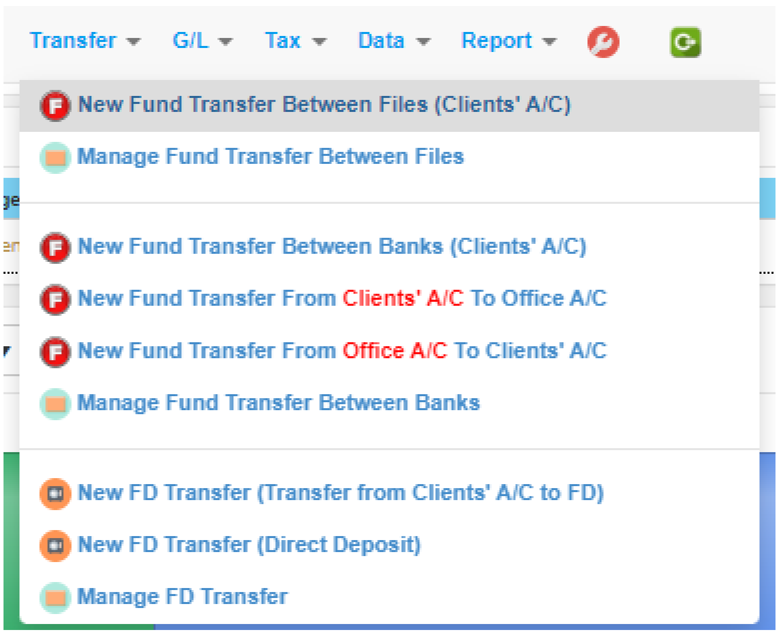
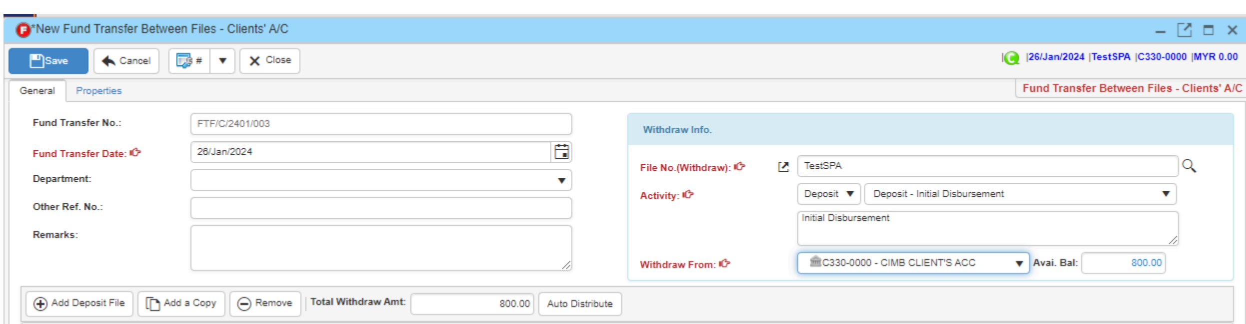
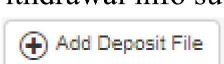
Transfer

