

9.1 History of pharmacy

<mark>action</mark>	<mark>فعل</mark>	Combines	يجمع	Decided	مقرر
<mark>greece</mark>	<mark>اليونان</mark>	Greeks	اليونانيين	<mark>hygiene</mark>	صحة
<mark>Injury</mark>	إصابة	Pharmacist	صيدلي	<mark>pharmacy</mark>	صيدلية
Sick	مریض	<mark>treat</mark>	علاج	Wound	<mark>جرح</mark>

في الماضي، كانت الصيدلة جزءًا من الطب. قد أصبح علماً منفصلاً ومستقلاً خلال العصر الذهبي الإسلامي (القرن الثامن حتى القرن الرابع عشر)، ومنذ ذلك الحين تطور كثيراً، وفي أيامنا هذه أصبح للصيدلة أنواع وتخصصات مختلفة.

لقد ساعد تطور الصيدلة في علاج الأمراض، وتحسين نوعية الحياة، وأنقذ أرواح. في الماضي كانت العديد من الأمراض تسبب الوفاة للإنسان، أما اليوم فيمكن التحكم في هذه الأمراض وعلاجها بفضل علم الصيدلة.

What is pharmacy?

Pharmacy is the science of collecting, preparing and dispensing drugs.

It's clinical health science that combines medical science, chemistry and biology.

Pharmacy is the study of drug action and the effects that those drugs have on our body.

dispensing : صرف/توزيع giving drugs or medicines following what a doctor has written or recommended (prescription)

Pharmacy started in ancient (old) Greece, Rome, Middle East, Egypt, India and China.



In history, the first time it was discovered that a person was treated using a drug, was in ancient (old) Greece by Asclepius and Hygeia. It is said that they used a plant to treat a wound (injury). They were considered the Master of Medicine, health and hygiene.



Pharmacies use a symbol of a bowl and a snake; it came from Greeks Asclepius and Hygeia.

In ancient (old) Egypt, India and China, physicians (doctors) started treating sick people using natural plants and herbs. Some of those plants and herbs are still being used nowadays to make medicines.



However, in ancient Egypt a small separation between pharmacy and medicine happened. some physicians would visit sick people and other physicians would prepare treatments and wait for sick people to visit them.

herbs : أعشاب a plant or a part of a plant that is used to make medicines

خلال العصر الذهبي الإسلامي القرن 8 إلى القرن 14 ،

حدث الفصل بين الصيدلة والطب. كان لدى العلماء والأطباء المسلمين الكثير من المعرفة في الكيمياء وعلم النبات. ساعدهم ذلك على اكتشاف طرق مختلفة لإعداد الأدوية ، كما كتبوا الكثير من الكتب ، والتي استخدمها العلماء في أوروبا لاحقًا.

كان الرازي طبيبا وعالما وفيلسوفا مسلما. خلال العصر الذهبي الإسلامي ، كان أول من كتب كتبا تعتمد على العلاجات المنزلية. ساعدت معرفته في تطوير الصيدلة وفصلها عن الطب

تم إنشاء الصيدليات الأولى التي كانت موجودة في العالم خلال العصر الذهبي الإسلامي في مدينة بغداد.

بدأت معرفة الصيدلة تنتشر في جميع أنحاء العالم بسرعة كبيرة من خلال ترجمة الكتب التي كتبت باللغة العربية خلال العصر الذهبي الإسلامي.

في القرن 16، تم إنشاء قانون لا يسمح للأطباء بإعداد الأدوية لمرضاهم. كان الصيادلة هم المهنيون الوحيدون المسموح لهم بإعداد الأدوية.

botany : علم النبات the part of biology that studies everything about plants, such as their structure, classification, properties, diseases and interaction with the environment

pharmacist : صيدلي a healthcare professional specialised in preparing, using, storing, and providing medicine



Types of pharmacists

Nowadays, the responsibility of a pharmacists depends on which type of pharmacy they practice, and if they are specialised in an area of treatment.

