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| **变更信息** | | | | | | | | |
| 申请类型: | |  | | | | | | |
| 申请原因: | |  | | | | | | |
| 可能受影响程序: | |  | | | | | | |
| **基本信息** | | | | | | | | |
| 程序名称: |  | | | 编码: |  | 版次: |  | |
|  | | | | | | | | |
| **编校审批** | | | | | | | | |
|  | 操作人 | | 同意/否决 | | 意见 | | | 日期 |
| 批准 |  | |  | |  | | |  |
| 质保审查 |  | |  | |  | | |  |
| 审核 |  | |  | |  | | |  |
| 校核 |  | |  | |  | | |  |
| 编制 |  | |  | |  | | |  |
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| **部门会签** | | | | | | |
| 会签部门 | 操作人 | 同意/否决 | 日期 | 意见 | 落实情况 | 日期 |
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| --- | --- | --- | --- | --- | --- |
| **领导会签** | | | | | |
| 公司领导 | 同意/否决 | 日期 | 意见 | 落实情况 | 日期 |
|  |  |  |  |  |  |

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| **传阅** | | |
| 传阅范围: | | 部门: |
|  | | 人员: |
| **分发** | | |
| 分发范围: | 部门: | |
|  | 人员: | |
| 意见: |  | |
| 附件: | | |
|  | | |