How To Transfer Fund Between Files

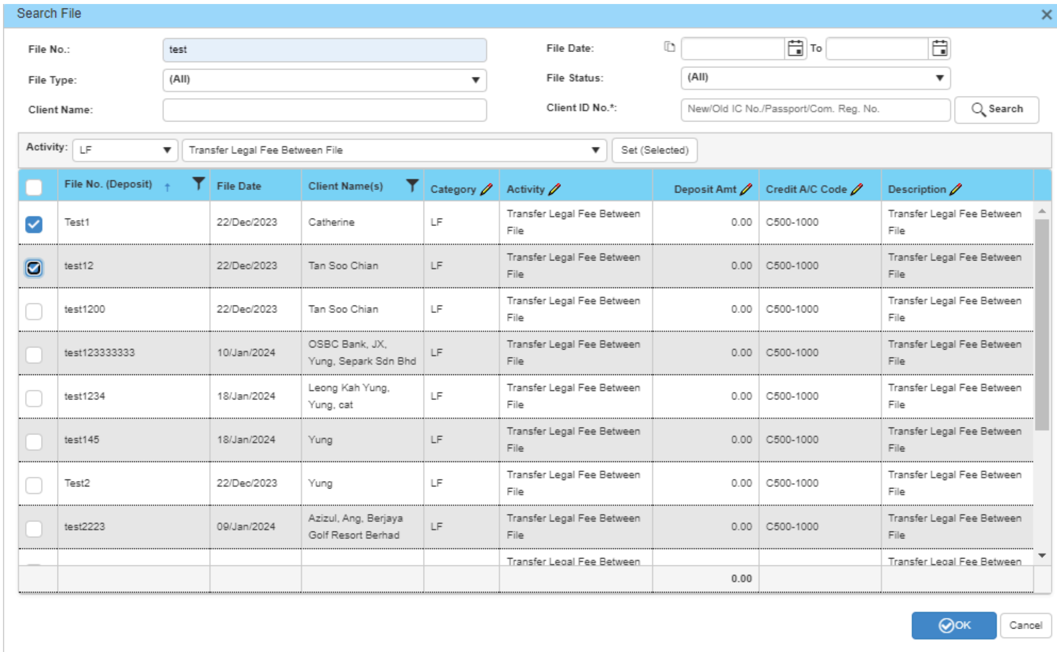


First, Click **Transfer** and in the drop down menu click **New Fund Transfer Between FIles (Client' A/C)**.

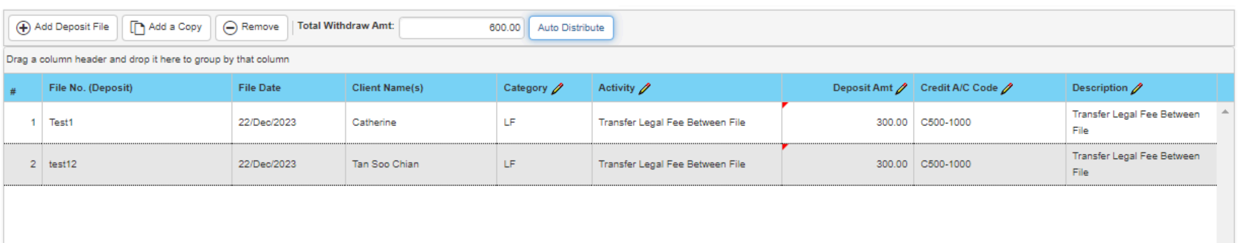


Fill in all the withdrawal info such as file No to withdraw, activity and withdraw bank. After done all, click 

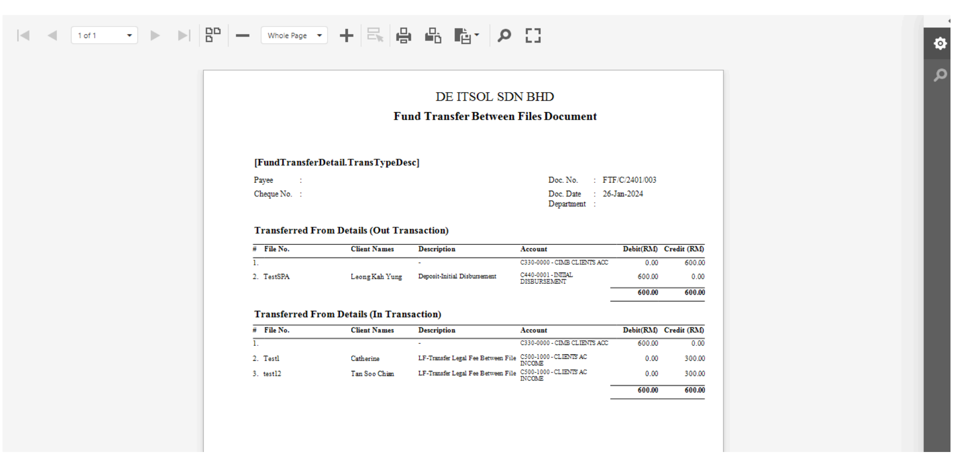
to select the deposit file.



Select the file by the criteria you want and choose the activity.



