.3	3315.5	▲ 125%	3315.5	▲ 125%
2	Fundraising	Donor Retention Rate	Percentage (%)	UTB	88.5	69.9	▲ 127%	86.0	▲ 103%	130.9	157.1	▼ 83%	164.9	▼ 79%
3	Fundraising	Cost Per Dollar Raised	Currency (\$)	LTB	0.4	0.3	▲ 115%	0.2	▲ 162%	0.4	0.4	▼ 81%	0.4	▼ 98%
4	Program Efficiency	Program Expenses Ratio	Percentage (%)	UTB	72.0	64.8	▲ 111%	67.4	▲ 107%	132.2	162.6	▼ 81%	136.6	▼ 97%
5	Program Efficiency	Beneficiary Growth Rate	Percentage (%)	UTB	7.3	8.4	▼ 88%	7.9	▼ 92%	25.7	24.5	▲ 105%	24.0	▲ 107%
6	Program Efficiency	Administrative Expense Ratio	Percentage (%)	LTB	11.6	14.2	▼ 81%	12.4	▼ 93%	28.6	21.8	▲ 132%	17.4	▲ 164%
7	Volunteer Management	Volunteer Retention Rate	Percentage (%)	UTB	61.7	49.1	▲ 137%	49.1	▲ 126%	137.5	171.8	▼ 80%	178.7	▼ 77%
8	Volunteer Management	Average Volunteer Hours	Hours	UTB	33.0	28.1	▲ 118%	21.6	▲ 153%	72.0	54.0	▲ 133%	59.4	▲ 121%
9	Impact Measurement	Service Reach	Number	UTB	4444.0	3377.4	▲ 132%	2769.5	▲ 160%	7116.0	6048.6	▲ 118%	5383.3	▲ 132%
10	Impact Measurement	Outcome Success Rate	Percentage (%)	UTB	85.0	92.7	▼ 92%	86.2	▼ 99%	147.0	139.6	▲ 105%	145.2	▲ 101%
11	Donor Management	Donor Growth Rate	Percentage (%)	UTB	15.6	18.3	▼ 85%	14.3	▲ 110%	18.8	23.5	▼ 80%	19.7	▼ 95%
12	Donor Management	Average Donation Size	Currency (\$)	UTB	59.3	72.9	▼ 81%	67.1	▼ 88%	429.7	382.5	▲ 112%	371.0	▲ 116%
13	Operational Efficiency	Overhead Ratio	Percentage (%)	LTB	30	22	▲ 137%	22	▲ 132%	43.68	48	▼ 92%	39.5	▲ 111%
14	Operational Efficiency	Time to Impact	Days	LTB	39	45	▼ 86%	50	▼ 78%	112	116	▼ 96%	137.4	▼ 81%

## Automation of Reporting

The final phase focused on automating the generation and distribution of reports to improve efficiency and reduce manual effort. By setting up scheduled data refreshes and automated report publishing in Power BI, the foundation could ensure timely availability of up-to-date information without additional workload on staff.

Automation allowed:

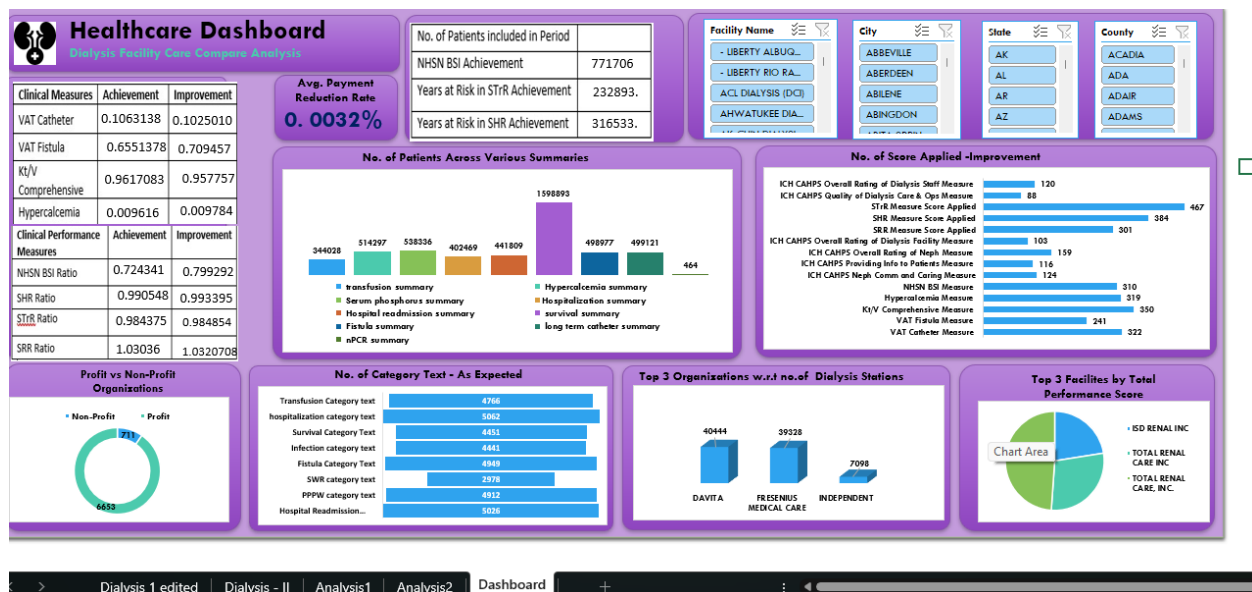
- Regular dissemination of performance reports to stakeholders.
- Quick identification of program trends and anomalies for proactive intervention.
- Standardization of reporting formats ensuring consistency across communications.

## Project Deliverables

The internship culminated in several key deliverables that significantly enhanced the foundation's data capabilities:

- **Clean, Preprocessed Datasets:** High-quality datasets free from errors and standardized for analysis.
- **Detailed Analysis Reports:** Comprehensive documentation of insights derived from the data analysis.
- **Interactive Dashboards:** Power BI dashboards customized for different user roles to facilitate data-driven decision-making.

Overall, the project strengthened the foundation's ability to leverage data effectively, supporting its mission to improve community outcomes through evidence-based programming.



## Data Collection and Cleaning

Efficient and accurate data collection and cleaning formed the foundation of the analytics work during my internship at the Renu Sharma Foundation. Given the variety and volume of data collected through different programs, ensuring the quality and consistency of datasets was critical to deriving meaningful insights and supporting decision-making.

### Data Collection

The data was collected from multiple sources, reflecting the diverse nature of the foundation's programs and outreach efforts. Key data sources included:

- **Attendance Sheets from Health Camps:** Health camps conducted by the foundation generated attendance data capturing participant details such as name, age, gender, and services availed. These records were often maintained manually or entered into spreadsheets by volunteers and coordinators.

- **Survey Responses from Beneficiaries:**

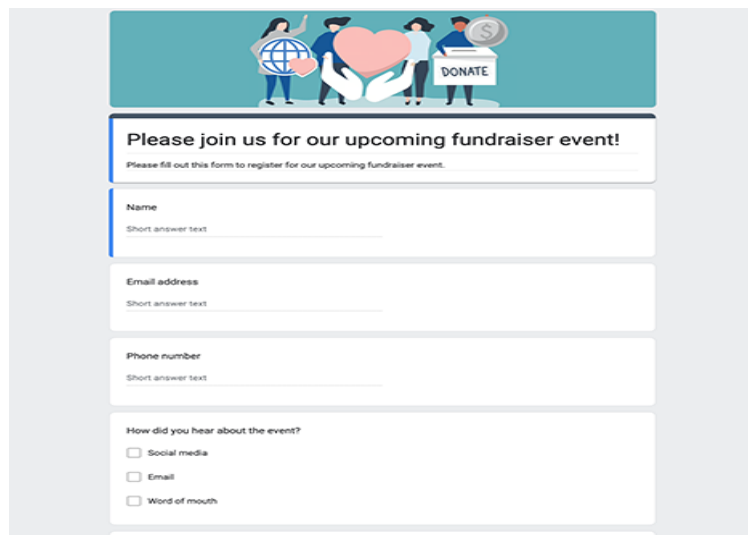
Surveys were conducted to gather qualitative and quantitative information on beneficiary experiences, satisfaction, and socio-economic backgrounds. Google Forms and paper-based questionnaires were used to collect this data, which was then compiled into digital formats.

