



*" WE VALUE FOR SINCERITY
&
PROMPT SERVICE"*

**NSIC Reg. Organisation
Govt. Of Maharashtra Reg.
ISO Reg. Organisation**

REG. OFF STEEL CHAMBER TOWER B-227
NEAR MTNL OFFICE KALAMBOLI
NAVI-MUMBAI - RAIGAD - 410218

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E : scordprotection@gmail.com

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T +91 99 67 79 75 55

Any other information not covered above can be discussed. We trust you will find the above in orders,

If you require any more information, please feel to write / contact us.

Assuring you of our best services & looking forward for a long term association

Thanking You,

Your Faithfully,

For SCORD PROTECTION FORCE

OUR QUOTATION FOR SECURITY PERSONNEL TO BE DEPLOYED FOR

SECURITY SERVICES AT YOUR COMPANY PREMISES.

A) CHIEF SECURITY OFFICER	-	-	-
B) SECURITY OFFICER	-	-	-
C) SECURITY SUPERVISOR	-	-	-
D) SECURITY GUARD	-	-	-
E) EX- SERVICE MAN	-	-	-
F) HOUSEKEEPING	-	-	-

PLUS 18% GST ON THE TOTAL BILL AMOUNT

We hope that you would find our above rate quite competitive & favour us with your valuable orders, at the earliest.

Thanking you & assuring you our best service at all times.

YOURS FAITHFULLY

FOR SCORD PROTECTION FORCE

AUTHORISED SIGNATURE

* Applicable as per govt. rates.

SCORD PROTECTION FORCE

AUTHORISED BY GOVT. OF MAHARASHTRA

SERIAL NO.	:	237/2015
PROFESSIONAL TAX NO.	:	27501659537P
GST	:	27AZGS5282B1Z8
PROVIDENT FUND CODE NO.	:	TH/VASHI/0221949/000/0-1/6950
PAN NO.	:	AZGPS5282B
ESIC	:	34000329630001099

PERSONNEL SCREENING RECRUITMENT & COMPUTERISED DATA PHOTOGRAPHS :

SCORD PROTECTION FORCE Screens the security personal before appointment. Out procedure is to undertake complete local & native place address including photographs of the individual.

RECRUITING :

The personal whom we employ are generally from the armed forces of with enough experience in security. We recruit them after care full scrutiny.

TRAINING :

The personal after selection undergoes a fortnightly introductory training by our Ex-Service training officers at our training centre in industrial security, first aid, fire fighting to ensure that our esteemed clients have complete satisfaction. we also give the refresher - training courses as and when required to out personal.

EDUCATION PROGRAMMER :

We organize in house training programs, educational programmers for security, safety, fire fighting to personals from time to time. we also send our faculty members for organizing training program for our reputed client as per their requirements on hourly basis, daily basis and weekly basis for security department

DUTIES OF SECURITY PERSONEEL :

1. He has to follow & understand the instruction / guidelines given to him.
2. The supervisor or senior security personnel / staff are responsible for total security set up.
3. They are responsible for maintaining proper documents in their areas / units.
4. They will ensure that no unauthorised person should enter into premises / site without valid gate pass
5. They will ensure that security guards are neatly and properly dressed.
6. They will be responsible for checking vehicles no. / name of driver is to be noted in te assigned register
7. They will assist in fire fighting arrangement
8. They will remain courteous to te management
9. They will impart weekly training to the security personal of the site
10. They will submit confidential report to the head office from time to time as & when required
11. They will make the attendance sheet, get it verified by the management and submit it to head office by the first of every month.

SAFETY / FIRE FIGHTING :

We also provide training for Safety / fire fighting / Personnel Trained / Qualified / Certified on short term / Long term basis, with the Special Uniform / Red Helmet / Fire Proof Suit / Safety Shoes etc. are also provide.

SURPRISE CHECKS & NIGHT ROUNDS :

SCORD PROTECTION FORCE undertakes surprise checks including night rounds . Our mobile van with trained officers will be always on rounds.

SECURITY REPORT :

On the basis of the recommendation or our special squad. We prepare the security report with suggestions or confidential information for our honourable client.

UNIFORM :

- :- Our security staff is immaculately dressed in proper uniform with black leather belts, black leather shoes and identity cards with photographs. Our guards are equipped with baton.
- : - We provide raincoats, gumboots, umbrellas as monsoon wear cardigans during winter season.
- : - The client should provide the essential tools required for the normal working of the security.

