

CLIMABOROUGH PLATFORM

Privacy Notice

Last revised: August 2024

1. An overview of data protection

The Luxembourg Institute of Science and Technology (hereafter “**LIST**”, “**We**”) is committed to ensure the highest standards of data protection in compliance with the applicable legislation, notably with reference to the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (hereafter “**GDPR**”).

The present document aims at illustrating what personal data we collect about you through the AIDA Platform, the reason why LIST uses your data and, as the case may be, share your data and the applicable retention periods. Additionally, the notice also provides you with information regarding your rights, how to exercise them and whom you can contact in case of any query.

2. Scope of the notice

The present notice is directed to the subscribers of the platform which is developed by LIST in the framework of the Horizon Europe research project titled “Building Green and Climate Neutral City-Hubs” (hereafter the “Climaborough Platform” or “Platform”), that is “**You**”.

3. Identity of the data controller

The data controller is LIST, having its registered office at 5, Avenue des Hauts-Fourneaux L-4362 Esch-sur-Alzette, Luxembourg.

LIST is responsible for collecting and processing your personal data in relation with LIST’s activities.

Our contact details are set out in Section 9 (“Your rights and how to exercise them”) below.

4. Categories of personal data we process

The personal data that we process about You are the following:

- Identification data (name, surname, email, affiliation), and
- Technical data such as:
 - System and application logs
 - Connection information (ISP, IP)
 - Timestamps
 - Security and authentication data
 - Cookies and local storage
 - Device information

5. Why and how your personal data is processed

LIST collects and uses your personal data for the following purposes:

Purpose	Details
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Managing your registration and access to the Climaborough Platform	<p>LIST processes your personal data in order to manage your registration on the Climaborough Platform securely. Without these personal data, LIST is not able to provide access to the Platform as requested. This includes in particular:</p> <ul style="list-style-type: none"> • To identify/authenticate You as a user; • To grant you access to the Platform • To store your preferences to improve user experience
Providing technical support to users	<p>LIST processes your personal data upon your request and to monitor the efficiency of the system and identify any technical or security incidents in order to ensure that You continue to have access to the Platform and that You are able to use it. This includes in particular:</p> <ul style="list-style-type: none"> • To identify You as a user

6. How we obtain the personal data of Participants

We obtain the personal data directly from You when you subscribe or make use of the Platform.

7. Legal basis for processing

Below you can find the list of legal basis on whose grounds LIST collects and processes Participants' personal data:

Purpose	Legal basis
Managing your registration and access to the Climaborough Platform	LIST will process your personal data based on its legitimate interest to conduct research which includes the establishment and management of the Climaborough Platform.
Providing technical support to users	LIST will process your personal data based on your consent.

8. Share of your personal data

LIST may share your personal data with:

- The other partners of the Consortium (as presented in the Project's website at: <https://climaborough.eu/project-partners/>),
- External service providers that perform services on LIST behalf, such as IT service providers.

In case of disclosure of your personal data to recipients of your personal data who may be established or process your personal data in countries outside the European Union or the European Economic Area (EU/EEA), LIST shall take appropriate steps to ensure that these third parties will apply adequate protection to this data as required by the applicable data protection legislation.

9. Ensuring personal data security and integrity

In compliance with the applicable data protection legislation, LIST has put in place appropriate technical and organisational measures in order to prevent or act upon any unauthorised and unlawful processing or disclosure, accidental loss, modification or destruction of personal data. These measures are implemented based on the current state of art, an evaluation of the risks derived by the processing

activity and the need to protect personal data. Such technical and organisation measures are regularly updated and/or adjusted to new technical developments or any organisational change that may affect LIST.

10. Data retention periods

LIST will only retain your personal for a period of time that is strictly necessary for the purposes for which we collect your data, without prejudice to LIST to keep them for a longer duration for legal and/or regulatory obligations applying to LIST or due to exceptional situations that would justify them being kept longer (judicial procedure, etc.). Below are the details regarding the time we keep your personal data:

Purpose	Retention Period
Managing your registration and access to the Climaborough Platform	Until the end of 2028 or until your registration is terminated upon your request or for any other reason in accordance with the Terms of Use of the Platform
Providing technical support to users	Until the end of 2028 or until You your registration is terminated upon your request or for any other reason in accordance with the Terms of Use of the Platform

11. Your rights and how to exercise them

With regards to your personal data collected and processed by LIST, you may exercise at any time the following rights:

- **Right to access:** You have the right to receive confirmation about whether or not your personal data is being processed by LIST. If that is the case, you have the right to know what data is being collected and processed and to obtain of copy of it;
- **Right to rectification:** If the personal data we hold about you is inaccurate or incomplete, you have the right to request to have it rectified;
- **Right to erasure:** Subject to certain conditions specified in art. 17 of the GDPR, you have the right to have your personal data deleted by LIST;
- **Right to restriction of processing:** Subject to certain conditions specified in art. 18 of the GDPR, you have the right to obtain restriction of the processing of your personal data performed by LIST;
- **Right to data portability:** Subject to certain conditions specified in art. 20 of the GDPR, you have the right to obtain a copy of the personal data you provided to LIST in in a structured, commonly used and machine-readable format and to request the transfer of these data to another data controller;
- **Right to object:** You have the right to object the processing of your personal data when the conditions set out in art. 21 of the GDPR apply;
- **Right to withdraw consent:** If LIST is processing your personal data based on your consent, you have the right to withdraw that consent at any time. The withdrawal of such consent shall not affect the lawfulness of processing based on consent before its withdrawal.
- **Right to lodge a complaint with a supervisory authority:** You have the right to lodge a complaint with the Commission Nationale pour la Protection des Données (CNPd). More information on how to lodge a complaint are available on CNPD's website: <https://cnpd.public.lu>.

You may exercise any of these rights by contacting our Data Protection Officer (DPO) by filling the online form available at:

Please kindly note that your rights are not absolute, and they may be withheld in accordance with applicable data protection laws. In such event, LIST will provide you with the reasons for not complying with your request. In such case, you may lodge a complaint with the CNPD and seek a judicial remedy against such decision.

12. Changes to this notice

LIST may make changes to this privacy notice from time to time, to reflect our current privacy practices or to comply with changes in the applicable data protection legislation. LIST encourages you to regularly visit this page in order to remain informed on how LIST collects and processes personal data.