- **Demographic Records from Outreach Events:**

Outreach programs aimed at community awareness and enrollment captured demographic details including location, household information, and educational status.

This data was collected by field teams and often consolidated in Excel or Google Sheets.

The heterogeneity of these data sources posed challenges in terms of formats, completeness, and accuracy. Data arrived in raw forms that required systematic cleaning and validation before



The image shows a digital form for a fundraiser event. At the top is a header illustration with four people: one holding a globe, one holding a heart, one holding a coin, and one holding a sign that says 'DONATE'. Below the illustration is a blue box with the text 'Please join us for our upcoming fundraiser event!' and a smaller line 'Please fill out this form to register for our upcoming fundraiser event.' Below this are four input fields: 'Name' (Short answer text), 'Email address' (Short answer text), 'Phone number' (Short answer text), and 'How did you hear about the event?' (with three radio button options: 'Social media', 'Email', and 'Word of mouth').

meaningful analysis could be performed.

## Challenges Faced

During the initial stages of data handling, several common issues were identified that could potentially compromise the reliability of insights if left unaddressed. These challenges included:

- **Missing Values in Key Fields:**

Many datasets had incomplete entries where important information such as age, gender,



or attendance dates were missing. This often occurred due to incomplete forms, skipped survey questions, or transcription errors.

- **Duplicate Entries and Inconsistent Formats:**

Duplicate records of beneficiaries or events were found, sometimes due to repeated registrations or errors in merging datasets. Additionally, data fields such as dates, phone numbers, and categorical variables were recorded in inconsistent formats across sources.

- **Data Entry Errors Due to Manual Input:**

Given the manual nature of data entry in many cases, typographical errors, misspellings, and incorrect values were common. For example, beneficiary names were sometimes misspelled, dates were entered incorrectly, or category labels varied (e.g., “Male” vs. “M”).

These challenges underscored the necessity for a rigorous and systematic data cleaning process.

## **Data Cleaning Methods**

To transform raw and inconsistent data into a clean, usable format, I applied a variety of data cleaning techniques primarily using Microsoft Excel and Google Sheets. The methods included:

- **Using Filters and Conditional Formatting:**

Excel filters were employed to quickly sort and isolate records with missing or unusual values. Conditional formatting helped highlight duplicate rows, outliers, and cells with errors or invalid data, making it easier to pinpoint problem areas.

- **Standardizing Date Formats and Categorical Variables:**

Dates were converted to a uniform format (e.g., DD-MM-YYYY) to ensure consistency across datasets. Categorical variables such as gender, program types, and status indicators were standardized by creating and applying consistent lists of accepted values, reducing variability and ambiguity.

- **Removing Duplicates:**

The “Remove Duplicates” feature in Excel was used to eliminate redundant entries by specifying key columns such as beneficiary ID, name, and event date. This significantly reduced data redundancy and improved dataset integrity.

- **Handling Missing Values:**

For missing data points, various strategies were employed depending on context. Where feasible, missing values were filled through interpolation based on related data points or temporal trends. In other cases, I liaised with field teams and program coordinators to

verify and correct data by cross-checking original records or collecting missing information.

### **Outcomes of Data Cleaning**

The systematic cleaning process resulted in datasets that were far more reliable, consistent, and ready for further analysis. Key outcomes included:

- Significant reduction in data errors and inconsistencies.
- Enhanced completeness of records, allowing for more comprehensive analysis.
- Improved confidence in the accuracy and relevance of insights derived.

By addressing the inherent challenges in data collection and meticulously cleaning the datasets, the foundation was better equipped to utilize its data assets effectively to monitor programs, evaluate impact, and inform strategic planning.

### **Data Analysis Techniques**

During my internship at the Renu Sharma Foundation, I applied various data analysis techniques to extract meaningful insights from program data and support the foundation's mission of effective community service. The analysis was primarily conducted using Microsoft Excel for preliminary exploration and Power BI for advanced visualization and interactive reporting.

