


**REQUISITION FORM**

(M R F - 2)

☐ PACKAGING ☐ SUPPLIES ☐ SPARE PARTS ☐ SERVICE ☐ CAPEX ☐ EQUIPMENT  
☐ QC SERVICES ☒ IT EQUIPMENT ☐ RND EQUIPMENT ☐ LAB. EQUIPMENT ☐ OTHERS ☐ PROJECTS

REQUESTED BY	Camille Deomampo	MRF No.	BEVM-2025-0365
SIGNATURE		DEPARTMENT	QC COLD PROCESS
DATE REQUESTED	2025-04-10		
JUSTIFICATION/REASON FOR REQUEST			
For replacement			
DETAILS OF REQUEST			
QUANTITY	ITEM DESCRIPTION	DATE NEEDED	REMARKS
1 PCS	Desktop Computer	2025-04-17	

APPROVED BY

**MELVIN MENESES**  
2025-04-10

NOTED BY

FINAL APPROVAL