# Guidelines for Reporting

## Work Miles

Record the actual miles of trail maintained.

* Distinguish between miles cleared in wilderness and non-wilderness areas.
* Use either a GPS system or use a “best guess system” of the distances cleared.
* If a portion of a trail has been previously cleared, but needs to be worked again, that section should be counted each time it is worked.
* Report the total trail miles only once for the project; not for each member of the work party.