Then, the user can distribute the amount as they like. After done, click **save** and if want to export the statement click .



DE ITSOL SDN BHD

Fund Transfer Between Files Document

[FundTransferDetail.TransTypeDesc]

Payee :

Cheque No. :

Doc. No. : FTF/C/2401/003

Doc. Date : 26-Jan-2024

Department :

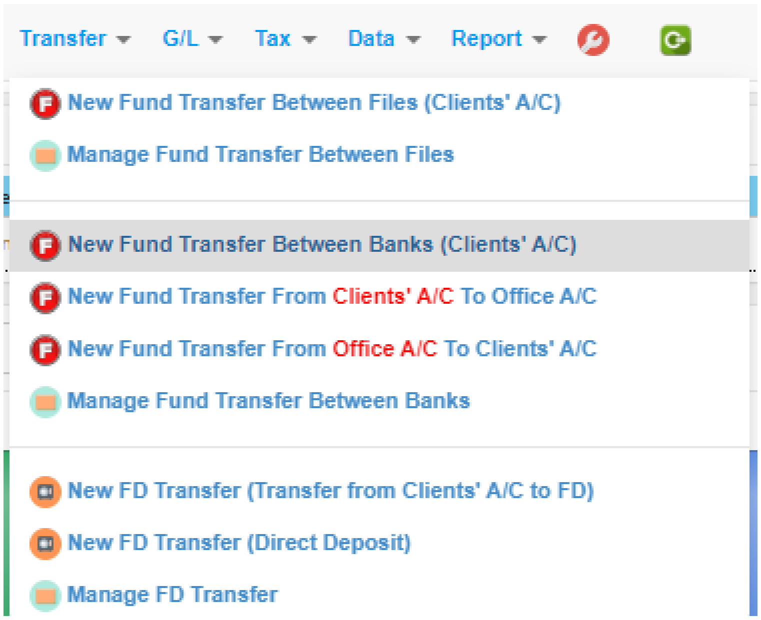
Transferred From Details (Out Transaction)

#	File No.	Client Names	Description	Account	Debit(RM)	Credit (RM)
1.			-	C330-0000 - CIMB CLIENTS ACC	0.00	600.00
2.	TestSPA	Leong Kah Yung	Deposit-Initial Disbursement	C440-0001 - INITIAL DISBURSEMENT	600.00	0.00
					600.00	**600.00**

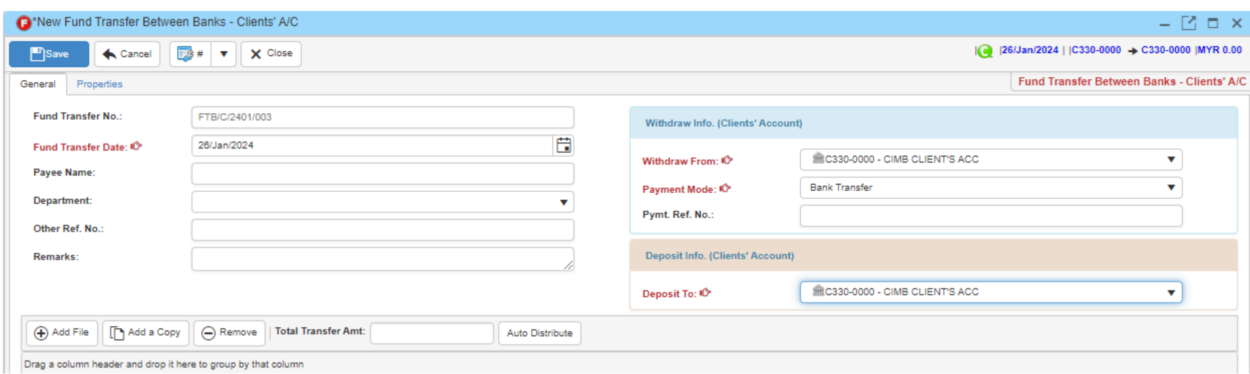
Transferred From Details (In Transaction)

