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| **BINAINU SHAIBU**  Email-Binainu2017@gmail.com  PHONE: +2348144451557 OR +2349020465917  ADDRESS: FIRST AVENUE F-CLOSE, BLOCK 11, GWARINPA ESTATE, ABUJA NIGERIA |

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| **PROFESSIONAL PREFACE** |

****Professional Preface for Economics:****

A Resourceful economist with sound analytical background, immense command over

computer tools, web-search engine , mobile phone web-design & sound knowledge of the

dynamics in the economics of the world , with good command of English &could effectively work

in team, with outstanding analytical, leadership skills, interpersonal skill and problem solving.

I am a team player that can fit into work, with the existing team, in the industry or

organization & to do my best by adding values to the team & most importantly to share

knowledge & gain more experience.

A resourceful economist, with in-depth knowledge “theoretical, formulation & Mathematical inferring of complex problem, notable momentum in utilizing statistical tools with a tremendous variety in experience such as:-

* Ability to analyze and interpret economic data.
* Proficiency in statistical and econometric methods for quantitative analysis.
* Critical thinking to evaluate economic theories and models.
* Conducting thorough economic research
* Gathering and synthesizing data from various sources.
* Formulating research questions and hypothese
* Strong mathematical and statistical skills.
* Ability to work with economic models and use quantitative techniques for analysis.
* Identifying economic challenges and proposing solutions.
* Effectively communicating economic concepts to diverse audiences.
* Writing reports, research papers, and policy briefs.
* Proficiency in using statistical software ( Stata, R, Python) for data analysis.
* Familiarity with economic modeling tools and software.
* Providing policy recommendations based on economic analysis.

****Professional Preface for Administrative Officer:****

As a dedicated and results-oriented Administrative Officer, I bring a wealth of experience in streamlining organizational processes and enhancing operational efficiency. With a proven track record in managing administrative functions, I am adept at coordinating office activities, implementing effective systems, and ensuring seamless day-to-day operations. My keen attention to detail, strong organizational skills, and ability to prioritize tasks enable me to meet deadlines and contribute to the overall success of the organization.

I possess excellent communication and interpersonal skills, allowing me to collaborate effectively with diverse teams and stakeholders. My proficiency in utilizing office software and implementing innovative solutions positions me as a valuable asset in optimizing administrative workflows. As a forward-thinking professional, I am committed to maintaining a high standard of excellence in all administrative tasks, fostering a positive work environment, and contributing to the overall success of the organization.

****Professional preface for Full-Stack Software Developer:****

With a passion for crafting robust and scalable software solutions, I am an experienced Full-Stack Software Developer known for delivering high-quality code and innovative applications. My expertise spans both front-end and back-end development, allowing me to create end-to-end solutions that meet the dynamic needs of modern businesses. Proficient in a variety of programming languages and frameworks, I excel in designing and implementing software architectures that drive optimal performance and user satisfaction.

My commitment to staying abreast of the latest industry trends and technologies positions me at the forefront of software development. I am adept at collaborating with cross-functional teams to understand project requirements, translating them into technical specifications, and delivering solutions that exceed expectations. Whether working on web applications, APIs, or database design, I approach each project with a problem-solving mindset and a dedication to producing clean, maintainable code.

I thrive in fast-paced environments and embrace challenges that allow me to continuously enhance my skills. As a Full-Stack Software Developer, I am poised to contribute my technical expertise, creativity, and passion for innovation to drive the success of cutting-edge projects with skills as follow:

1.Front-End Development:

* HTML, CSS & CSS3: Creating and styling web pages
* ****JavaScript****:Programming language for dynamic content and interactivity
* ****Front-End Frameworks:**** Such as React.js, Angular, or Vue.js.

1. ****Back-End Development:****

* ****Server-Side Languages:**** Proficiency in languages like Node.js (JavaScript), Python, Ruby, Java, or PHP.
* ****Server Management;****Configuring and managing server environments
* ****APIs (Application Programming Interfaces;****Building and consuming RESTful or GraphQL APIs.

