

# PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No. (Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	YOLOLA		
FIRST NAME	LENAR ANDREI		NAME EXTENSION (JR., SR)
MIDDLE NAME	PRIMNE		
3. DATE OF BIRTH (mm/dd/yyyy)	DECEMBER 10 2003	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	SAN JUAN BATANGAS	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	00480 N/A House/Block/Lot No. Street SITIO SALA LUMINGON Subdivision/Village Barangay TIAONG QUEZON City/Municipality Province ZIP CODE 4325
7. HEIGHT (m)	1.65	18. PERMANENT ADDRESS	00480 N/A House/Block/Lot No. Street SITIO SALA LUMINGON Subdivision/Village Barangay TIAONG QUEZON City/Municipality Province ZIP CODE 4325
8. WEIGHT (kg)	80	19. TELEPHONE NO.	9865562
9. BLOOD TYPE	AB+	20. MOBILE NO.	09451681106
10. GSIS ID NO.	12345	21. E-MAIL ADDRESS (if any)	yolola5279@gmail.com
11. PAG-IBIG ID NO.	54321		
12. PHILHEALTH NO.	67890		
13. SSS NO.	09876		
14. TIN NO.	12345		
15. AGENCY EMPLOYEE NO.	11111		

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	n/a		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	n/a	NAME EXTENSION (JR., SR)	N/a	N/a
MIDDLE NAME	n/a		N/a	N/a
OCCUPATION			N/a	N/a
EMPLOYER/BUSINESS NAME			N/a	N/a
BUSINESS ADDRESS			N/a	N/a
TELEPHONE NO.			N/a	N/a
24. FATHER'S SURNAME	Yolola		N/a	N/a
FIRST NAME	Arnel	NAME EXTENSION (JR., SR)	N/a	N/a
MIDDLE NAME	De Torres		N/a	N/a
25. MOTHER'S MAIDEN NAME			N/a	N/a
SURNAME	Primne		N/a	N/a
FIRST NAME	Myleen		N/a	N/a
MIDDLE NAME	Dimayuga		(Continue on separate sheet if necessary)	

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Saint John Parochial School	Elementary education	02/07/2010	08/07/2016	90	2016	Achiever
SECONDARY	Recto Memorial National HighSchool	Highschool Education	08/07/2016	14/07/2020	90	2020	With Honors
VOCATIONAL / TRADE COURSE	Recto Memorial National HighSchool	Science Technology Engineering and Mathematics	12/07/2020	14/07/2022	90	2022	With Honors
COLLEGE	Laguna State Polytechnic University	Bachelor of Science in Computer Science	14/07/2022	18/07/2026	123	2026	Cum Laude
GRADUATE STUDIES	N/a	N/a	N/a	N/a	N/a		

(Continue on separate sheet if necessary)

SIGNATURE	Lenar Andrei Yolola	DATE	September 19 2025
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IV. CIVIL SERVICE ELIGIBILITY						
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Career Service Professional Eligibility	0.8	18/09/2022	CSC – National Capital Region	CSE-P-20220918-015	Permanent
	Career Service Subprofessional Eligibility	0.8	14/03/2021	CSC Region IV-A, Lucena City	CSE-SP-20210314-042	Permanent
	Career Executive Service Eligibility (CES)	0.8	22/11/2020	CSC Main Office, Manila	CES-20201122-003	5 years
	Career Service Exam for Engineers (CSEE)	0.8	25/01/2023	CSC Region IV-A, Lucena City	CSEE-20230125-009	3 years
	Board Licensure Exam – Civil Engineer	0.8	12/06/2023	Ateneo de Manila, Quezon City	CE-20230612-202	Indefinite
	Barangay Eligibility (RA 1080)	Pass	30/07/2020	Lucena City Hall	RA1080-20200730-101	Indefinite
	Driver's License (Non-Professional)	N/A	15/08/2023	LTO Quezon Ave., Quezon City	D-23-045678	3 years

