

**700**  
**Oral Communication**  
**International Gateways**  
**San José State University**

**Term:** Fall 2023, Session 1 & Session 2  
**Class Time:** Tuesdays & Thursdays 9:00 – 11:50am  
**Instructor:** Marianne Wheeler  
**Email:** [Marianne.Wheeler@sjsu.edu](mailto:Marianne.Wheeler@sjsu.edu)

**Course Goal:** The goal The goal of 700 OC is to refine academic speaking and listening skills, to develop an individualized style of note-taking using longer, more complex academic lectures, and to refine pronunciation and academic presentation skills.

Course Objectives	Student Learning Outcomes
<b>Speaking skills</b> Defend a point of view. Predict and address alternative viewpoints. Use paraphrasing to connect ideas from different/various sources. Deliver a detailed oral summary and an effective paraphrase. Introduce and use presentation skills, including the use of counter-arguments and citing reliable sources to support an argument.	<b>Speaking skills</b> Students are able to defend a point of view. Students are able to predict and address alternative viewpoints. Students are able to use paraphrasing to connect ideas from different/various sources. Students are able to deliver a detailed oral summary and an effective paraphrase. Students are able to use presentation skills, including the use of counter-arguments and citing reliable print and visual sources to support an argument.
<b>Listening skills</b> Understand the content of longer of academic lectures and documentary film. Identify research information presented in a lecture. Refine note-taking skills by taking detailed and visually organized notes on more complex academic lectures in a self-selected style.	<b>Listening skills</b> Students are able to understand the content of longer of academic lectures and documentary film. Students are able to identify research information presented in a lecture. Students are able to use note-taking skills, including taking detailed and visually organized notes on more complex academic lectures in a self-selected style.
<b>Spoken accuracy</b> Learn oral grammar, including complex clauses, modals, and conditionals. Develop pronunciation skills, including appropriate word stress, intonation, and variations in speed to effectively communicate for specific purposes.	<b>Spoken accuracy</b> Students are use complex clauses, modals, and conditionals. Students are able to develop pronunciation skills, including appropriate word stress, intonation, and variations in speed to effectively communicate for specific purposes.

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### **Class Participation and Team Work**

In class, you will often work in groups with your peers. You are expected to participate fully in class, small group and paired activities because these communication and teamwork skills will be very helpful for your future study and career.

### **Course Materials**

In session 1, the instructor will provide classroom materials. Please obtain a 3-ring binder to collect these materials.

### **Course Requirements and Expectations**

**Academic Honesty:** It is helpful to study outside class with other students and share ideas. However, it is wrong to copy homework, help or cheat on a quiz or a test, or talk during a quiz or test for any reason. Also, if you copy materials from someone else and submit that as your own work, you have committed plagiarism. Plagiarism is a serious offense at the university and IG teachers will not accept plagiarized work.

**Attendance:** Regular attendance is mandatory. Low attendance will affect your F-1 student visa.

### **Course Accommodations for Students with Disabilities**

If you need course adaptations or accommodations because of a disability, or if you need special arrangements in case the building must be evacuated, please see the Associate Director in the IG Office to establish a record of your disability and determine appropriate services."

### **Grading Criteria**

In-class tasks and activities: 20%

Homework assignments: 20%

Quizzes and exams: 40%

Projects: 20%

**In-class tasks and activities**--May include group or class discussions, pair or group tasks, teacher-created or supplemental pronunciation or listening activities

**Homework assignments**--Graded for accuracy one or more times per unit; assessment measures include: 1) short quizzes on textbook material or listening skills practice 2) rubrics for at-home skills practice (note-taking, audio recordings, oral summaries, etc)

**Quizzes and exams**--Two or more per session, cumulative assessment for a unit or topic; may include 1) listenings from or related to content from textbook 2) pronunciation topics 3) content vocabulary 3) questions about note-taking skills and listening skills

**Projects**--Two or more per session, graded by rubric. Includes all student presentations. May include in-class or at-home preparations for presentations or practice presentations (ex: gallery walk) and post-presentation assignments (ex: self-evaluation).

Your final grade will be determined as follows:

97-100 A+	93-96 A	90-92 A-
87- 89 B+	83-86 B	80-82 B-
77- 79 C+	73-76 C	70-72 C-
67- 69 D+	63-66 D	60- 62 D-
Below 60 F No Certificate of Completion will be awarded.		

To progress to the next course level, students must receive a minimum grade of 80% ("B-" or higher) based on the achievement of all course learning outcomes.

Grades of "C", "D" or "F" require students to repeat a course until all course learning outcomes are achieved.

Most students require two sessions to achieve all course learning outcomes.