Teaching Script for Unit 13: End of the First Day (Online Event)

Components	Content (working method)	Duration (slides)	Step	Objective	Instructions	Breathing (voices chime)
1. Recapitulation	1. First workshop day (Inventory)	8 min (13.1-2)	Participants work	Participants remind themselves of the learning content	Task: - "Feel free to note down the aspects of today that are relevant to you (and your everyday work). For example, using the loot sheet." - Time: about 5 minutes	out (yes)
...	Alternative 01a. Summary of day 1 (Ideas out loud)	5 min (na)	Participants provide input	Participants remind themselves of the learning content	Task: - Call-out without notes - "Reflecting on today: what did you learn on the first day? What was particularly relevant for you?" - Please call-out your answers.	out (yes)
...	2. Benefits day 1 (Ideas out loud)	5 min (13.3)	Participants provide input	Participants apply what they have learned to their everyday work	Task: - Call-out without notes - "Reflecting on today: what did you learn on the first day? What was particularly relevant for you?" - Please call-out your answers.	out (yes)
2. Feedback	1. Feedback day 1 (Seminar SMS)	5 min (13.4)	Participants work	Participants have the opportunity to express themselves if something is important to them	Task: - "Imagine you are sending a text message to your colleagues this evening after the event, conveying your impression of today's workshop. What would you write?" - "Of course, we appreciate praise, but for improvements, constructive to candid criticism is more useful." - Please 'send' this SMS here in the chat, either to everyone or to me/us personally.	out (yes)
3. Farewell	1. Conclusion day 1 (Talk)	2 min (13.5)	WL moderates	Participants are given an outlook on the next workshop day	Talk: - Any questions about today? - Brief outlook on the second part - Thank you and goodbye until tomorrow	in (no)
4. End and buffer	1. na (na)	52 min (na)	na	na	na	na (na)

Duration of unit: 20 minutes.