

# How to use PyCharm

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CALIFORNIA STATE UNIVERSITY  
**FULLERTON**

New Project...

New... Alt+Insert

New Scratch File Ctrl+Alt+Shift+Insert

Open... nlecture

Save As...

Open Recent

Close Project

Rename Project...

Settings... Ctrl+Alt+S

Other Settings

Import Settings...

Export Settings...

Settings Repository...

Save All Ctrl+S

Synchronize Ctrl+Alt+Y

Invalidate Caches / Restart...

Print...

Associate with File Type...

Power Save Mode

Exit

To start, create a new project.

Search Everywhere Double Shift

Go to File Ctrl+Shift+N

Recent Files Ctrl+E

Navigation Bar Alt+Home

Drop files here to open

venv

Add Configuration...



To get started on a new Python file, make sure you are in the “Project” node.

When you open a new project in PyCharm, you will see a screen that looks like this.

Search Everywhere [Double Shift](#)

Go to File [Ctrl+Shift+N](#)

Recent Files [Ctrl+E](#)

Navigation Bar [Alt+Home](#)

Drop files here to open

Python Console

Terminal

6: TODO

Indexing...

venv

Add Configuration...

1: Project

2: Favorites

3: Structure

4: Python Co

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Project



venv C:\Users\bmcbe\Desktop\venv

External Libraries

Scratches and Consoles

New

Cut Ctrl+X

Copy Ctrl+C

Copy Path Ctrl+Shift+C

Copy Relative Path Ctrl+Alt+Shift+C

Paste Ctrl+V

Find Usages Alt+F7

Find in Path... Ctrl+Shift+F

Replace in Path... Ctrl+Shift+R

Inspect Code...

Refactor

Clean Python Compiled Files

Add to Favorites

Show Image Thumbnails Ctrl+Shift+T

Reformat Code Ctrl+Alt+L

Optimize Imports Ctrl+Alt+O

Show in Explorer

Open in Terminal

Local History

Synchronize 'venv'

Directory Path Ctrl+Alt+F12

Compare With... Ctrl+D

Mark Directory as

File

New Scratch File Ctrl+Alt+Shift+Insert

Directory

Python Package

Python File

HTML File

Resource Bundle

here Double Shift

Shift+N

Recent Files Ctrl+E

Navigation Bar Alt+Home

Drop files here to open

Right click within this area and select  
“New”, then “Python File”

venv &gt; testing.py

Add Configuration...

1: Project

Project



testing.py



venv C:\Users\bmcbe\Desktop\venv

Include

Lib

Scripts

pyenv.cfg

testing.py

External Libraries

Scratches and Consoles



2: Favorites



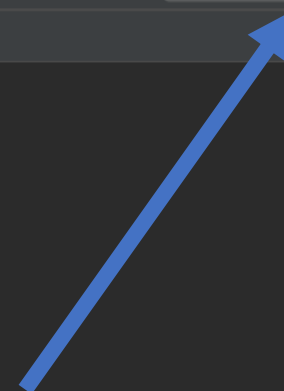
3: Structure

Python Console

Terminal

6: TODO

Now that we have a Python file, we need to choose an interpreter.



Click the + button to create a new configuration based on templates

Click this plus sign to choose the interpreter

▶ Configurations available in Run Dashboard

- ☒ Confirm rerun with process termination
- ☒ Confirm deletion from Run/Debug popup

Temporary configurations limit: 5



Add New Configuration

- Compound
- Python
- Python docs
- Python tests
- Tox

Click the + button to create a new configuration based on templates

Select Python

Configurations available in Run Dashboard

- ☒ Confirm rerun with process termination
- ☒ Confirm deletion from Run/Debug popup

