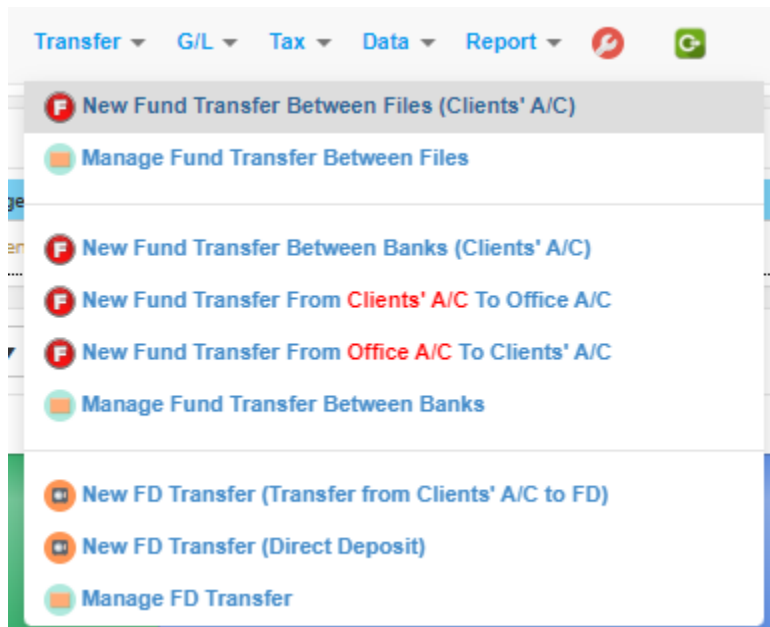



Transfer

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How To Transfer Fund Between Files



First, Click **Transfer** and in the drop down menu click **New Fund Transfer Between Files (Client' A/C)**.

Fill in all the withdrawal info such as file No to withdraw, activity and withdraw bank. After done all, click  to select the deposit file.

File No.:

test

File Date:

To

File Type:

(All)

File Status:

(All)

Client Name:

Client ID No.:

New/Old IC No./Passport/Com. Reg. No.

Search

Activity:

LF

Transfer Legal Fee Between File

Set (Selected)

OK

Cancel

Select the file by the criteria you want and choose the activity.

Add Deposit File

Add a Copy



Remove

Total Withdraw Amt: 600.00

Auto Distribute

Drag a column header and drop it here to group by that column

#	File No. (Deposit)	File Date	Client Name(s)	Category	Activity	Deposit Amt	Credit A/C Code	Description
1	Test1	22/Dec/2023	Catherine	LF	Transfer Legal Fee Between File	300.00	C500-1000	Transfer Legal Fee Between File
2	test12	22/Dec/2023	Tan Soo Chian	LF	Transfer Legal Fee Between File	300.00	C500-1000	Transfer Legal Fee Between File

Then, the user can distribute the amount as they like. After done, click **save** and if want to export the statement click  **Preview** .

1 of 1

Whole Page

DE ITSOL SDN BHD

Fund Transfer Between Files Document

[FundTransferDetail.TransTypeDesc]

Payee :

Cheque No. :

Doc No. : FTF-C2401-003

Doc Date : 26-Jan-2024

Department :

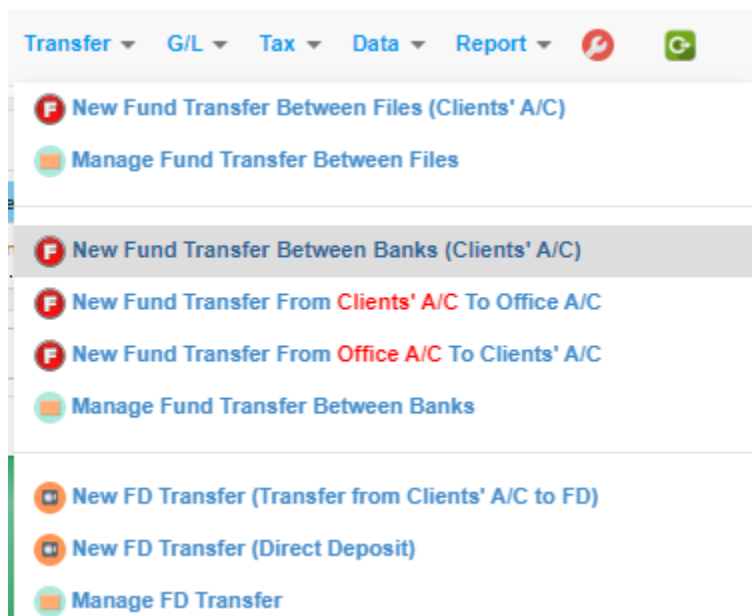
Transferred From Details (Out Transaction)

