Template: Worksheet Data management plan for teachers

Project name: ……………………………………………………………………………........

Research funder: ………………………………………………………………………...

Funding programme: ……………………………………………………………………………

Principal investigator/researcher/project leader: ………………………………………………

ID Principal investigator/researcher/project leader: ………………………………………………

Project descripton:

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Creation date: ……………………………………………………………………………

Update: ………………………………………………………………………………….

Data collection:

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Data storage:

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Comments (margin):

Kommentiert [MK1]: If it is a project application, write the project name exactly as in the project application

Kommentiert [MK2]: e.g. ORCID of the persons involved in the project (primary researcher, scientist)

Kommentiert [MK3]: Short description of the project

Kommentiert [MK4]: Creation date of the DMP

Kommentiert [MK5]: Date of changes made on the DMP

Kommentiert [MK6]: Description of which data is generated with which method

Kommentiert [MK7]: Description of the research data to be collected. In addition, an indication of where and in which formats the data will be stored during the research process

Findability of data:

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| **Kommentiert [MK8]:** Description of the type of documentation (including metadata (standards)) and reference to the expected publication location (repository, data archive) |

Accessibility of data:

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| **Kommentiert [MK9]:** Description of the access options (open, restricted, closed) and the rights of use (licenses). If no data publication is possible, indication of the reasons (e.g. data protection) |

Interoperability of data:

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| **Kommentiert [MK10]:** Description of the formats, naming conventions and (subject-specific) metadata (standards) used. |

Reuse of data:

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| **Kommentiert [MK11]:** Description of the documentation, the provenance of the data (sources) and the licenses to be issued |

Responsibilities:

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| **Kommentiert [MK12]:** Description of responsibilities within the project team (e.g. for creating the DMP, for finalizing the data, for long-term archiving, etc.). |