**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

<b>SIGNATURE</b>	<i>Lenar Andrei Yolola</i>	<b>DATE</b>	September 19 2025
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29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Green Earth Movement – 45 Mabini St., Tiaong, Quezon	03/15/2023	03/20/2023	40.0	Tree planting volunteer, site preparation
	Philippine Red Cross – Lucena City Chapter, Quezon Province	08/05/2022	08/07/2022	24.0	Blood donation drive assistant
	Barangay San Isidro Youth Council – San Isidro, Tiaong, Quezon	06/01/2021	05/31/2022	120.0	Youth program coordinator
	Coastal Care Alliance – Brgy. Dalahican, Lucena City	09/10/2020	09/12/2020	16.0	Beach cleanup and waste segregation leader
	Literacy Outreach Program – Tiaong Central Elementary School, Quezon	11/14/2019	11/16/2019	12.0	Reading tutor for Grade 3 pupils

## VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

## VIII. OTHER INFORMATION

[illegible]

<i>(Continue on separate sheet if necessary)</i>			
<b>SIGNATURE</b>	<i>Lenar Andrei Yolola</i>	<b>DATE</b>	<i>September 19 2025</i>

<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>35. a. Have you ever been found guilty of any administrative offense?</p>  <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <hr/> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="text-align: right;">Date Filed: _____</p> <p style="text-align: right;">Status of Case/s: _____</p>														
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>														
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>														
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td><b>Al John Villareal</b></td> <td><b>San Pablo City Laguna</b></td> <td><b>9999999</b></td> </tr> <tr> <td><b>Catherine Castillo</b></td> <td><b>San Pablo City Laguna</b></td> <td><b>8888888</b></td> </tr> <tr> <td><b>Paul Jensen Lara</b></td> <td><b>San Pablo City Laguna</b></td> <td><b>5555555</b></td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	<b>Al John Villareal</b>	<b>San Pablo City Laguna</b>	<b>9999999</b>	<b>Catherine Castillo</b>	<b>San Pablo City Laguna</b>	<b>8888888</b>	<b>Paul Jensen Lara</b>	<b>San Pablo City Laguna</b>	<b>5555555</b>		
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>															
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</td> </tr> <tr> <td colspan="2"><i>PLEASE INDICATE ID Number and Date of Issuance</i></td> </tr> <tr> <td>Government Issued ID:</td> <td><b>Driver's License</b></td> </tr> <tr> <td>ID/License/Passport No.:</td> <td><b>D-23-045678</b></td> </tr> <tr> <td>Date/Place of Issuance:</td> <td><b>Jan 1 2023/ Sanpablo City</b></td> </tr> </table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)		<i>PLEASE INDICATE ID Number and Date of Issuance</i>		Government Issued ID:	<b>Driver's License</b>	ID/License/Passport No.:	<b>D-23-045678</b>	Date/Place of Issuance:	<b>Jan 1 2023/ Sanpablo City</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; padding: 5px;">SIGNNNNNN</td> </tr> <tr> <td style="text-align: center; padding: 5px;">Signature (Sign inside the box)</td> </tr> <tr> <td style="text-align: center; padding: 5px;"><b>September 19 2025</b></td> </tr> <tr> <td style="text-align: center; padding: 5px;">Date Accomplished</td> </tr> </table>	SIGNNNNNN	Signature (Sign inside the box)	<b>September 19 2025</b>	Date Accomplished
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<div style="border: 1px solid black; width: 150px; height: 100px; margin: 0 auto; text-align: center; line-height: 100px;">             ID picture taken within the last 6 months 4.5 cm. X 3.5 cm (passport size)           </div> <p style="text-align: center; margin-top: 10px;">Computer generated or photocopied picture is not acceptable</p> <p style="text-align: center; margin-top: 20px;">PHOTO</p> <div style="border: 1px solid black; width: 150px; height: 100px; margin: 0 auto; text-align: center; line-height: 100px;">             Right Thumbmark           </div>															
<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 200px; height: 60px; margin: 10px auto; text-align: center; line-height: 60px;">             Person Administering Oath           </div>															