

ACTIONS 03/09/2020

ANDREW

Andrew was assigned to make a start on his Team Profile section.

BELLE

Ysabel (Belle) was assigned to set up a template website for the group, as well as schedule upcoming meeting times via the schedule feature on Microsoft Teams.

BEN

Ben was assigned to make more progress on his IT Technologies section.

CAMPBELL

Campbell was assigned to make more progress on his IT Technologies section.

TUNG

Tung was assigned to adjust and expand upon the project idea come the release of Assignment 1 feedback.

TOM

Tom was assigned to start refining his interview content so it would be fit for the website.