

MEETING AGENDA

Meeting #5

Prepared by: Ysabel Dungca
10th of September 2020

AGENDA

DETERMINING WHICH PROJECT IDEA TO GO WITH FOR ASSIGNMENT 3

- Tung did some research on the Alexa ABI, which was essentially a library of code that we could use for the virtual companion
- It would take some time to understand the library of code, and it would be plausible to do, but would be very ambitious
- Going with a simpler project idea may be easier to do for a team that is relatively inexperienced with IT, so Tung advocated to switch the project idea
- The group switched project ideas to Belle's, which was the legal services application.

MAKING SURE EVERYONE IS ABLE TO MAKE CHANGES TO THE WEBSITE

- Belle made sure that people were able to stage changes, make commits, push into/pull from the repository so that the audit log would better reflect changes made to the website.

AN UPDATE OF WHERE EVERYONE IS AT WITH THEIR SECTIONS

- Belle was making small changes to the website and catching up with meeting notes.
- Tom updated his interview and figured out how best to present his content.
- Ben has formally started writing his IT Technologies section.
- There was discussion of changing the IT Technologies if Campbell hasn't made a start, but if it's already started, there would be no need to.

CONSULTATION TIMES FOR ASSIGNMENT 3

- Tom raised the issue that we would need to determine a consultation time with Anthony that wasn't during a lecture, as both Belle and Tom worked on the Monday. Other members of the group were fine with it being on a Tuesday or Thursday.