**BCHC reporting volunteer hour questionnaire for work projects**

*In the order of reporting columns in excel*

All reporting hours are in 1 hour increments. Rounding up

Reporting person\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Unit\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of project\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location of project\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Agency code\_\_\_\_\_\_

District\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Work Hours**

How many hours did you do basic work\_\_\_\_\_\_\_\_ skilled work\_\_\_\_\_\_\_ recon\_\_\_\_\_\_\_?

*Basic work is non skilled labor; skilled work is using a hand tool, camp cooking and packing Recon is evaluating trail prior to project, project planning, shopping for supplies.*

**Work Miles**

How many wilderness miles of trail did you clear\_\_\_\_\_\_\_\_\_ non wilderness miles\_\_\_\_\_\_\_\_?

**Admin**

How many hours of prep for this project? \_\_\_\_\_\_\_\_\_\_\_

*This includes planning at meetings, phone calls pertaining to project.*

**Transportation**

Travel time to and from starting from your home. X2 \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Travel miles to and from your home if not hauling stock.\_\_\_\_\_\_\_\_\_\_\_ *only if you are the driver*

Stock hauling miles to and from starting from your home? X2\_\_\_\_\_\_\_

**Equipment Hours**

Power equipment hours\_\_\_\_\_\_\_

*Did you use a chainsaw?*

Heavy equipment hours\_\_\_\_\_\_\_\_

*Did you use tractor, dozer or crane?*

**Horses & Mules**

How many stock were used for this project?\_\_\_\_\_\_\_\_\_

How many stock days?\_\_\_\_\_\_\_

*Multiply stock by days used for the total. 3 stock used 4 days is 12 stock days*

**Donations**

Do you have anything to report for donations?\_\_\_\_\_\_\_\_\_\_\_\_

The value of any donated materials or monies used from unit to complete this project