

November 18, 2016

The Director, Institute of Information Technology,
University of Dhaka.

Subject: Prayer for granting absence.

Sir,

With due respect and humble submission I beg to state that, on 22 November, 2016 I will not be able to be present at 'Project 801 Presentation'. During that period of time I shall be at Kuala Lumpur, Malaysia for 'Trans Eurasian Information Network Youth E-Culture Exchange workshop'.

On the circumstances stated above, it would be very delightful for me if you please grant my absence. For your kind information Sir.

Sincerely,

A. H. M. AZIMUL HAQUE

BSSE0519,

Institute of Information Technology,
University of Dhaka.