1. ****Database Management:****

* ****Relational Databases:**** Knowledge of databases like MySQL, PostgreSQL,

**SKILLS**

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| * Analytical Skills * Research Skills * Computer Skills * Planning and Organisation * Problem Solving * Leadership * Team work | * Communication * Customer Service * Quality Assurance * Documentation and Reporting | * Operations Management * Project Management * Stakeholder Management * Budgeting and Expense Management |

**EDUCATION**

Msc. Management information system,

National Open University (In View)-2023

****Certificate In DATABASE-MANAGEMENT****

****The Administrative Staff College Of Nigeria 19Th May 2023****

****Topo, BADAGRY Lagos****

****Certificate In INNOVATION IN WORKFORCE PLANNING &****

****ORGANIZATIONAL DEVELOPMENT****

****KANNON ROYAL RESOURCES 10th June 2022****

****Royal Exchange Building, Ikeja Lagos****

****Certificate In Advanced Office Management & Effective****

****Administration Skills****

****Kannon Royal Resources 6TH August 2021****

****Royal exchange building Ikeja Lagos****

****Certificate In OFFICE PRODUCTIVITY TOOLS****

****KANNON ROYAL RESOURCES 13th August 2021****

****Topo, BADAGRY Lagos****

****Certificate In WORK ETHICS & ATTITUDINAL CHANGES FOR****

****ENHANCED ORGANIZATIONAL PRODUCTIVITY****

****Big Team Resource Consultancy Services ,****

****UNIVERSITY OF IBADAN 30th October 2020****

****IBADAN OYO STATE****

****Certificate In DATABASE-MANAGEMENT****

****The Administrative Staff College Of Nigeria 17Th May 2019****

****Topo, BADAGRY Lagos****

****Certificate In ETHICS & ORGANIZATIONAL PRODUCTIVITY****

****TECHNIQUE****

****HAMMADOS REOURCES ROYAL DREAM 20TH September 2018****

****ROYAL DREAM HOTEL NASARAWA STATE****

****Bachelor Of Science In Economics****

****Houdegbe North American University ,****

****PORT-NOVO , Republic Of BENIN 19Th March 2014****

****Certificate In DATABASE-MANAGEMENT****

****The Administrative Staff College Of Nigeria 19Th May 2023****

****Topo, BADAGRY Lagos****

****SECONDARY LEAVING CERTIFICATE****

****Faith Secondary School ,****

****Kontagora, Niger State 1995-2001****

****CERTIFICATE OF PRIMARY EDUCATION****

****Faith Nursery & Primary School 1991- 1995****

****Kontagora , Niger State Nigeria****

**PROFESSIONAL QUALIFICATION WITH CERTIFICATE OF COMPLETION AND DATE:**

****Full stack website development (HTML,CSS, Javascript & PHP) 2023****

****Cyber-security and Computer maintenance 2023****

****Database Security for Cyber professional in View****

**WORK EXPERIENCE**

****MEDICAL AND DENTAL COUNCIL OF NIGERIA****

****POSITION HELD: Administrative Officer-1 (A01) June, 2018- Till Date****

* Approval of Medical and Dental Full Licenses to practices for medical Doctor.
* Writing verification letter for accreditation for Medical and dental school in Nigeria
* Spearheaded ineternal communication initiatives to foster timely order completion & deadline management
* Developed top talent and coordinated background checks and on-boarding and exit processes Increased efficiency of data migration process by effectively extracting and verifying data
* Drafted informative reports regarding upcoming projects and required resources
* Administered CRM and company databases, handling troubleshooting, maintenance, updates and reports generation.

****NATIONAL YOUTH SERVICE CORP(NYSC)****

****Community Secondary School, Nkerefi, Nov 2014-Nov 2015****

****Nkanu-East LGA, Enugu,****

****POSITION: Teacher(Economics , Chemistry & Mathematics)****

* Maximised student understanding by generating detailed lesson plans with new and relevant material for 3 classes weekly
* Delivered dynamic and tailored lesson to stimulate engagement within classes.

****ADOGAH INTEGRATED SERVICE LTD,****

****(ENGINEERING CONSULTANT& CONTRACTORS****

****POSITION: SITE MANAGER Nov, 2015 - Nov, 2016****

****Kontagora , Niger State Nigeria****

****INEC-ADHOC STAFF COMMITTEE, ENUGU STATE****

****POSITION: PRESIDING OFFICER (PO) FEB,2015 - March 2015****

****WEST AFRICAN UNIVERSITY(NOW IRGIB-AFRICA),****

****COTONOU****

****POSITION: ADMISSION OFFICER NOV,2011-MAR,2013****

****Topo, BADAGRY Lagos****

****JAUIH PHARMACY LTD, KONTAGORA****

****NIGER STATE****

****POSITION: SALE MANAGER JAN,1998- NOV 2000****

**IT SKILLS** – Full-Stack Website Developer( HTML, CSS, JAVASCRIPT & PHP) ,MySQL, MS Word, MS Excel, MS PowerPoint MS Outlook, Adobe PDF , Microsoft Access,

**EXTRACURRICULAR ACTIVITY** – SPORT AND ATHLETIC

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**PROJECT**

Community Secondary school, Nkerefi, Nkanu East LGA ENUGU

**INTERESTS** – Travelling and volunteering.

**REFEREES**