

# Reformat the data of financial data

**1-State Abbreviation column is unnecessary and so i deleted because the sheet contains international data.**

**2-Column D appear different than the other columns. This is because the column is too narrow so I Increased display area wide from Attribute of column.**

**3-The number in cell G18 is sitting over to the left of the cell, which indicates that Excel is treating the entry as text. The ~ character at the beginning of the entry is causing the problem, causing the entry to be auto-detected as text so I deleted ~ then the cell become a number.**

**4-I added a column to hold country data to display the worksheet's international financial data. So I filled the name of country of the State, from 1 to 21, 22 to 24 and 25 to 27 columns I used fill auto based of his State.**

**5-I separated the raw data by put name of country before them to be easily identifiable.**

## 6-Format the data:

**6-1:To improve its readability before presenting it to management.**

**I made the titles in row 1 for the range of cells A1 to H1 using the same font, and I chose a font size of 14 and changed the background colour and put them in the center of the headings using the Alignment group.**

**6-2 :The titles in F1 and G1 are also exhibiting visibility issues. However, select F1 and G1. On the Home tab, I selected the Alignment group, then I chose Wrap Text.**

**Column G still needed to be a little wider, so I dragged it slightly to the right.**

**6-3: Next, I added currency formats to distinguish between the three currencies in the sheet. Selected cells from E2 to H21. On the Home tab in accounting, select the currency, and then choose the dollar symbol.**

**Second, I selected cells E27 to H29 and chose the Euro currency format from the accounting currency.**

**Finally, I selected cells E23 to H25 and selected the accounting currency. There was no Japanese Yen choice offered in the immediate list. So I selected the More Accounting Formats choice at the bottom. Select the currency category on the left of the number format dialog. Choose ¥ Japanese (also known as Japanese Yen).**