#	File No.	Client Names	Description	Account	Debit(RM)	Credit (RM)
1.				C100-0000 - C500 CLIENTS AC	0.00	600.00
2.	TestSFA	Leong Kah Yung	Deposit-Serial Disbursement	C445-0001 - B27046 C500-0000-0000	600.00	0.00
					600.00	600.00

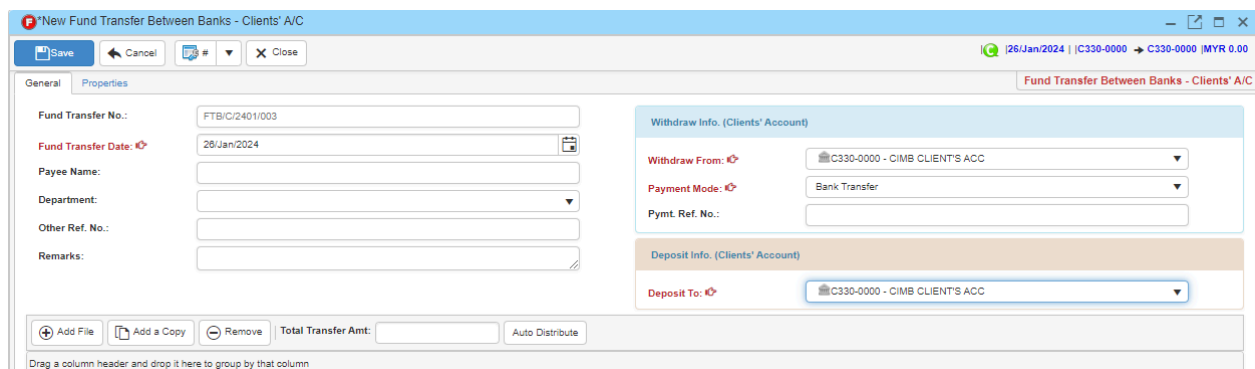
Transferred From Details (In Transaction)

#	File No.	Client Names	Description	Account	Debit(RM)	Credit (RM)
1.				C100-0000 - C500 CLIENTS AC	600.00	0.00
2.	Test1	Catherine	LF-Transfer Legal Fee Between File	C100-1000 - CLIENTS AC	0.00	300.00
3.	test12	Tan Soo Chian	LF-Transfer Legal Fee Between File	C100-1000 - CLIENTS AC	0.00	300.00
					600.00	600.00


How To Transfer Fund Between Bank



First, Click **Transfer** and in the drop down menu click **New Fund Transfer Between Banks (Client' A/C)**.



Fill in all the withdrawal info such as bank to withdraw, bank to deposit. After done all, click

 **Add File** to select the file.

Search File (Withdraw From : C330-0000 - CIMB CLIENT'S ACC)

File No.: File Date: To

File Type: Receipt Date: To

Client Name: Client ID No.:

Activity:



	File No.	File Date	Client Name(s)	Category	Activity	Avail. Balance	Transfer Amt	Debit A/C Code	Description
<input type="checkbox"/>	test1234	18/Jan/2024	Leong Kah Yung, Yung, cat	Deposit	Deposit - Initial Disbursement	899,984,420.00	0.00	C440-0001	Initial Disbursement
<input checked="" type="checkbox"/>	TestSPA	24/Jan/2024	Leong Kah Yung	Deposit	Deposit - Initial Disbursement	0.00	200.00	C440-0001	Initial Disbursement

Select the file by the criteria you want and choose the activity.

