

Azeite Chaleca

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EDUCATION

African Leadership College (ALC), Mauritius; Computing BSc(Hons)

Jan 2016 - Jan 2020

Relevant Coursework: Software Engineering; Networking(CISCO certification); Programming; Human Computer Interaction; Cyber Security; Database Management; IT project Management;

Eduardo Mondlane University, Mozambique; Translation English - Portuguese

Jan 2014 - August 2015

Relevant Coursework: Literature, Linguistics, Semantics, English, Portuguese, Research Methods.

WORK EXPERIENCE

Agility, Mozambique - Intern

September 2016 - January 2019

- Drafted a white paper for Mozambican Supply Chain in the Health Sector;
- Mapped out the pharmaceutical and life sciences supply chain within Mozambique;
- Devised marketing strategy for leasing of warehouses and Open Yard to multinational companies in Mozambique leading to 30% increase in clients;
- Designed flyers, brochures and banners for the sales department;
- Functioned as the main IT contact person in the office representing the IT department in Agility Mozambique;

Food Lovers Market, Mauritius – Customer Service Officer

June 2018 - August 2018

- Pitched and offered products for tryouts to customers resulting in average products sale rates of \$5 - \$12 per hour.
- Assisting in the bakery and grocery departments ensuring proper operations.

African Leadership College (ALC), Mauritius - Student Recruitment Intern

Feb 2017 - August 2018

- Conducted research and designed an outreach strategy to recruit over 200 students from Lusophone countries to join the African Leadership College;
- Supported 50 applicants throughout the application process with a ratio of 70% success, described as admitted.

Kennedy-Lugar Youth Exchange and Study, Mozambique - Coordinator

January 2014 - July 2015

- Lead planning and marketing in Maputo, Mozambique to recruit Mozambican students to participate in the exchange program in the USA;
- Interviewed 50+ students for a selection process and provided feedback.

EXTRA CURRICULAR ACTIVITIES

- **Boa Coisa-Do Good:** Organize Monthly clean-ups at primary schools and public beaches to create awareness of good deeds, cleanliness, and sustainability .

AWARDS & ACHIEVEMENTS

- **Project Design and Management Workshop Certificate (2014)** - participated in project design and management workshops in Tanzania and South Africa.
- **United States Department of State Certificate(2012-2013)**- completed one year of cultural exchange in the USA.

SKILLS

Java
Design
Marketing
Data Analysis
Project Management
Microsoft Office Suite
Database Development

INTERESTS

Design
Cycling
Mechanics
Programming
Cultural Diversity
Community Service

LANGUAGES

Portuguese(*native*)
English(*fluent*)
French (*beginner*)
Spanish(*beginner*)