

# KPI Report

**Purpose :** Generate consolidated datasheets for the KPI dashboard, enabling the visualization and analysis of key performance indicators related to designers' reviews. This facilitates an understanding of how designers are meeting specific BEC standards and their overall performance.

## Functions:

- Once the user assigns the desired MTC MTR report path, The tool process all the reports of the different projects and merged them into the KPI excel data sheet in .csv format
- Power Bi dashboard is already linked with the datasheets.
- Refreshing the power BI dashboard will sync all the recent reports on the dashboard

## Constraint:

- Any manual changes in the report may cause an error in the dashboard or data may not visualize properly.

# KPI Report

## User Interface Guide:

1. Open the Automation tool and Activate the KPI tool by clicking on it.
2. Tool fetches MTC reports from the default paths
3. Clicking "Generate Report" will initiate the process.
4. Once the process is completed it will create a KPI\_Report.csv file on the assigned destination  
Path: I:\DOCUMENT CHECK - REVIEW\MODELS TO CHECK-FORMS
5. Replacing the old file and refreshing the power BI data will update the Dashboard  
Path: V:\Admin\BEC Automation Tool\BEC-KPI REPORT.pbix
6. Close the tool to use other tools if needed

