

MARCH 2012



TOP GLOVE

MONTHLY TRAINING CALENDAR

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
			1 New Staff Orientation	2	3	4
5	6 Business Writing Skills (Day 1 of 2)	7 Leadership Skills for Managers (Day 1 of 2)	8	9	10	11
12 New Staff Orientation	13	14 Leadership Skills for Managers (Day 2 of 2)	15 <ul style="list-style-type: none"> Sharing is Caring: A Session with Mr Philip Thomas (Latex Dipping) Business Writing Skills (Day 2 of 2) 	16	17	18
19 New Staff Orientation	20	21 Bar Coding for Retail Products (Module 1)	22	23 Presentation Skills (Day 1 of 2)	24	25
26	27 Presentation Skills (Day 2 of 2)	28 Sharing is Caring: A Session with Dato' Ahmad (How to Prevent & Handle Hijack Case, Theft & Workers Strike)	29 Bar Coding for Non-Retail Units & Logistics (Module 2)	30	31	