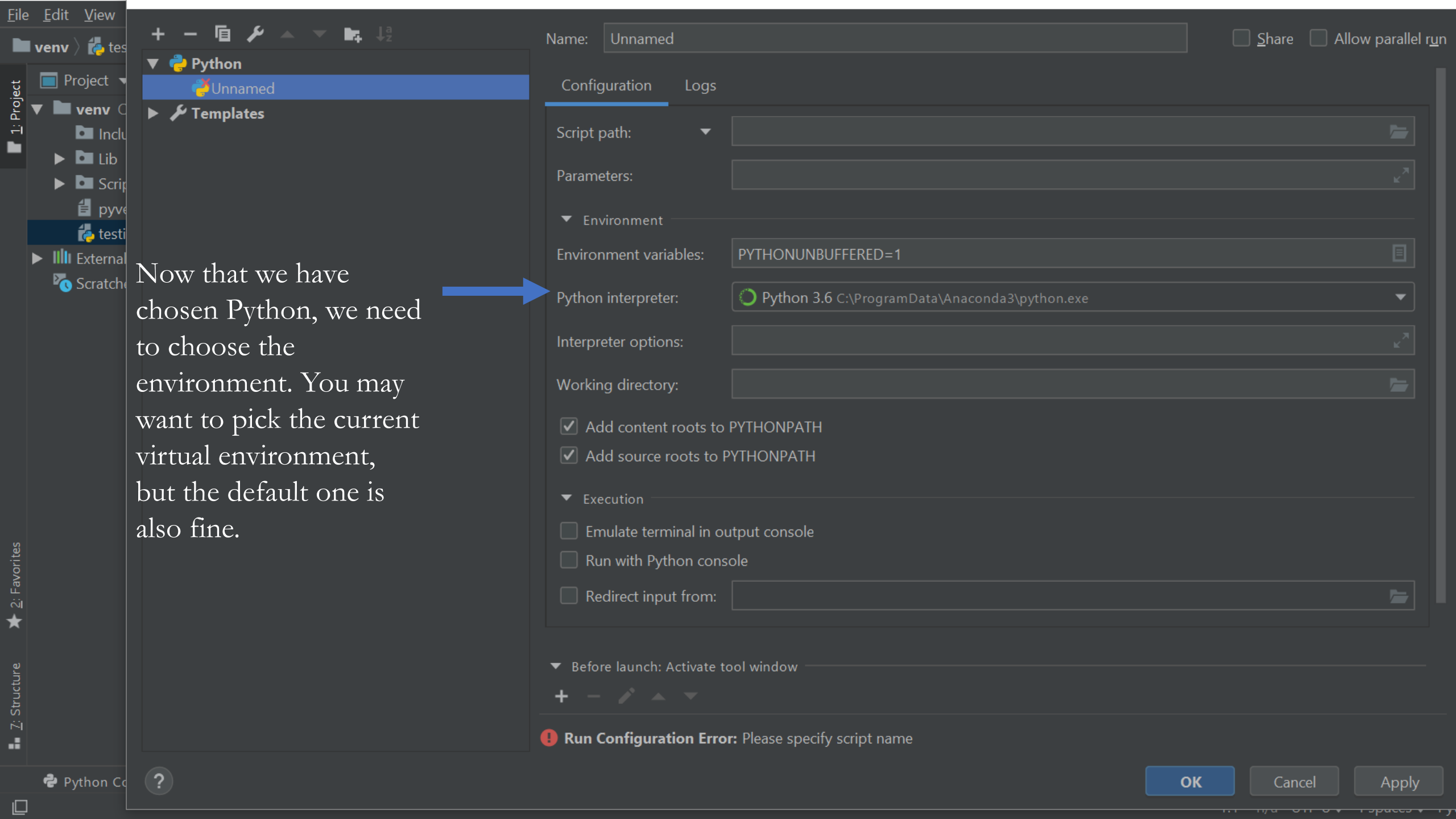
Temporary configurations limit: 5



OK

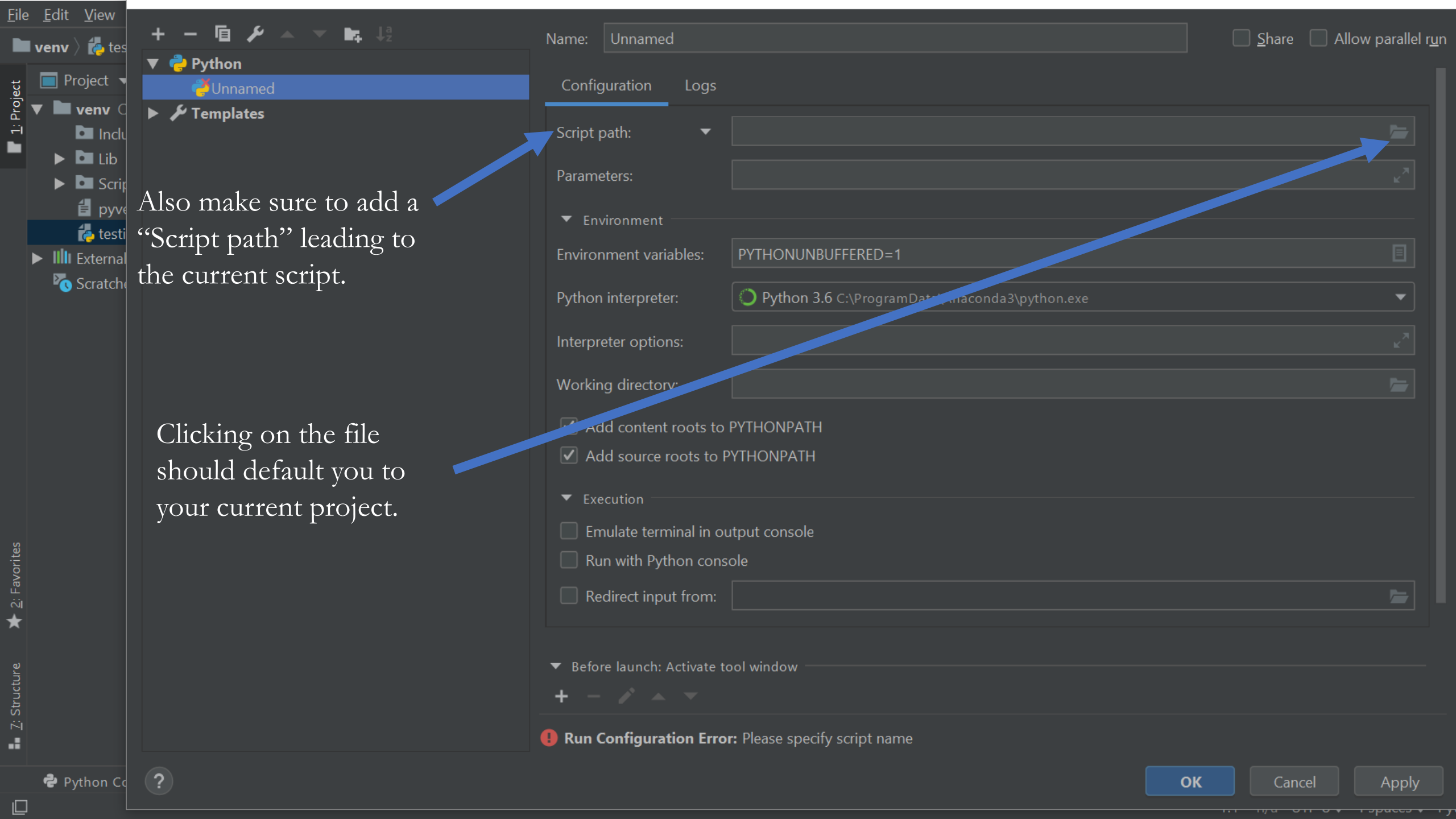
Cancel

Apply



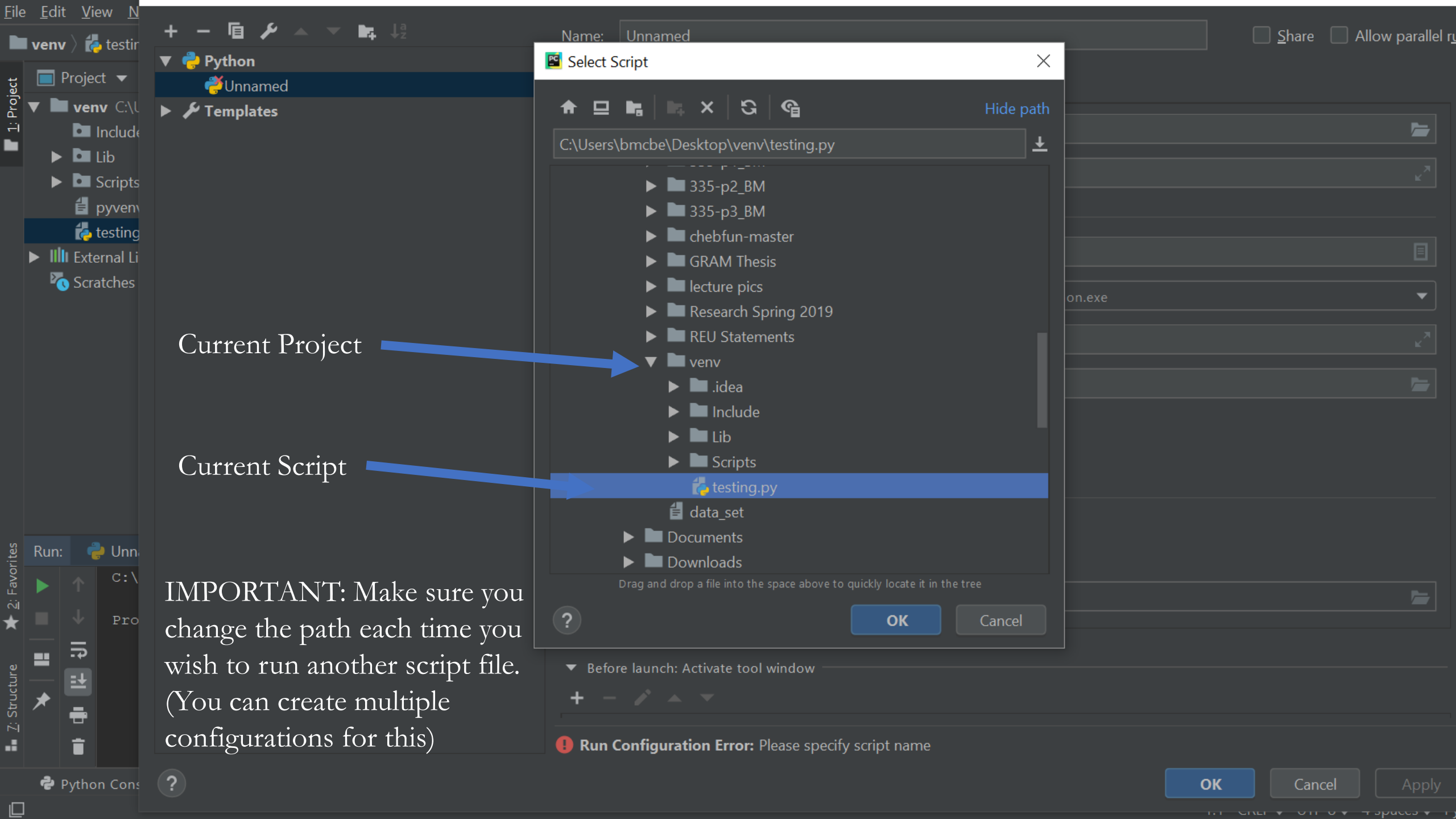
Now that we have chosen Python, we need to choose the environment. You may want to pick the current virtual environment, but the default one is also fine.





Also make sure to add a “Script path” leading to the current script.

Clicking on the file should default you to your current project.



Current Project

Current Script

IMPORTANT: Make sure you change the path each time you wish to run another script file. (You can create multiple configurations for this)

Name: Unnamed

Select Script



Hide path

C:\Users\bmcbe\Desktop\venv\testing.py

335-p2\_BM  
335-p3\_BM  
chebfun-master  
GRAM Thesis  
lecture pics  
Research Spring 2019  
REU Statements  
venv  
.idea  
Include  
Lib  
Scripts

testing.py

data\_set

Documents

Downloads

Drag and drop a file into the space above to quickly locate it in the tree



OK

Cancel

Before launch: Activate tool window



Run Configuration Error: Please specify script name

OK

Cancel

Apply