#	File No.	Client Names	Description	Account	Debit(RM)	Credit (RM)
1.			-	C330-0000 - CIMB CLIENTS ACC	600.00	0.00
2.	Test1	Catherine	LF-Transfer Legal Fee Between File	C500-1000 - CLIENTS AC INCOME	0.00	300.00
3.	test12	Tan Soo Chian	LF-Transfer Legal Fee Between File	C500-1000 - CLIENTS AC INCOME	0.00	300.00
					600.00	**600.00**

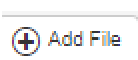
How To Transfer Fund Between Bank



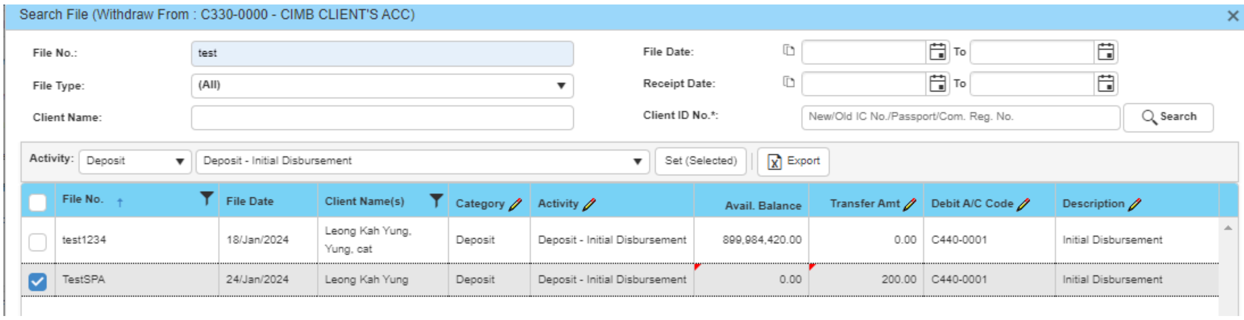
First, Click **Transfer** and in the drop down menu click **New Fund Transfer Between Banks (Client' A/C)**.



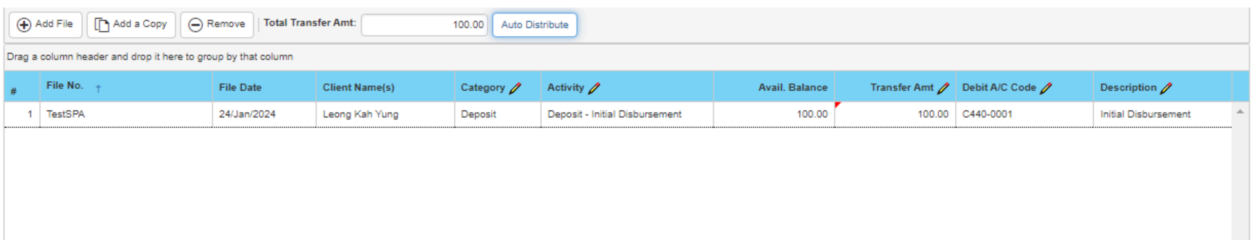
Fill in all the withdrawal info such as bank to withdraw,bank to deposit. After done all, click



