



You completed this test on *02/03/2023, 23:56*
Your score is 69.23%

INCORRECT

Presentation Skills

Q. For better readability, the number of bullet points on a slide should be?

Less than 7

Any number

More than 7

7 to 10

INCORRECT

Presentation Skills

Q.When delivering a presentation as part of a team, it is important to?

Coordinate your portion with others in the team and not duplicate their presentations.

Make sure all the team members have the same duration to present their portion

Coordinate your portion with others in the team, so you can present first

Make sure all the team members' names are listed in order on all the presentation materials

CORRECT

Presentation Skills

Q. Your presentation should consist of title slide, _____, body, and _____.

objects and summary

opinions and paragraph

objectives and summary

options and pages

CORRECT

Presentation Skills

Q.What should you keep in mind when introducing yourself?

Be Mindful of social context

Prepare some quick highlights about yourself

Leave out humor

All of the above

CORRECT

Presentation Skills

Q.When preparing a slide what should the font size be?

10-15 pts

15-30pts

10-20 pts

None of the above

INCORRECT

Presentation Skills

Q.Why should you keep text to a minimum on slides?

To make sure the audience can read everything you have to tell them

So the focus is on you as the speaker

So the pictures are easier to see

To help make your presentation longer

CORRECT

Presentation Skills

Q.What does the phrase "read the room" mean?

Know the seriousness of the topic

check the temperament of the audience

check the temperature of the room.

Both A and B

CORRECT

Presentation Skills

What are the main important things to remember while giving a presentation?

Speak to the audience

Use voice modulation

Use Pauses

All of the above

CORRECT

Presentation Skill

Q.What makes a presentation effective?

Designed Correctly

Delivered with poise

Free of mistakes

All of the above

INCORRECT

Presentation Skill

Q.What is the last Rule of Thumb when creating an effective presentation?

Organize your information

Spell check your presentation

Keep it simple

Minimize text on slides

INCORRECT

Public Speaking Skill

Q. Which one of the following statements is true?

Most of your physical symptoms of nervousness are not detected by your listeners

Making a joke about is a good way to calm yourself and reassure your audience that you are in control

If your nervousness causes you to have a quivering voice, you should apologize to the audience

A pounding heart and sweaty palms are signals that a speaker is close to total panic

CORRECT

Public Speaking Skill

Q. Which of these does not come under short speech?

Giving a briefing

Presenting an award

Introducing dignitaries

Presenting reports

INCORRECT

Public Speaking Skill

Q. Speaker is searching for a word or pretending to reflect on something – Which type of pause is this?

Pseudo Pause

Spontaneity pause

Long Pause

Short Pause

CORRECT

Public Speaking Skill

Q.One good way to shift the focus from yourself to your audience is to change your

Facial Expression

Self-Talk

Eye Contact

Style of speaking

INCORRECT

Public Speaking Skill

Q.With regards to audience purpose, it is generally reasonable to say that

Audience demographics have no correlation to audience purpose

Gender is generally the best predictor of purpose.

There may be a variety of purposes for listening within an audience

All members are always there for the same purpose

CORRECT

Public Speaking Skill

Q. Which of these should be avoided for an effective speech?

Long sentences

Organization

Planning of speech

Preparation of speech

CORRECT

Public Speaking Skill

Use ____ questions when you want more detailed information from your audience.

Multiple Choice

Close Ended

Open Ended

INCORRECT

Public Speaking Skill

Q. Auditory aspects of delivery include all of the following but

Gestures

Articulation

Volume

Pitch

INCORRECT

Public Speaking Skill

Q. What kind of topics are important for a speech?

Topics that matter to your listeners, as well as to yourself.

Topics that only you find interesting

Any kind of topics

All of the above

CORRECT

Public Speaking Skill

Q. Before a speech, when you picture yourself giving the presentation, you should imagine all of the elements below EXCEPT:

Effective Delivery

Nervousness

Success

The possibility of a failure

CORRECT

Public Speaking Skill

Q. Reviewing your interests is a good step to take when you are

analysing the speaking situation

Analysing the audience

Choosing a topic

organizing your speech

CORRECT

Public Speaking Skill

Components of a successful speech include

Story Telling

Tone of Voice

Body Language

Pauses

All of the above

CORRECT

Public Speaking Skill

Q.During which part of a speech do most speakers experience the greatest amount of anxiety?

Introduction

Q & A session

Conclusion

CORRECT

Public Speaking Skill

Q.What are the three general purposes for giving speeches?

To inform, make people laugh, & have fun

To inform, persuade and entertain

To persuade, act and adjust your speaking style

None of the Above

INCORRECT

Grammar Skill

Identify the error in the sentence given below

The manager of that city branch

Business has increased substantially.

Cannot handle it with the help of

Only two personnel as

No error

CORRECT

Grammar Skill

Identify the error in the sentence given below

From low cost airlines

Full service airlines are struggling

Plagued by huge losses,

To cope with the competition

No error

CORRECT

Grammar Skill

Annie and her brothers (is, are) at school.

Annie and her brothers are at school.

Annie and her brothers is at school.

INCORRECT

Grammar Skill

Identify the correct sentence.

I will revert to that mail

I and Johnny live in London

I am unable to cope up with this pressure

The police are coming

INCORRECT

Grammar Skill

Identify the error in the sentence given below

Everyone who visits Singapore

Is impressed by its cleanliness,

Of their strict laws.

Which is mainly a result of rigorous implementation

No error

CORRECT

Grammar Skill

Nobody (know, knows) the trouble I've seen.

Nobody know the trouble I've seen.

Nobody knows the trouble I've seen.

CORRECT

Grammar Skill

One of my sisters (is, are) going on a trip to France.

One of my sisters are going on a trip to France.

One of my sisters is going on a trip to France.

CORRECT

Grammar Skill

Either my mother or my father (is, are) coming to the meeting.

Either my mother or my father are coming to the meeting.

Either my mother or my father is coming to the meeting.

CORRECT

Grammar Skill

What do you usually have for ____ dinner?

The

No article

A

CORRECT

Grammar Skill

The players, as well as the captain, (want, wants) to win.

The players, as well as the captain, wants to win.

The players, as well as the captain, want to win.

CORRECT

Grammar Skill

Identify the error in the sentence given below

Workers with less

Personal problems are

Likely to be

More productive in their work.

No error

CORRECT

Grammar Skill

I have ____ terrible headache?

A

The

No Article

CORRECT

Grammar Skill

Identify the error in the sentence given below

The bridal dress was

Designed it and his

Most unique: the prince

Mother provided the lace fabric.

No error

CORRECT

Grammar Skill

Identify the part of the sentence with error

the number of scenes depicting alcohol consumption

the last decade.

have increased dramatically over

Film viewers claim that

no error

CORRECT

Grammar Skill

Identify the error in the sentence given below

She is the best of the two candidates, and there is

No chance of finding more applicants.

We have no choice but

To appoint Riya

No error

Not passed. Click to try again.



You can retry this test up to 1 more time