### **Descriptive Statistics**

One of the foundational steps in understanding the datasets was to compute descriptive statistics. Using Excel's built-in functions, I calculated key measures such as:

- **Mean (Average):**  
For example, the average attendance per health camp or training session was calculated to gauge typical program engagement levels. This helped identify programs with consistent participation and those requiring attention.
- **Median:**  
Median values were useful to understand the central tendency, especially when data was skewed. For instance, median age of beneficiaries provided a more robust measure than the mean when there were outliers.
- **Mode:**  
The most frequent values in categories such as program types or demographic groups helped identify the most common beneficiary profiles or services availed.

These statistics provided a high-level summary of the data, helping to quickly assess the overall scale and distribution of participation and beneficiary characteristics.

### **Trend Analysis**

Tracking program growth and changes over time was essential for evaluating performance and planning. Using both Excel and Power BI, I conducted trend analysis by aggregating data monthly and quarterly. This involved:

- Plotting attendance numbers over months to identify seasonal variations or growth trends.
- Comparing program reach across different quarters to assess the impact of outreach campaigns or changes in operational strategy.
- Highlighting periods with significant spikes or drops, which prompted further investigation into possible causes such as external events, resource constraints, or program modifications.

Trend analysis enabled the foundation to monitor its progress continuously and make timely adjustments to improve effectiveness.

### **Correlation Analysis**

Understanding relationships between different variables was critical for gaining insights into program outcomes. I performed correlation checks between demographic factors such as age, gender, and socio-economic status with program engagement and impact indicators. For example:

- Examining whether younger beneficiaries attended certain programs more frequently than older groups.
- Investigating links between educational background and health outcomes reported in follow-up surveys.

These correlations helped identify patterns and target program design more precisely to beneficiary needs.

### **Segmentation Analysis**

To optimize resource allocation and tailor interventions, segmentation analysis was applied to divide beneficiaries into meaningful groups based on demographic and behavioral data. Using Excel pivot tables and Power BI filters, I segmented data by:

- **Geographical Region:** Identifying high-need areas with low program penetration or poor outcomes.
- **Age Groups:** Understanding different age cohorts' participation and outcomes to design age-appropriate services.
- **Program Types:** Categorizing beneficiaries based on the programs they attended, to analyze cross-program engagement and preferences.

Segmentation helped the foundation recognize priority groups requiring additional focus or customized outreach efforts.

### **Dynamic Data Slicing with Power BI**

Power BI was instrumental in elevating data analysis by enabling dynamic slicing and dicing of data through interactive dashboards. Key capabilities included:

- **Region-wise Filtering:** Users could select specific locations to view localized program performance and demographics, aiding regional managers in targeted planning.
- **Age Group and Gender Filters:** Stakeholders could explore participation and impact segmented by age and gender, helping to ensure inclusive programming.
- **Program Type Selection:** Dashboards allowed toggling between different program categories to assess individual and comparative performance.

These interactive features empowered users to drill down into data at various granularities, facilitating deeper understanding and agile decision-making.

### **Summary**

The combination of foundational descriptive statistics, trend tracking, correlation checks, and segmentation analysis—augmented by the dynamic visual capabilities of Power BI—provided the Renu Sharma Foundation with actionable insights into its programs and beneficiaries. These analyses supported evidence-based decision-making, enabling the foundation to enhance program effectiveness, expand reach, and maximize community impact.

### **Data Visualization and Reporting**

Effective data visualization and reporting were critical components of my internship at Renu Sharma Foundation. The goal was to transform complex datasets into intuitive visual formats that could be easily understood by diverse stakeholders, including program managers, field coordinators, and senior leadership. Through visual storytelling, the foundation was empowered to make data-driven decisions, track progress, and communicate program impact clearly.

## **Role of Data Visualization**

Data visualization serves as a bridge between raw data and actionable insights. It enables stakeholders to quickly grasp patterns, trends, and anomalies that might remain hidden in traditional tabular reports. During my internship, I focused on creating visual reports that balanced clarity, accuracy, and interactivity, ensuring that users could engage deeply with the data without requiring specialized analytical skills.

## **Tools Used for Visualization**

Power BI was the primary tool utilized for designing interactive dashboards and reports. Its powerful visualization features, combined with automated data refresh capabilities, made it an ideal choice for the foundation's needs. Microsoft Excel was also used for creating static charts and graphs during initial exploratory analysis and for quick ad hoc reporting.