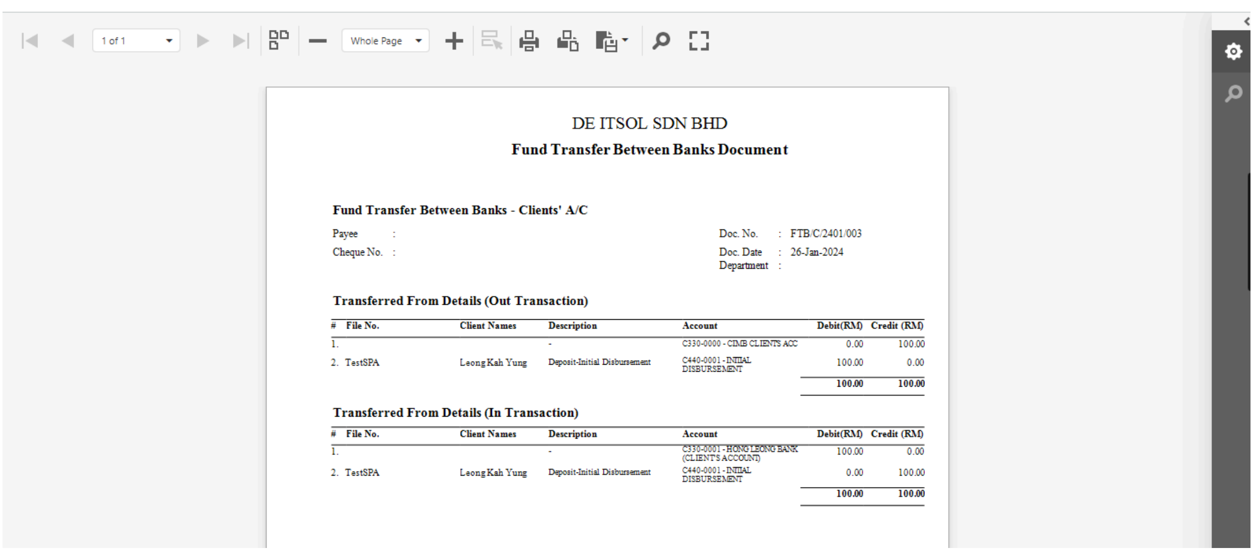
to select the file.



Select the file by the criteria you want and choose the activity.



Then, the user can distribute the amount as they like. After done, click **save** and if want to export the statement click  .



DE ITSOL SDN BHD

Fund Transfer Between Banks Document

Fund Transfer Between Banks - Clients' A/C

Payee :
Cheque No. :
Doc. No. : FTB/C/2401/003
Doc. Date : 26-Jan-2024
Department :

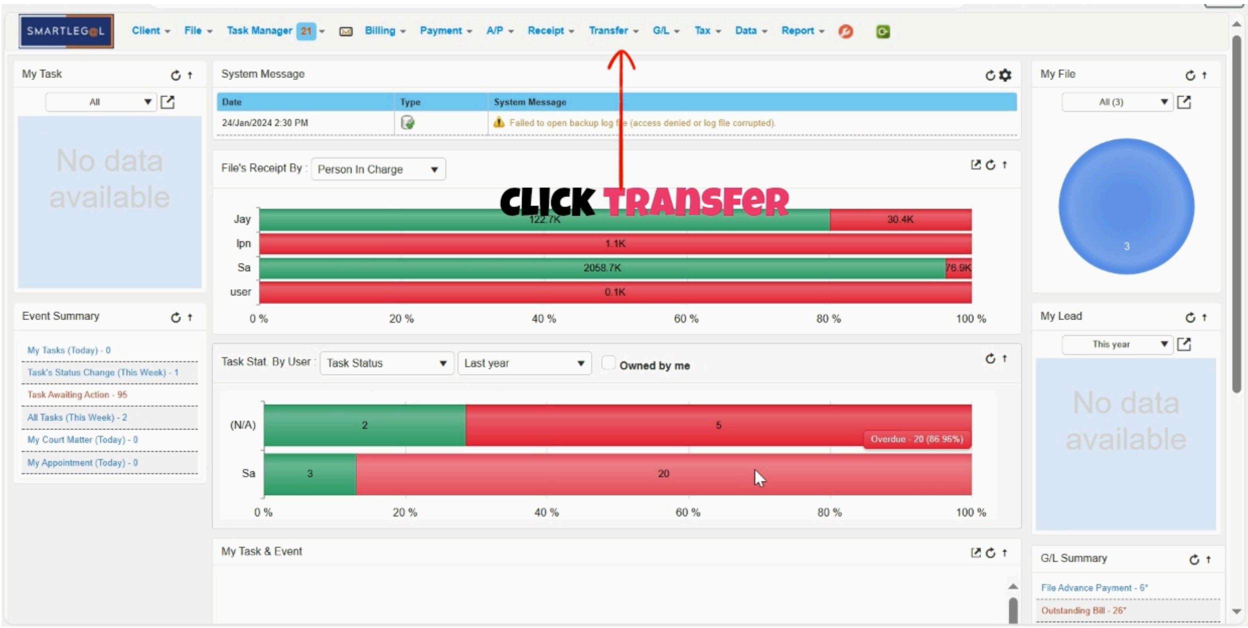
Transferred From Details (Out Transaction)

