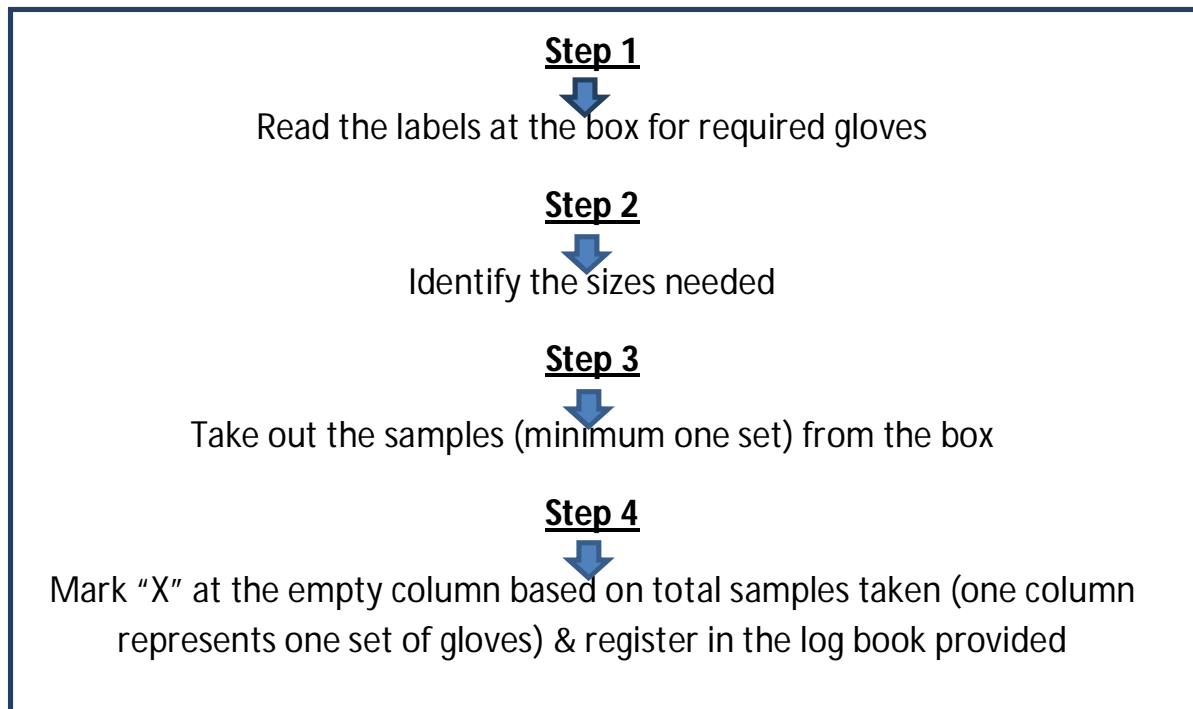


TOP GLOVE SDN BHD

HOW TO USE THE KANBAN SYSTEM FOR SAMPLE GLOVES



Reminder!

1. **Minimum quantity** to be taken is **one set (contains 6 pieces of gloves)**.
2. **Do not take few pieces** (less than 6 pieces) of gloves from one polybag and do not return the remaining pieces into the box.
3. **Do not mix the glove** with different type of glove, weight & size.
4. If you would like to return the unused samples, please **place back the sample** inside the box **of similar label**.
5. Always **record at the box (to mark "X")** whenever you take the sample out from the box.
6. **Do not place other samples (e.g.: sample from factory)** inside the box. The box is not a disposal centre!

Your cooperation is really appreciated as you can assist us to control the samples movement and prevent insufficient gloves. Thank you!

PIC: Ms Husna & Ms Noorul Shamsidah (QA/QTC)