## **Dashboard Design Principles**

To maximize usability and impact, I adhered to key design principles while creating dashboards:

- **Simplicity and Clarity:**  
Avoiding clutter by using clean layouts, limiting the number of visuals per page, and focusing on key metrics helped users quickly find the information they needed.
- **Consistent Color Coding:**  
Using consistent colors to represent specific categories or statuses improved readability and made it easier to interpret comparative data.
- **Interactive Elements:**  
Filters, slicers, and drill-down features were incorporated to allow users to explore data at different granularities — such as viewing attendance by region, program type, or time period.
- **Contextual Information:**  
Each dashboard included descriptive titles, legends, and tooltips to provide context and explain what each visual represented.

## **Key Visualizations Created**

Several types of visualizations were developed to meet the foundation's reporting needs:

- **Bar and Column Charts:**  
These were used to compare attendance numbers across different programs and time frames, enabling easy identification of growth areas and those needing improvement.

- **Line Graphs:**  
Time series visualizations illustrated trends in participation and beneficiary outcomes, highlighting seasonal fluctuations or the impact of specific interventions.
- **Pie and Donut Charts:**  
Beneficiary demographics such as age distribution, gender ratio, and program category breakdowns were displayed to give an overview of the population served.
- **Maps:**  
Geographic data was visualized through interactive maps showing program reach and concentration by location. This helped identify underserved regions for targeted outreach.
- **Tables with Conditional Formatting:**  
Detailed reports including attendance lists and program outcomes were presented with conditional formatting to highlight key metrics like high participation rates or areas of concern.

### **Automated Reporting and Data Refresh**

One of the significant advancements achieved through Power BI was the automation of report generation. By connecting dashboards directly to source data, reports were updated automatically whenever the underlying datasets were refreshed. This eliminated manual compilation efforts, reduced errors, and ensured stakeholders always had access to the latest information.

Scheduled data refreshes were configured to sync program data daily or weekly depending on availability, facilitating timely decision-making and performance monitoring.

### **Impact on Stakeholders**

The interactive dashboards and visual reports created during the internship were well-received by various stakeholders:

- **Program Managers:**  
Gained real-time insights into program effectiveness, attendance patterns, and demographic reach, enabling proactive management.
- **Field Coordinators:**  
Could monitor regional performance and identify specific areas requiring additional focus or support.

- **Senior Leadership:**

Accessed high-level summaries and trend analyses that informed strategic planning, resource allocation, and impact assessment.

The visualization and reporting framework established during the internship laid the groundwork for ongoing data-driven culture within the foundation, empowering teams to leverage data confidently in their operations.

## **Challenges Faced**

During my internship at Renu Sharma Foundation, I encountered several challenges that tested my analytical skills, adaptability, and communication abilities. These obstacles were intrinsic to working with real-world nonprofit data and complex reporting requirements. Overcoming these challenges not only enhanced my technical competencies but also improved my problem-solving and teamwork skills. Below is an in-depth discussion of the major challenges and the solutions implemented to address them.

### **1. Handling Incomplete and Inconsistent Data**

One of the primary challenges was dealing with datasets that were often incomplete or inconsistent. Since data was collected from multiple programs across different locations, variations in data quality were common. For example, several attendance sheets and survey responses had missing entries in key fields such as beneficiary age, contact information, or attendance dates. Additionally, inconsistent data entry formats—like differing date formats or spelling variations in categorical variables—made it difficult to consolidate datasets accurately.

This posed a significant risk to the reliability of analysis and reporting. Incomplete data could skew trend analyses or demographic profiles, leading to misleading insights. To address this, I:

- **Implemented Data Cleaning Protocols:** Using Excel and Google Sheets, I standardized formats by converting all dates to a uniform structure and harmonizing categorical variables. I also used Excel functions and conditional formatting to identify missing or erroneous data.
- **Engaged with Field Teams:** To resolve data gaps, I coordinated regularly with program coordinators and field officers, who provided clarifications and corrected data at the source whenever possible. This collaboration was crucial in ensuring data integrity.
- **Used Imputation Techniques:** For some missing numerical values, I applied interpolation methods where appropriate, while carefully documenting assumptions and limitations.