#	File No.	Client Names	Description	Account	Debit(RM)	Credit (RM)
1.			-	C330-0000 - CIMB CLIENTS ACC	0.00	100.00
2.	TestSPA	Leong Kah Yung	Deposit-Initial Disbursement	C440-0001 - INITIAL DISBURSEMENT	100.00	0.00
					100.00	**100.00**

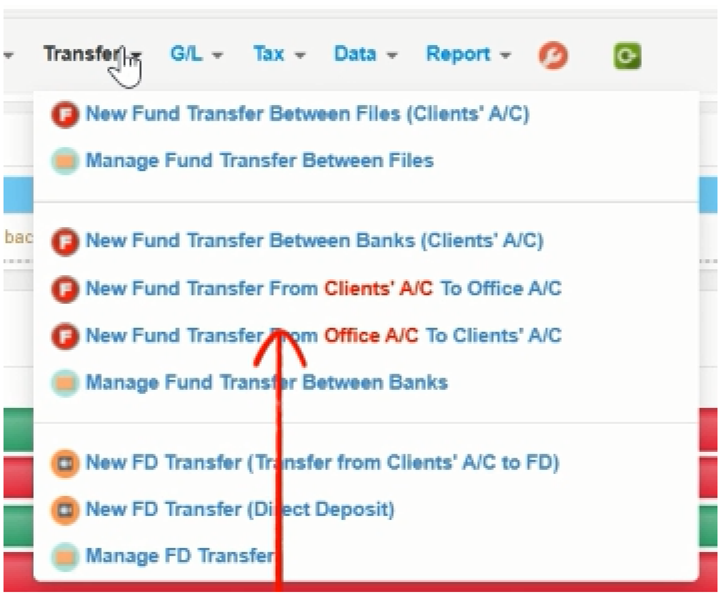
Transferred From Details (In Transaction)

#	File No.	Client Names	Description	Account	Debit(RM)	Credit (RM)
1.			-	C330-0001 - HONG LEONG BANK (CLIENT'S ACCOUNT)	100.00	0.00
2.	TestSPA	Leong Kah Yung	Deposit-Initial Disbursement	C440-0001 - INITIAL DISBURSEMENT	0.00	100.00
					100.00	**100.00**

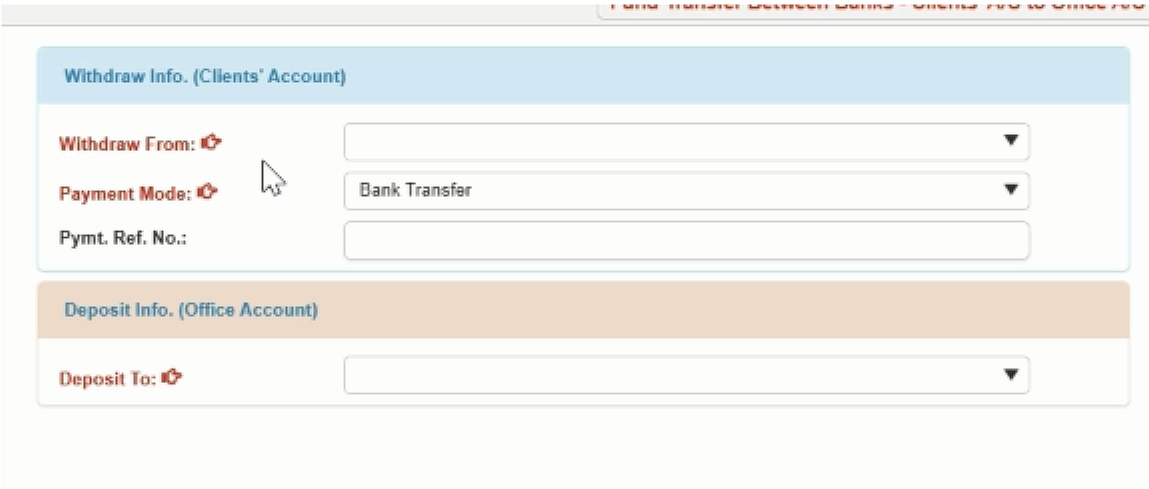
How To Transfer Fund From Client Acc to Office Acc



- Click on the Transfer tab from the navigation bar.

