

MEETING AGENDA

Meeting #6

Prepared by: Ysabel Dungca
15th of September 2020

AGENDA

A STATUS UPDATE ON EVERYONE'S PROGRESS

- Belle's has finished creating a template for the report, which is ready for everyone's addition of their content. Templates were also made for the other sections of the report (i.e. the Agenda and the Actions documents) as specified in the requirements
- Tom refined and put the interview he did with the IT professional onto the website
- Ben did more work on his IT Technologies section and his part is mostly finished, and just needs to be refined a bit more.
- Andrew was a bit busy with other assessments, but can now get started and properly expand on what he's originally written. Belle also helped out with his section by looking into the Industry Data section for him.
- Tung added onto Belle's Motivation section, as well as a more comprehensive summary of the project, reading more into the riots in America and the over-representation of Indigenous communities in Australia as inspiration.
- Campbell has mostly done his IT Technologies section as well.

A REMINDER OF THE GROUP REFLECTION AND INDIVIDUAL REFLECTION REQUIREMENT

- Belle reminded the group that there was a component of the assessment that required a 200~ word reflection on the group's performance from each person, as well as 400~ words from the group as a whole.