These steps improved dataset completeness and consistency, thereby enhancing the accuracy of subsequent analyses.

## 2. Learning Power BI's Advanced Features Within a Limited Timeframe

Power BI was a powerful but initially unfamiliar tool for me. The foundation required interactive dashboards with complex filtering, dynamic visualizations, and automated refreshes. However, mastering these advanced features within the relatively short duration of my internship was challenging.

The initial learning curve involved understanding Power BI's data modeling capabilities, DAX formulas, and setting up scheduled data refreshes. At times, integrating multiple datasets and creating user-friendly visualizations proved time-consuming, especially when troubleshooting unexpected errors or performance issues.

To overcome this challenge, I:

- **Dedicated Time for Self-Learning:** I utilized online tutorials, Microsoft's official documentation, and community forums to quickly build my Power BI skills. Regular practice and incremental learning helped me grasp complex functionalities step-by-step.
- **Sought Mentorship and Feedback:** I engaged with more experienced team members and peers for guidance, which accelerated my learning and improved the quality of my dashboards.
- **Adopted Agile Development:** Instead of building complex dashboards in one go, I developed iterative prototypes, incorporating feedback early to refine usability and functionality efficiently.

This focused approach allowed me to deliver effective and professional reports that met the foundation's needs before the internship concluded.

## 3. Managing Multiple Data Sources and Formats

The foundation's data was scattered across various platforms and formats including Excel files, Google Sheets, Google Forms, and manual paper-based records. Each program maintained data differently, and often data had to be consolidated from these heterogeneous sources into a single analytical framework.

This created challenges such as:

- **Data Integration:** Combining data from different formats while preserving accuracy and relationships between records.
- **Version Control:** Ensuring that the most recent and correct data was used in analyses, particularly when multiple team members updated shared files simultaneously.



- **Data Duplication and Conflicts:** Detecting and resolving duplicate records or conflicting entries across datasets.

To manage this complexity, I:

- **Established a Centralized Data Repository:** I worked towards creating a master dataset by carefully merging data sources, validating consistency, and documenting data lineage.
- **Standardized Data Collection Templates:** I collaborated with program coordinators to adopt uniform templates and guidelines for data entry, which minimized future inconsistencies.
- **Implemented Version Control Practices:** Utilizing Google Sheets' version history and naming conventions for files helped track changes and reduce errors.

### Solutions and Key Takeaways

The successful handling of these challenges was possible due to proactive communication and a structured approach:

- **Regular Communication Channels:** I set up weekly meetings and frequent check-ins with program coordinators and data entry teams. These interactions helped clarify doubts, receive timely updates, and build rapport, which was invaluable in resolving data issues.
- **Time Allocation for Tool Mastery:** Recognizing the importance of Power BI for the project, I allocated specific hours weekly for learning and experimentation, balancing this with ongoing analysis tasks.
- **Documentation and Process Improvement:** I maintained clear documentation of data cleaning steps, assumptions made during imputation, and dashboard development processes. This transparency facilitated knowledge transfer and continuity beyond my internship.

### Reflection

Facing and overcoming these challenges provided me with a realistic perspective on data analysis in the nonprofit sector, where data collection constraints and resource limitations are common. It enhanced my adaptability, improved my technical proficiency with data tools, and underscored the importance of collaboration and communication in successful data projects.

### Learning Outcomes

The internship at Renu Sharma Foundation was a transformative learning experience that provided me with both technical skills and practical insights into how data analytics supports nonprofit operations. Throughout the internship, I encountered diverse tasks, tools, and

challenges that contributed significantly to my professional growth. Below, I elaborate on the key learning outcomes from this internship, categorized by technical skills, domain knowledge, communication, and organizational impact.

## **1. Technical Proficiency in Data Cleaning and Visualization Tools**

One of the most important outcomes of my internship was developing advanced proficiency in Microsoft Excel and Power BI — two of the most widely used tools for data analysis and visualization.

