

Coimbra's International Engineering Forum

Private Policy

CIEF is an event organized by BEST Coimbra. This document serves to explain what personal data we gather for the event, the use we give it and what rights of participants we have over it.

What data do we gather?

Our organization gathers mandatorily the following data:

- Data for personal identification: Name, email, phone number, educational background.

The following data can be provided optionally:

- Address;
- ID Number;
- Birth Date;
- Gender;
- Photography.

How do we gather your data?

The data gathered is directly provided by you. We gather data in the following situations:

- Online form for applying for the event;
- Online form for collecting your data after being accepted;
- Online mid-term evaluation form;
- Online final evaluation form.

How will we use your data?

Our organization gathers your data so we can:

- Prepare materials for personalized marketing.

If you agree, our organization will share the following data with our partners:

- Curriculum Vitae.

How do we save your data?

Your data is saved in an online platform that is only accessible to the board of our organization and the event's organizing team.

Our organization saves your data for one year.

What are the rights for the protection of data?

All of the participants have:

- **The right of access** - Have the right to ask for our organization to provide a copy of your personal data.

- **The right of rectifying** - Have the right to ask our organization to correct your data if you think they are incorrect. Also, have the right to ask our organization to complete the information you believe to be incomplete.
- **The right of elimination** - Have the right to ask for our organization to ask to eliminate your personal data, in certain situations.
- **The right to restrict the processing** - Have the right to ask our organization to restrict the processing of your personal data, under specific conditions.
- **The right to contest the processing** - Have the right to contest the processing of personal data by our organization, under certain conditions.
- **The right to the portability of data** - Have the right to ask for our organization to transfer the gathered data to another organization, or directly to you, under certain conditions.

If you want to take advantage of any of these rights, contact us by our email: coimbra@best-eu.org

How to contact us?

If you have any questions regarding the Private Policy of our organization, the data we have about you, or you want to take advantage of any of the rights included in the protection of data, contact us by our email: coimbra@best-eu.org

Email: coimbra@best-eu.org

Address: Gabinete T4.3 - Departamento de Engenharia Electrotécnica e de Computadores
- FCTUC, Pólo II - Pinhal de Marrocos
3030-290 Coimbra, Portugal

I, _____, declare that
I have read and accepted the terms present in this Privacy Policy.

☐ I accept for my data to be shared with CIEF's partners.

Signature: _____ Coimbra, 16 July 2021