

February 10, 2025

Bhaven Sanjay Chheda  
325 W. Adams Blvd., Apt. 6064  
Los Angeles, CA 90007

Dear Bhaven,

I am pleased to offer you an appointment as a Graduate Assistant in the Department of Computer Science at California State University, Los Angeles. Your appointment is for one semester only from 2/14/25 to 6/30/25. Your assignment consists of 5 hours per week. As a condition of employment, you must remain academically eligible as a student in the University.

The monthly salary for this service is \$324.50 for the Spring Semester, 2025, payable in five equal installments. Deductions will be made for federal and state withholding. This appointment automatically expires on the date listed above and carries no guarantee of appointment in any subsequent semester.

In accordance with state and federal law you are required to provide documentation attesting to your identity and legal right to work in the United States, sign the loyalty oath on the Appointment/Change form, and complete tax related information concerning deductions on the Employee Action Request form in the Office of Human Resource Management, Student Services Building, Suite 6381. If you are here on a student (or visiting scholar) visa, you need to obtain authorization to work; please consult the Office of International Programs and Services in the Student Affairs building, room 115.

Beginning January 1, 2022, campuses may not hire or reappoint an Employee to perform CSU-related work outside of California. Requests for exceptions are very limited based on CSU Policy and must have prior written approval from the University President.

The terms and conditions of this appointment are covered by the collective bargaining agreement between the CSU and the UAW. For further information please refer to the following website: <https://www.calstate.edu/csu-system/faculty-staff/labor-and-employee-relations/Pages/unit11-uaw.aspx>.

In addition, UAW Local 4123 may be contacted at: <http://www.uaw4123.org/home/home.php>

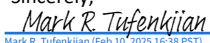
This appointment is contingent on signing of the California Loyalty Oath, a legally mandated requirement found in the Government Code and State of California Constitution. Information regarding the requirement and nature of the California Loyalty Oath may be found at: <https://www.calstate.edu/csu-system/faculty-staff/labor-and-employee-relations/Pages/unit11-uaw.aspx>

Should you have any questions regarding your assignment or terms of this appointment, please do not hesitate to call or visit your Department/Division Chair or me.

Please inform your Department and me in writing within fourteen days from the date of this letter whether or not you are willing to accept this offer and the conditions noted by signing and returning this letter to me. If you have any questions concerning academic policies, please do not hesitate to call or visit your Department/Division Chair or me.

The faculty and administration join in expressing our welcome to you as a member of the campus community, and we look forward to a pleasant association with you.

Sincerely,

  
Mark R. Tufenkjian (Feb 10, 2025 16:38 PST)

Mark Tufenkjian, Associate Dean  
College of Engineering, Computer Science and Technology

cc: AVPAA – Academic Personnel  
Department  
File



**I accept this offer of work**

**I cannot accept this offer of work**

Signature:   
B.S. Chheda (Feb 12, 2025 14:02 PST) Date: 02/12/2025