

Program and Project Finance Analyst

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Key Role:

Maintain responsibility for a wide variety of detailed financial and administrative activities for moderate-to large-sized programs, organizations, or proposals. Perform detailed financial and program control activities, including assisting with budgeting, reporting, estimating, and analysis for full contract life cycle support. Support budgets, authorize budget expenditures, and provide work leadership to junior employees, as needed for the firm. Participate in budget preparation, monitor expenses, perform cost and schedule variance analysis, and provide resulting recommendations. Prepare the cost-to-complete, including supporting estimates and contract deliverables, respond to contract and program data calls, and participate in contract terms and conditions and statement of work reviews. Prepare detailed financial program management reviews and provide a status of key performance metrics for the firm. Anticipate and respond to customer needs, and serve as a primary point of contact for customers. Due to the nature of work performed within this facility, U.S. citizenship is required.

Basic Qualifications:

- 2+ years of experience with project controls
- Experience with FT2
- Experience with Microsoft Office, including Excel and PowerPoint
- Knowledge of Microsoft Excel, including using formulas and functions in calculation and analysis
- Ability to identify, research, discuss, and resolve administrative and financial issues independently and as part of a team, set priorities that balance service and control, and manage and track multiple initiatives
- Ability to be a team player, work in a dynamic and fast-paced environment, and adapt to changing requirements
- Ability to accomplish financial forecasts based on bottoms-up analysis and historical trends
- Ability to think analytically and conduct trend analysis
- HS diploma or GED

Compensation

At Booz Allen, we celebrate your contributions, provide you with opportunities and choices, and support your total well-being. Our offerings include health, life, disability, financial, and retirement benefits, as well as paid leave, professional development, tuition assistance, work-life programs, and dependent care. Our recognition awards program acknowledges employees for exceptional performance and superior demonstration of our values. Full-time and part-time employees working at least 20 hours a week on a regular basis are eligible to participate in Booz Allen's benefit programs. Individuals that do not meet the threshold are only eligible for select offerings, not inclusive of health benefits. We encourage you to learn more about our total benefits by visiting the Resource page on our Careers site and reviewing Our Employee Benefits page.

Salary at Booz Allen is determined by various factors, including but not limited to location, the

individual's particular combination of education, knowledge, skills, competencies, and experience, as well as contract-specific affordability and organizational requirements. The projected compensation range for this position is \$51,600.00 to \$106,000.00 (annualized USD). The estimate displayed represents the typical salary range for this position and is just one component of Booz Allen's total compensation package for employees. This posting will close within 90 days from the Posting Date.

Identity Statement

As part of the application process, you are expected to be on camera during interviews and assessments. We reserve the right to take your picture to verify your identity and prevent fraud.

Work Model

Our people-first culture prioritizes the benefits of flexibility and collaboration, whether that happens in person or remotely.

- If this position is listed as remote or hybrid, you'll periodically work from a Booz Allen or client site facility.
- If this position is listed as onsite, you'll work with colleagues and clients in person, as needed for the specific role.

EEO Commitment

We're an equal employment opportunity/affirmative action employer that empowers our people to fearlessly drive change – no matter their race, color, ethnicity, religion, sex (including pregnancy, childbirth, lactation, or related medical conditions), national origin, ancestry, age, marital status, sexual orientation, gender identity and expression, disability, veteran status, military or uniformed service member status, genetic information, or any other status protected by applicable federal, state, local, or international law.