

Meeting Log

Date: October 16th, 2025

Time: 5:00 PM – 5:15 PM

Location: Discord Voice Call

Objective: Allocate tasks for Project Part 4

Team Members Present: Edbert, James, Lilly, Chloe, Connor, Jay

Task Completion Confirmation:

- **Edbert:** Complete Introduction, Scope, and ER Diagram subsections of Part 3. (completed)
- **James:** Complete Entities and Relationships subsection of Part 3. (completed)
- **Lilly:** Complete ER Diagram subsection of Part 3. (completed)
- **Chloe:** Complete Entities and Relationships subsection of Part 3. (completed)
- **Connor:** Complete Introduction, Scope subsections of Part 3. (completed)
- **Jay:** Complete ER Diagram subsection of Part 3. (completed)

Tasks Allocated:

- **Edbert:** Complete the relational schema mapping subsection of part 4
- **James:** Complete the introduction and diagram subsections of part 4
- **Lilly:** Complete the diagram subsection of part 4
- **Chloe:** Complete the relational schema mapping subsection of part 4
- **Connor:** Complete the relational schema mapping subsection of part 4
- **Jay:** Complete the data dictionary subsection of part 4

Follow-Up Actions:

Plan for project part 5.