

# Barachel Christian Academy

## SCHOOL ASSEMBLIES

### INTRODUCTION

The school assembly is an important part of the school's weekly activities. It affords the principal the opportunity to communicate formally with the educators and learners. Here the tone of the school is set and it is an opportunity for the principal to create a healthy spirit and feeling of pride and unity.

### 2. BIBLICAL MESSAGE

In this school, with a predominantly Christian community, the Biblical message and prayer will form an integral part of the assembly. In delivering the Biblical message the following must be borne in mind:

- (a) Messages must be brief, simple and interesting.
- (b) Symbolism must be avoided.
- (c) It must be actual and should have a bearing on real-life problems of the learners.
- (d) It must not take up more than a third of the assembly.

### 3. OTHER

The assembly must also make provision for the following:

- (a) Discussion of School rules.
- (b) Reports on sporting activities, excursions and other school activities.
- (c) Announcements of activities to take place during the week.
- (d) Congratulations.
- (e) Announcements of Educator achievements.
- (f) A talk on aspects of learner behaviour that is unsatisfactory.
- (g) Singing.
- (h) Reading of outstanding creative writing done by learners.

### 4. SPLIT

Separate assemblies shall be held for junior and senior learners (Primary School). There will however be times when both groups will assemble together. Such times are

- (a) at the beginning of each quarter;
- (b) at the end of each quarter;
- (c) assemblies following on important events at school;
- (d) at the request of the principal.

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## **5. PERSONS OFFICIATING AT ASSEMBLIES**

- (a) In the Senior section the following persons shall officiate at assemblies:
- Principal.
  - Senior educators.
  - Educators in this section.
  - Governing Body Chairman (twice per annum).
  - Head Boy and Head Girl (each once per annum).
- (b) In the Junior section the following persons shall officiate at assemblies:
- Principal.
  - Deputy Principals.
  - Foundation Phase Head of Department.
  - Foundation Phase educators.

NB: By virtue of his seniority the principal will officiate at, at least 50% of all assemblies. For the same reason the deputy principals will officiate at at least 20% of the assemblies.

## **6. REMARKS**

- (a) Assemblies are compulsory for all educators excluding educators who are doing yard duty in a particular week.
- (b) Each educator is personally responsible for the discipline of his / her own register class during assembly.