----- Original Message -----

Subject: Int:- Memo: Packaging Labelling for Medical Grade Shipment to USA

Date: Fri, 13 Feb 2009 01:48:34 +0000 **From:** Top Glove - F9 <"Siah Ming Lei"> **To:** 79 users <" ALL Marketing">

CC: Top Glove - F9 <"Su Sieng Mee">, Top Glove - F9 <"Lim Li Ling">, Top Glove - F9 <"Looi Guat Kian">, Top Glove - F19 <"Chew Hoon Hong">, Top Glove - F12 <"Dahlia Binti Mhd. Asru">

MEMO

To: All Marketing From: Mr. KM Lee

Cc. : Tan Sri Dr. Lim, Wee-Chai

Date: Feb 13, 2009

Subject: Packaging Labelling for Medical Grade Shipment to USA

Reference No.: LKM/POL/001/09

Reference is made to the above subject matter.

Recently, we encountered problem with one of our latex medical grade gloves shipment to USA. The medical gloves were detained due to packaging issues as highlighted by the FDA. Below are the three points mentioned by FDA authority which we have to comply fully.

- (1) The latex caution statement should read: Caution: This Product Contains Natural Rubber Latex Which May Cause Allergic Reactions.
- (a) The statement must be placed at the **front panel of the box**
- (b) It must be in **BOLD** and the color should be **black**.
- (c) The first letter of every word in the caution statement <u>must be capitalized</u>.

(2) The statement: Quantity 100 Gloves (By Weight)

The statement must be on the <u>bottom 30% of the artwork surface and not on the top side of the artwork surface</u>.

(3) The statement: Manufactured for: USA Importer Details

The details must carry the <u>full name of the importer</u> and <u>not any other company name or abbreviated</u> <u>letters</u>.

These changes are required for all boxes and all cartons artworks.

Please be guided accordingly. Thank you.

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CONTINUOUS IMPROVEMENT AND INNOVATION ARE OUR DUTIES

Best regards,
Mr. KM Lee
Managing Director
cc: Tan Sri Dr. Lim, Wee-Chai, Chairman

lkm/siah/12Feb09