**Certificate of Participation**

Ms./Mr. ....

has successfully participated in the workshop

**Train-the-trainer research data management**

on [DD.MM.YYYY] and [DD.MM.YYYY]. The workshop comprised a total of 16 training hours.

Topics:

* Didactic approach
* Digital research data
* Research data policies
* Data management plan
* Order and structure
* Documentation and metadata
* Storage and backup
* Long-term archiving
* Access security
* Event framework
* Publication of research data
* Re-use of research data
* Legal aspects
* Institutional infrastructure
* Concept development
* Didactic methods
* Feedback and quality assurance

[Place], [DD.MM.YYYY]

[Signature]