REPLACEMENT & ROTATION OF PERSONNEL :

In order to avoid undue familiarity & acquaintances **SCORD PROTECTION FORCE** rotates its personnel on regular basis. If the client is not satisfied with any security personnel, merely a phone call will be sufficient to transfer him within 24 hours. However we reserve the right to change our staff from premises of the clients of the clients at any time and when found necessary.

CONTROL ROOM :

We extend our services to all our clients round the clock from our control room. We provide all services from there to meet any emergency / special service, mobile petrolling services. We have a fleet of vehicles with latest telecommunication system Email / Fax / Mobile Phone with security team and commanding officer at all branches.

DISASTER PLANNING & RISK ANALYSIS :

SCORD PROTECTION FORCE firmly believes that contingency planning requires a lot of study. The disaster planning is carried out in terms of nature of threat [Natural / Manmade] adequate thought in terms of standard operating procedures being worked out, implemented & monitored.

RISK ANALYSIS FALLS INTO TWO CATEGORIES :

- a) Human risk e. g. dishonesty, theft, frauds, terrorism etc.
- b) Physical or technical risk e. g. fire explosion, environmental failure, equipment failure & other like wise incidents.

ACCESS TO SCORD PROTECTION FORCE :

SCORD PROTECTION FORCE has not given any chance for any communication gap & has its Round 'o' Control Room with Mobile, walky-talky, Fax and Telephone Answering Machine.

SCORD PROTECTION FORCE is prominently listed in yellow pages display the advertisement & commercial & industrial guide & micro chrome. In case clients miss out telephone numbers.

EXECUTIVE PROTECTION / BODY GUARD :

We are providing expert, matured, trained body guard with weapon having knowledge of driving anywhere in the for airport service. We also provide safely panel / bulletproof jacket / bullet proof VIP CARS. It guarantees, being an American Company.

FEMALE SECURITY TEAM :

As a special arrangement at business houses, industrial organization, corporate bodies wherever it is required, we provide female security staff, female security body guard / female driver specially for female executives, who know driving / martial art / self defense / executive protection with latest equipment. They are well-mannered and they are in wear proper uniform as per their requirement.

ENGAGEMENT OF OUR EMPLOYEES BY YOU :

It should be please noted that you shall not engage any of our employees without prior intimation & for this we shall charge you six-month total payment of concerned employees.

BILLING & PAYMENT :

We shall be billing the client on the 2nd of every month & any less / extra duties actually performed will be adjusted in the subsequent month bill for ensuring timely payments to our guarding personnel. Our cheque should be released within maximum seventh day of submission of our bills. In case our cheque are not released within the stipulated time, we shall be levy 18% interest P.A. on our total bill & arrears if any. If the client's cheque are dishonored, we retain the discretion to terminate the contract forthwith without assigning any further reasons.

DEDUCTION :

The clients shall not deduct any amount from our monthly bill arbitrarily & without our prior concurrence, except TDS, prior to any sort of deduction, the client has to send a written intimation of official letter - head, the amount can be deducted to our office.

TERMS & CONDITIONS :

Normally the contract is valid for the specified period. The strength of the security personnel can be reduced / increased only after mutual discussion during the contractual period. The contract is valid for a period of one year, if the client desires to terminate the contract during the tenure of the contract, he may do so by giving us one month prior notice or one month's notice payment in lieu.

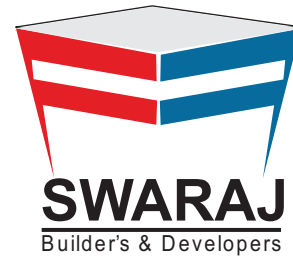
TERMINATION OF CONTRACT :

We shall withdraw our guarding personnel after clearance of our full & final dues against demand draft only plus one-month notice charges. If we do not receive the contract termination letter at least a month prior to our Contract Expiry date. The contract shall automatically stand renewed for a further period of one year.

IMPORTANT CLAUSE :

This Clause is Applicable to the clients within Mumbai & Thane jurisdiction only. Owing to our exemption, the Payment to the security personnel of this company are governed by the security guards board for Greater Mumbai & Thane district.

Whenever the payment rate authorised to the security personnel are increased by the board, the increased difference shall stand applicable to our clients. The amount equivalent to the increased wages & service charges as applicable on those rates will be borne by the client.



ANJUMAN - I - ISLAM'S
A. R. KALSEKAR
POLYTECHNIC, NEW PANVEL



St. Laurence
HIGH SCHOOL



दि अण्णासाहेब सावंत
को-ऑपरेटिव्ह अर्बन बँक महाड, लिमिटेड
मुख्य कार्यालय : श्रेयस कॉम्प्लेक्स महाड, जि. रायगड
९० वर्षांचा जपलेला जिद्दाला



॥ अविश्रमो लोकतंत्राधिकारा ॥

OUR BEST SERVICES TO CORPORATE & CO-OPERATIVE SOCIETY HIGH SCHOOLS, COLLEGES INDUSTRIES & LOGISTICS

CORPORATE

WASAN Motor Private limited, Mumbai Thana & Navi Mumbai
WASAN Trucking Private limited, Mumbai Thana & Navi Mumbai
K-Mall (Kandpile Theaters) Panvel
Eight Industry Panvel, M.I.D.C.
Selective Mineral Water Colour Pvt. Ltd. Panvel
Life Line Hospital, Panvel
Gandhi Hospital, Panvel
Ashtavinayak Hospital, New Panvel
Ram Sheth Thakur Samaj Vikas Mandal, Navashiva
Shabri Container Service, Navashiva
Smart Garden, Dundre, Panvel
Deep Motors, Panvel
Bharati Engineering Pvt. Ltd., Panvel
Vicore Packing Pvt. Ltd., Panvel
Vasudev Balvant Phadke Auditorium, Panvel
G3 Motor Private Limited, Malad & Navi Mumbai
Spectra Motor Private Limited, Malad & Navi Mumbai
Ayush Resort Panvel
Zaitun Family Restaurant Pune

CONSTRUCTION COMPANY

Thakur Infrastructure Pvt. Ltd., Panvel
Kwality Builders, Panvel
H. B. Group, Panvel
Neelkanth Prestige, Panvel
Raj Residency, Vichumbe Panvel
Ekta Residency, Khanda Colony Panvel
Apekha Complex, Akruli Panvel
Bhoomi Landmark Khanda Panvel (Triveni Group)
Elora Builder, Belapur CBD
Balaji Symphony, Panvel
Swaraj Builders & Developers, Vashi
Greenwood Estate, Panvel
JMC Infrastructure Pvt. Ltd. Mumbai (Kalpataru Group)

HIGH SCHOOLS

Kamala Bai Vispute Ladies Hostel, New Panvel
Vasudev Balvant Phadke High School, New Panvel
St. Josephe High School, New Panvel
Animation College, New Panvel
St. Lowrence High School, Vashi
St. Xavier's High School, Kalamboli, Raigad
St. Augustine High School, Navi Mumbai

GOVERNMENT SECTORS

Cotton Corporation of India, Navi Mumbai
Panvel Municipal Corporation, Panvel
Principal Govt. College of Education, Panvel
Principal Govt. College of Education, Ratnagiri
Khopoli Municipal Corporation, Khopoli
Municipal Corporation, Pen Raigad
Municipal Corporation, Karjat Raigad
Maharashtra Jeevan Pradhikaran, Thane
Maharashtra HSC & SSC Education Board, Navi Mumbai.
Water Resources Department, Thana
Institute of Science College, Mumbai
Central fertilizer Quality Control & Training Institute
Navi Mumbai

SOCIETY

Siddhi Vinayak CHS, New Panvel
Gurudev Arcade CHS, Khanda Colony
Maruti Sahniwas CHS, New Panvel
Mangal Murti CHS, Khanda Colony
Yasho Puram CHS, Panvel
Yasho Varsha CHS Panvel
Hill View CHS, Panvel
Sai Sharddha CHS, Khanda Colony
Shri Garden CHS, Panvel
Nilkanth Darshan CHS, Panvel
Gautam CHS, Panel
Vrundavan Haware CHS, Khanda Colony
Akanksha CHS Ltd., Vichumbe
Sai Prasad CHS Ltd., Khanda Colony
Haware Tulsi Tower CHS, Khanda Colony
Nileta Garden CHS, Panvel
Neel Park CHS, Panvel
Channel Upvan CHS Bldg., Panvel

COLLEGES

Anjuman Islam Kalsekar Technical Campus
Kalsekar Polytechnic College

BANKING SECTOR

Panvel Co-operative Urban Bank Old Panvel & New Panvel
Annasaheb Sawant Co-operative Bank Panvel Branch