ICS Website Redesign

Team Event Horizon:
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Sprint Report #2

November 2, 2017

- **For the last two weeks:**
  - **The tasks you had planned**
    - Iterate through design sketches
    - Create individual mock ups
    - Agree on a final design
    - Learn and explore with WordPress
    - Meet w/ Matt to discuss further progress
    - Revise "Revision History", "Statement of Work", and "Assumptions" in Requirements Draft #2
    - Elaborate on requirements in Requirements Draft #2
  - **Who was assigned to which task**
    - Individual designs and individual mock ups
    - Then work collaboratively to design and create a final mock up with feedback from Matt and the ICS Website Task Force Committee
    - Requirements Draft #2 - Celine, Chanelle, Eric
    - Sprint Report #2 - April
    - Trello / Github - Juston
  - **How long you thought each task would take**
    - A day or two to brainstorm
    - A couple of days to create individual mock ups
    - A team meeting to receive feedback
    - Another team meeting to create a final design
    - Two weeks to create a final mock up
  - **The percent each task is currently completed**
    - Iterate through design sketches: 100%
    - Create individual mock ups: 100%
    - Agree on a final design: 0%
    - Learn and explore w/ WordPress: 20%
    - Meet w/ Matt to discuss further progress: 100%
    - Requirements Draft #2: 60%
    - Sprint Report #2: 80%
    - Trello / Github: ???
- **For the next two weeks:**
  - **The tasks planned (including those that were not completed in the last two-week sprint plus new ones arising because of what you learned or what happened)**
    - Create and agree upon a final design
    - Create a high fidelity mock-up for the final design
    - Learn how to build a custom theme for WordPress
    - Design and implement a custom theme in WordPress
  - **Who is assigned to which task**
    - Work collectively as a team on the final design
    - Create a high fidelity mock-up for the final design - **???**
    - Learn how to build a custom theme for WordPress - **???**
    - Design and implement a custom theme in WordPress - **???**

- ○ **How long you think each task will take**
  - ■ Create and agree upon a final design - one team meeting (about an hour)
  - ■ Create a high-fidelity mock-up for the final design - one team meeting (about an hour)
  - ■ Learn how to build a custom theme for WordPress - 1 week
  - ■ Design and implement a custom theme in WordPress - **???**
- ○ **The percent each task is currently completed**
  - ■ Create and agree upon a final design - 0%
  - ■ Create a high fidelity mock-up for the final design - 0%
  - ■ Learn how to build a custom theme for WordPress - 0%
  - ■ Design and implement a custom theme in WordPress - 0%
- ● **Any explanatory notes (e.g., what went wrong, what went right, what were the obstacles, what will you do differently in the next sprint)**
  - ○ What went right:
    - ■ Creating our own individual rough sketches and initial design drafts allowed for different visual perspectives
      - ● Although each design was based off of the same website, each design was very different from one another.
      - ● This also allowed Matt and the ICS Website Taskforce Committee to pick and choose what they liked and/or didn't like about each design idea.
    - ■ Receiving feedback from Matt and the ICS Website Taskforce Committee
  - ○ What went wrong:
    - ■ Planned to meet up with Matt and the ICS Website Taskforce Committee, but only met up with Matt and Bobby - had to spend time sending out the rough design mock-ups and descriptions as well as time waiting for responses containing feedback on each design.
  - ○ Obstacles we faced:
    - ■ Not being able to meet as often and/or fully learn WordPress due to midterms being this past week and this week.
    - ■ Had to email Matt a doc with all of our design mock ups but because we all used different softwares to create our individual mock ups, some of us had trouble uploading screenshots. We encountered technical difficulties with new softwares and online services- had to extend a 7-day trial.
      - ● Because of these technical difficulties, it delays the delivery of the mock ups to the committee and thus delays the response regarding feedback. Furthermore, it delays our process of creating and agreeing on a final design.
  - ○ What we will do differently:

- Plan with Matt to make sure that in the next meeting the Website Taskforce Committee is there so we present our final design before creating the skeleton of it.
- Next time we will take a screenshot and upload to the team drive as soon as we finish working on the design. That way we don't have to worry about regaining access to our work in case a free trial expires.

For the last two weeks, …

For the next two weeks, …

What went right:

What went wrong:

Obstacles we faced:

What we will do differently: