

## **LOT RESERVATION REQUEST AGREEMENT**

This Agreement is entered into on May 1, 2025, by and between:

### **SELLER/DEVELOPER:**

ReserveIt Properties

Address: [Full Address]

### **BUYER/RESERVEE:**

Name: Kim Dwight

Address:

Email:

## **1. Property Reserved**

Lot Number:

Location:

Area(sqm):

Price:

## **2. Reservation Fee**

The Buyer pays a non-refundable reservation fee of PHP 10,000.00 to temporarily hold the property for a period of thirty (30) calendar days from the date of this agreement.

## **3. Terms and Conditions**

- This reservation does not constitute a contract to sell
- The Buyer must complete the down payment within 30 days
- Failure to comply will result in cancellation, and the reservation fee shall be forfeited
- Only upon Admin approval will the reservation become effective

#### **4. Documents Required**

- Valid Government ID
- Proof of Payment
- Completed Reservation Form

#### **5. Acknowledgement and Signature**

I, the undersigned, acknowledge that I have read, understood, and agreed to the terms and conditions outlined in this Lot Reservation Request Agreement.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

#### **Admin Approval**

Date Received: \_\_\_\_\_

Reviewed By: \_\_\_\_\_

Approval Status: ☐ Approved ☐ Rejected

Remarks: \_\_\_\_\_

Approved By: \_\_\_\_\_

Date Approved: \_\_\_\_\_