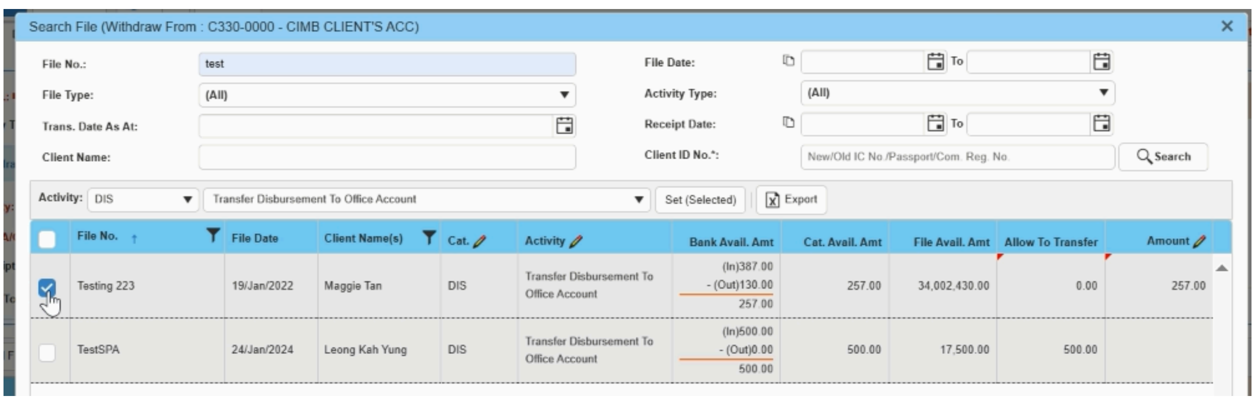


- Then, choose New Fund Transfer from Clients' A/C To Office A/C.

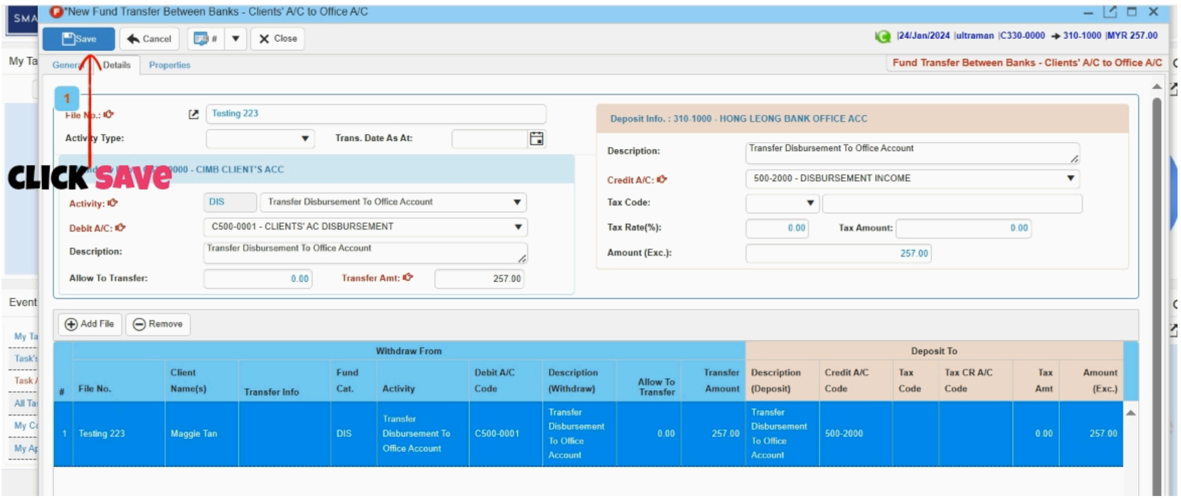


- Enter the Withdrawal Info and Deposit Info.

- Then, go to the Details tab.



- Search the File No. and choose the desired file(s).
- Don't forget to click OK .



- Last but not least, click the save button.