



3 Courses

Everyday Excel, Part 1

Everyday Excel, Part 2

Everyday Excel, Part 3
(Projects)



University
of Colorado
Boulder

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Yao Chen

has successfully completed the online, non-credit Specialization

Everyday Excel

In this Specialization, learners obtained essential skills for performing basic calculations in Excel, plotting data, formatting cells, managing financial scenarios, and performing "what-if" analyses. Particular emphasis was focused on managing large data sets, including the application of one-way and two-way lookups (and conditional lookups) and the new dynamic array formulas inherent in Office 365. All of these topics were solidified through a capstone design course, in which learners completed several open-ended projects. In the projects course, learners had the opportunity to choose between several projects in three different difficulty levels; thus, they were able to tailor their educational experience in the course.

Charlie Nuttelman,
Ph.D.

The online specialization named in this certificate may draw on material from courses taught on-campus, but the included courses are not equivalent to on-campus courses. Participation in this online specialization does not constitute enrollment at this university. This certificate does not confer a University grade, course credit or degree, and it does not verify the identity of the learner.

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