Total Transfer Amt:

Drag a column header and drop it here to group by that column

#	File No.	File Date	Client Name(s)	Category	Activity	Avail. Balance	Transfer Amt	Debit A/C Code	Description
1	TestSPA	24/Jan/2024	Leong Kah Yung	Deposit	Deposit - Initial Disbursement	100.00	100.00	C440-0001	Initial Disbursement

Then, the user can distribute the amount as they like. After done, click **save** and if want to export the statement click  **Preview** .

1 of 1

Whole Page

DE ITSOL SDN BHD

Fund Transfer Between Banks Document

Fund Transfer Between Banks - Clients' A/C

Payee :
 Cheque No. :
 Dec. No. : FTB C/2401/003
 Dec. Date : 26-Jan-2024
 Department :

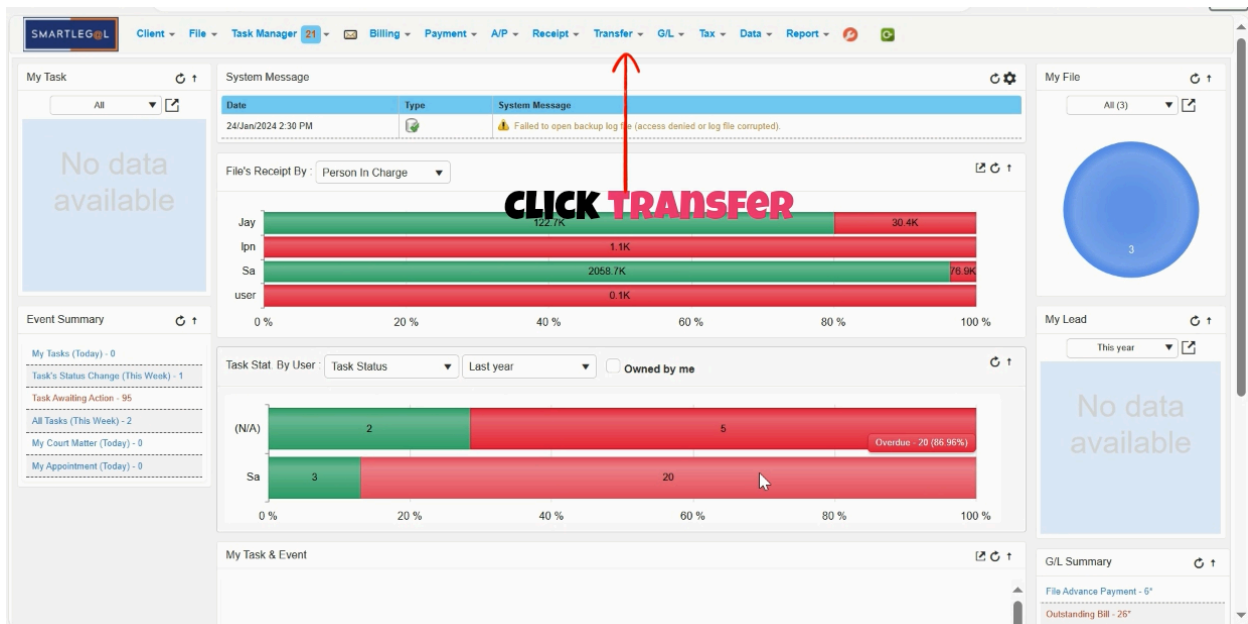
Transferred From Details (Out Transaction)

#	File No.	Client Names	Description	Account	Debit(RM)	Credit (RM)
1.			-	C330-0000 - CIMB CLIENT'S ACC	0.00	100.00
2.	TestSPA	Leong Kah Yung	Deposit-Initial Disbursement	C440-0001 - INITIAL DISBURSEMENT	100.00	0.00
					100.00	100.00

