**Worksheet: Order and structure**

Which of these examples follow a good naming convention?

Olga\_170413\_probe17k

Naturepaper karl britta james finished!

Vm4520132Schmidt.pdf

647749157.pdf

170413\_sample17k\_olga

Naturepaper+karl+britta+james &nal

Olga170413sample17k

Krst\_765\_spct\_1203

Naturepaper+karl+britta+james finished! reworked

Cristal\_765\_spectr\_20161203

Nature\_karlbrittajames\_endendversion

28q8QGlHKwrRw.pdf

Conference\_Digital\_Science.pdf

Please design a naming convention for your files and give some examples:

Please design a structure for your storage in form of a directory tree: