

Candida Azucena de León Zacarias,
Sixth Bilingual Secretary,
Villa Nueva, Guatemala.

15 of July, 2021

NTB HOME-TRAINING,
South West Street,
San Diego, California 82007.

Dear Sirs:

I heard from a friend of the fabulous program you have concerning home-training courses.

I will like to know more details about your services since I don't believe in these types of education and I am interested in proving one of your courses waiting for good results.

Yours truly,

Candida de León,
Secretary

NTB HOME-TRAINING

COURSES BY CORRESPONDENCE

<u>COURSE</u>	<u>DURATION</u>	<u>PRICE</u>	<u>MAILING CHARGE</u>
Basic Algebra	2 months	Q 50.00	Q 5.00
Presentation Skills	1 month	30.00	5.00
Finance	3 months	90.00	12.00
Accounting	2 months	70.00	16.00
Mathematics	4 months	95.00	10.00