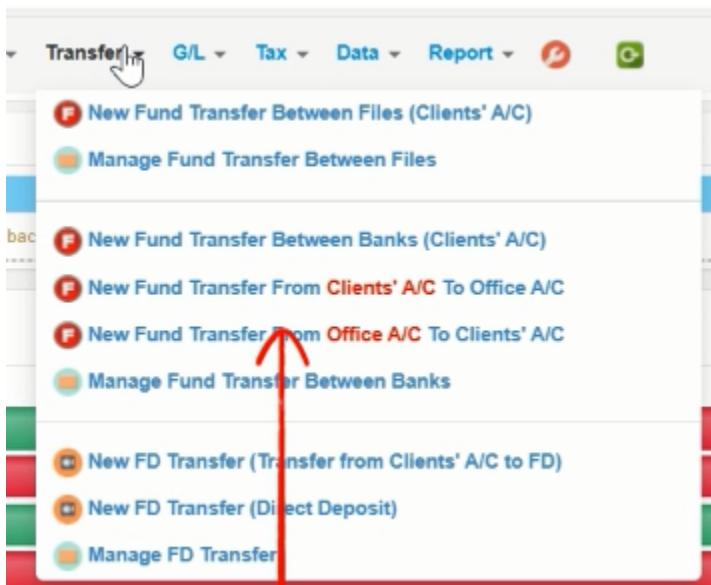
Transferred From Details (In Transaction)

#	File No.	Client Names	Description	Account	Debit(RM)	Credit (RM)
1.			-	C330-0001 - HONG LEONG BANK (CLIENT'S ACCOUNT)	100.00	0.00
2.	TestSPA	Leong Kah Yung	Deposit-Initial Disbursement	C440-0001 - INITIAL DISBURSEMENT	0.00	100.00
					100.00	100.00

How To Transfer Fund From Client Acc to Office Acc





- Click on the Transfer tab from the navigation bar.



- Then, choose New Fund Transfer from Clients' A/C To Office A/C.


Withdraw Info. (Clients' Account)

Withdraw From: 

Payment Mode: 

Pymt. Ref. No.:

Deposit Info. (Office Account)

Deposit To: 

- Enter the Withdrawal Info and Deposit Info.

General **Details** Properties

- Then, go to the Details tab.

Search File (Withdraw From : C330-0000 - CIMB CLIENT'S ACC)

File No.: File Date: To

File Type: Activity Type:

Trans. Date As At: Receipt Date: To

Client Name: Client ID No.:

Activity: Transfer Disbursement To Office Account

	File No.	File Date	Client Name(s)	Cat.	Activity	Bank Avail. Amt	Cat. Avail. Amt	File Avail. Amt	Allow To Transfer	Amount
<input checked="" type="checkbox"/>	Testing 223	19/Jan/2022	Maggie Tan	DIS	Transfer Disbursement To Office Account	(In)387.00 - (Out)130.00 257.00	257.00	34,002,430.00	0.00	257.00
<input type="checkbox"/>	TestSPA	24/Jan/2024	Leong Kah Yung	DIS	Transfer Disbursement To Office Account	(In)500.00 - (Out)0.00 500.00	500.00	17,500.00	500.00	

- Search the File No. and choose the desired file(s).

- Don't forget to click OK

SMANew Fund Transfer Between Banks - Clients' A/C to Office A/C

Save Cancel # X Close

[24/Jan/2024] [ultraman IC330-0000] → 310-1000 MYR 257.00

Fund Transfer Between Banks - Clients' A/C to Office A/C

1

File No.: Testing 223

Activity Type: Trans. Date As At:

0000 - CIMB CLIENT'S ACC

Activity: DIS Transfer Disbursement To Office Account

Debit A/C: C500-0001 - CLIENTS' AC DISBURSEMENT

Description: Transfer Disbursement To Office Account

Allow To Transfer: 0.00 Transfer Amt: 257.00

Deposit Info.: 310-1000 - HONG LEONG BANK OFFICE ACC

Description: Transfer Disbursement To Office Account

Credit A/C: 500-2000 - DISBURSEMENT INCOME

Tax Code:

Tax Rate(%): 0.00 Tax Amount: 0.00

Amount (Exc.): 257.00

Add File Remove

Withdraw From									Deposit To						
#	File No.	Client Name(s)	Transfer Info	Fund Cat.	Activity	Debit A/C Code	Description (Withdraw)	Allow To Transfer	Transfer Amount	Description (Deposit)	Credit A/C Code	Tax Code	Tax CR A/C Code	Tax Amt	Amount (Exc.)
1	Testing 223	Maggie Tan		DIS	Transfer Disbursement To Office Account	C500-0001	Transfer Disbursement To Office Account	0.00	257.00	Transfer Disbursement To Office Account	500-2000			0.00	257.00

- Last but not least, click the save button.