- **Excel Data Cleaning and Analysis:**

Before working on visualization, the accuracy of data was paramount. I learned various Excel techniques including using filters, conditional formatting, pivot tables, and functions such as VLOOKUP, IF statements, and text manipulation. These tools helped me to efficiently identify and correct inconsistencies, missing values, and duplicates in large datasets.

I also gained practical experience in standardizing data formats and applying logical tests to verify data quality, which are essential skills for any data analyst working with real-world data.

- **Power BI Dashboarding:**

Power BI was the primary tool for creating interactive, automated dashboards. Through hands-on experience, I became proficient in connecting to different data sources, building data models using relationships, and writing basic DAX formulas for calculations. I learned how to design user-friendly dashboards that included slicers, drill-downs, and custom visual elements to allow stakeholders to explore data dynamically.

This skill enhanced my ability to transform complex datasets into intuitive visual stories that facilitate data-driven decision-making.

## **2. Understanding Nonprofit Data and Their Unique Challenges**

Working with data from a nonprofit organization provided unique exposure to the specific nature of social sector data. Unlike corporate or commercial data, nonprofit datasets often face challenges such as inconsistent data entry, incomplete records, and heterogeneous data sources.

- **Data Collection Complexities:**

I learned how data is collected in the field through manual registers, surveys, and digital forms. Understanding these collection methods helped me appreciate the context behind data irregularities.

- **Data Privacy and Sensitivity:**

Handling beneficiary data required sensitivity to privacy and ethical considerations. I gained awareness of data security practices and the importance of anonymizing sensitive information before analysis or reporting.

- **Impact-Driven Analysis:**

Unlike profit-driven metrics, nonprofit programs focus on impact measurement and outreach effectiveness. This required me to tailor my analysis to reflect program goals such as beneficiary reach, demographic diversity, and attendance trends, which was a valuable learning in aligning analytics with social objectives.

### **3. Improved Communication and Cross-Functional Collaboration**

Data analysis is not just a technical exercise but also a collaborative process that requires effective communication. During my internship, I worked closely with various teams including program coordinators, field officers, and leadership, which helped improve my interpersonal and professional communication skills.

- **Regular Coordination:**

Frequent discussions with program teams helped clarify data-related queries and ensured that the analysis reflected field realities. These interactions improved my ability to ask the right questions and translate non-technical requirements into analytical tasks.

- **Presenting Insights:**

Designing dashboards and reports that catered to different audiences taught me how to present data clearly and concisely. Whether explaining technical details to a data-savvy manager or summarizing high-level trends for leadership, I learned to adapt my communication style accordingly.

- **Feedback Incorporation:**

Iterative feedback sessions helped me understand user needs better and refine reports for usability, which reinforced the value of openness and responsiveness in collaborative projects.

### **4. Realizing the Importance of Data Integrity and Automation**

One of the key lessons from the internship was understanding how data integrity and automation underpin effective organizational reporting and decision-making.

- **Data Integrity:**

The quality and reliability of any analysis depend on accurate and consistent data. My work highlighted how errors or gaps at the data entry stage can propagate through to

final reports, potentially leading to misguided conclusions. This experience emphasized the need for robust data validation processes and close collaboration with data sources.

- **Automation Benefits:**

Automating data refreshes and report generation using Power BI was transformative for the foundation. It significantly reduced manual workload, minimized human error, and ensured that stakeholders had access to up-to-date information without delays.

I learned how automation not only improves efficiency but also supports timely decision-making, which is crucial in nonprofit program management where resources and time are limited.

## **5. Personal and Professional Growth**

Beyond technical and analytical skills, this internship helped me grow personally and professionally in several ways:

- **Problem-Solving:**

Encountering and resolving data challenges strengthened my critical thinking and adaptability. I learned to approach problems methodically, experimenting with different solutions and consulting resources as needed.

- **Time Management:**

Balancing multiple responsibilities such as data cleaning, dashboard development, and meetings improved my ability to prioritize tasks and meet deadlines effectively.

- **Confidence and Initiative:**

Delivering meaningful outputs and receiving positive feedback boosted my confidence as an emerging data analyst. I also learned the importance of taking initiative to seek help or learn new tools proactively.

## **Summary**

In conclusion, the internship at Renu Sharma Foundation was a comprehensive learning journey that equipped me with practical skills, domain understanding, and professional competencies essential for a data analyst. The hands-on experience with Excel and Power BI, combined with exposure to nonprofit data complexities and cross-team collaboration, provided a solid foundation for my future career. Most importantly, I realized that data analytics is a powerful tool for social good when applied thoughtfully with integrity and clear communication.

## **Conclusion and Future Work**

### **Summary of Achievements**

The internship at Renu Sharma Foundation has been a highly enriching experience, during which I successfully contributed to enhancing the organization's data management and reporting capabilities. Over the course of the internship, I achieved several key milestones:

- **Data Cleaning and Standardization:** I systematically cleaned and standardized multiple datasets from diverse program sources, resolving inconsistencies, duplicates, and missing values. This ensured the reliability of data used for analysis and reporting.
- **Exploratory Data Analysis:** Using Excel and Power BI, I conducted detailed exploratory analyses that identified important trends in beneficiary demographics, attendance patterns, and program reach. These insights helped highlight areas of program strength and opportunities for growth.
- **Dashboard Development:** I designed and implemented interactive Power BI dashboards tailored for various stakeholders, including program managers and senior leadership. These dashboards provide real-time, user-friendly visualizations that support informed decision-making and strategic planning.
- **Automation of Reporting:** By automating data refresh and report generation processes, I contributed to improving operational efficiency and ensuring that updated information is always available to relevant teams without delay.
- **Cross-Functional Collaboration:** Regular communication with program coordinators and field teams helped me align data efforts with ground realities and organizational goals, strengthening data accuracy and usability.

### Impact on Foundation Programs

The outcomes of this internship have positively impacted the foundation's programs in several meaningful ways:

- **Improved Data Reliability:** The cleaned and validated datasets have enhanced the trustworthiness of data used for program evaluation and reporting. This reduces risks of misinformed decisions based on inaccurate data.
- **Enhanced Decision-Making:** Interactive dashboards allow program managers to quickly understand beneficiary demographics, participation trends, and geographical reach. This empowers them to allocate resources more effectively and tailor interventions to high-need groups.
- **Increased Transparency and Accountability:** With better data visualization and automated reporting, the foundation can present clear, evidence-based progress reports to donors, partners, and internal stakeholders, enhancing transparency and credibility.

- **Operational Efficiency:** Automation has reduced the time and effort spent on manual report preparation, allowing staff to focus more on program delivery and strategic initiatives.

### Recommendations for Further Improvements

Despite the progress made, there remain opportunities to further enhance the foundation's data analytics capabilities:

- **Implement Advanced Analytics:** Incorporating predictive analytics and machine learning models could help forecast program outcomes and identify emerging needs, enabling proactive planning.
- **Expand Data Integration:** Integrating additional data sources such as financial records, volunteer logs, and external socioeconomic datasets could provide a more holistic view of program performance and community impact.
- **Strengthen Data Governance:** Developing formal data governance policies and standardized data entry protocols would improve data quality at the source and ensure consistent data practices across all programs.
- **Capacity Building:** Conducting training sessions for program staff on data literacy and the use of dashboards will enhance their ability to leverage data tools effectively.
- **Mobile Data Collection:** Adopting mobile data collection tools with real-time syncing could reduce errors associated with manual entry and speed up data availability for analysis.

### Potential Future Projects

Building on the foundation laid during this internship, several future projects can be undertaken to deepen the foundation's data-driven culture:

- **Impact Evaluation Framework:** Designing a comprehensive impact evaluation framework using mixed methods that combine quantitative data from dashboards with qualitative field insights.
- **Beneficiary Feedback Loop:** Developing a system for collecting and analyzing beneficiary feedback through surveys and social media, integrated with existing data for continuous program improvement.
- **Geospatial Analysis:** Utilizing GIS tools to map program coverage and identify underserved regions, thereby informing targeted outreach efforts.

- **Data Warehouse Development:** Creating a centralized data warehouse to store, manage, and secure all program-related data, enabling advanced analytics and long-term data archiving.
- **Real-Time Monitoring System:** Establishing a real-time monitoring and alert system for key program indicators, enabling quick response to emerging issues or opportunities.

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