1. How to access the system?
    a. Web:
   i. The web client lets you access your machine from a web browser without the lengthy installation process
        ii. We support all the latest browsers:
            1. Microsoft Edge
            2. Google Chrome
            3. Internet Explorer
            4. Apple Safari
            5. Mozilla Firefox
   iii. Open this link and login with your credentials
    b. Windows:
        i. Download the setup as per your hardware
            1. 64 bit
            2. 32 bit
            3. ARM 64 bit
        ii. Install the setup in current user or all the users as per your need
        iii. Goto start search "**Remote Desktop**" application, run it
        iv. Click on "**Subscribe**" button
        v. Enter your username and password
    c. macOS:
        i. Download and install Microsoft Remote Client app from the App Store.
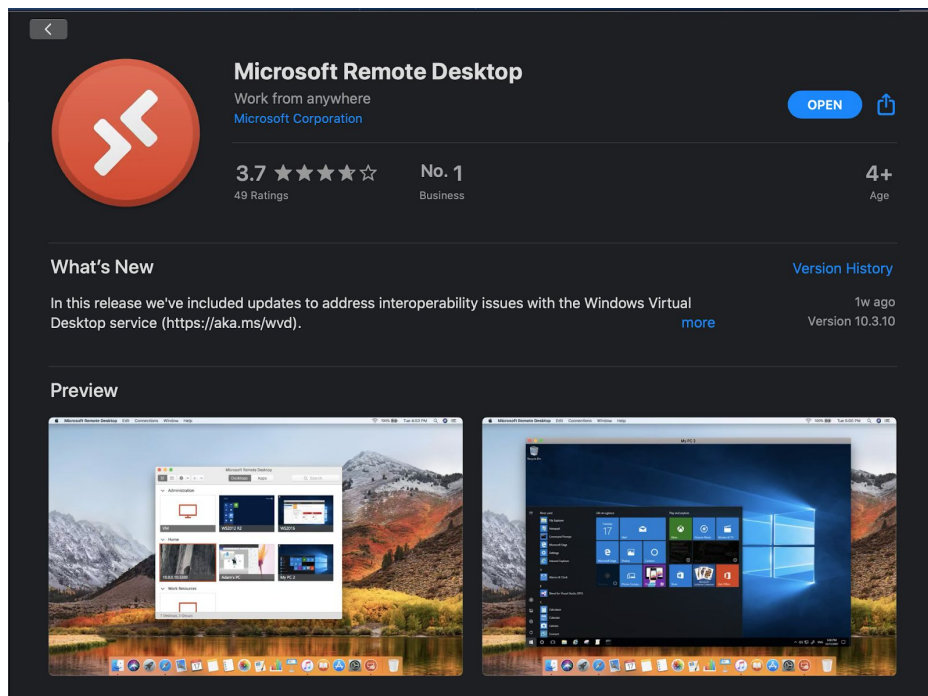
        ii. Subscribe to the feed using the Link provided by OfficeBCP team or your admin. Go to Workspace Tab, Click on add workspace.

        iii.
        iv.   https://docs.microsoft.com/en-in/azure/virtual-desktop/connect-macos
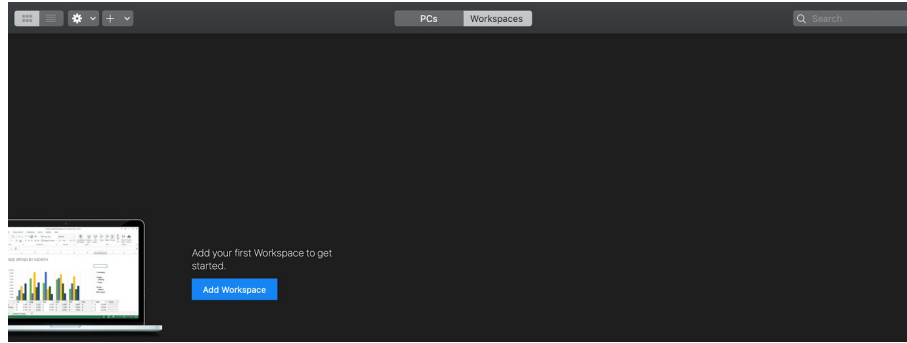
  d. Android:
      i.   Download this application
      ii.   Subscribe feed, In the Connection Center, tap +, and then tap Remote Resource Feed
      iii. Enter email address as the feed URL
      iv. Tap NEXT
      v.   Provide your credentials when prompted
      vi. After that, the Connection Center should display the remote resources.
      vii. https://docs.microsoft.com/en-in/azure/virtual-desktop/connect-android

  e. iOS:
      i.   Download this application
      ii.
      iii. https://docs.microsoft.com/en-in/azure/virtual-desktop/connect-ios

2. How to request and ask for any support?
  a. By using chat widget you can contact us anytime for any query or help
3. How to block certain websites?
  a. By using chat widget you can contact us and we will do that for you
4. How to reset my password?
  a. By using chat widget you can contact us and we will do that for you
5. How to reset the password of any user?
  a. By using a chat widget you need to request a reset password of any user, we will set the temporary password and give it to you which user will be forced to change on the login.
6. How to share files once logged in with other employees?
  a. Open My Computer
  b. Goto S-Shared drive and put any files there
  c. All the employees will have this common drive to share such data across the organization
7. How to use 5 GB of personal cloud storage and access it anywhere?
  a. Open one drive in your Machine, Mobile or any device to get your files
  b. Do login with credentials provided by us

8. How to chat and connect with the team members?
    a. Open MS Teams to connect with any colleague
    b. Do login with credentials provided by us
    c. You can create additional groups to chat with group of people and share files also