There are different types of pharmacy where a pharmacist can work, some of these include:

Community pharmacist

work in a pharmacy where you would go to buy medicines.

Home care pharmacist

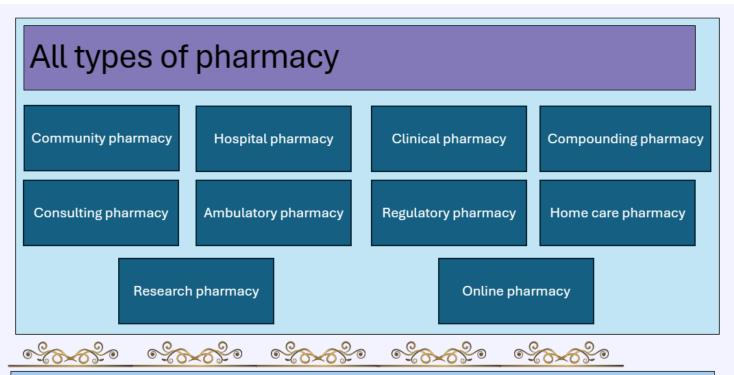
responsible for preparing and sending medication to people who are home as they are very sick or old.

Clinical pharmacist

work in hospitals with doctors and nurses. They decide and advise which treatment each patient needs to improve.

Research pharmacist

develop new drugs.



 Hospital pharmacists can also specialise in different areas, such as oncology (cancer), geriatric (old age), paediatric (infants and children) and psychiatry (mental health disorders).













9.2 Pharmacology

absorption absorption absorption	استيعاب	Activated	مفعل	Cell	خلية
<mark>differs</mark>	يختلف	Disease	مرض	<mark>distribution</mark>	<mark>توزیع</mark>
Excretion	إفراز	Formulating	صياغة	<mark>handling</mark>	معالجة
Interacts	يتفاعل	<mark>intracellular</mark>	داخل الخلايا	Knowledge	معرفة
Metabolism	الاستقلاب	<mark>microorganisms</mark>	الكائنات الدقيقة	Purposes	المقاصد
<mark>related to</mark>	متعلق ب	<mark>Rid</mark>	يتخلص	<mark>Safer</mark>	أكثر أمائا
<mark>selling</mark>	يبيع	Supporting	دعم	<mark>surface</mark>	<mark>سطح</mark>

Tight Pi

Pharmacology

علم العقاقير

Prefix: pharma – drugs

Suffx: logy – study of

you can understand the meaning of "pharmacology" using its prefix and suffix.

Pharmacology is the science that studies everything related to drugs. What drugs are made of, how those work in the body, their effects and interactions.

The practice of pharmacy requires a very good knowledge of drugs.

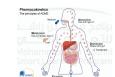
Pharmacology focuses on studying drugs & focuses more on selling, distributing or handling drugs.

Pharmacology divided in 2 areas of study :	ينقسم علم الصيدلة إلى مجالين للدراسة
Pharmacokinetics الدوائية	الديناميكا الدوائية pharmacodynamics

Pharmacokinetics

Break it down: Phar-ma-co-ki-net-ics

the study of what the **body** does to the <u>drug</u>.



4 stages of pharmacokinetics :-						
absorption		distribution		metabolism		excretion
How the medicine		Where the		What the body		How the body gets rid
gets into the body		medicine goes in		does to the		of (removes) the
		the body		medicine		medicine

Pharmacodynamics

Break it down: Phar-ma-co-dy-nam-ics

the study of what the **drug** does to the **body**.

The most important points to consider in pharmacodynamics are:				
What does the drug do to the	What receptors are	What other effects does the drug		
body?	activated?	have?		





factors influence pharmacodynamics :				
Patient age	Disease type	الحمل Pregnancy	Other drugs in the body	

Receptors المستقبلات

Receptors are the parts of a cell that connect to a substance and cause a chemical reaction in that cell. المستقبلات هي أجزاء من الخلية تتصل بمادة ما وتسبب تفاعل كيميائي في تلك الخلية

There are many types of receptors for different purposes.

receptors can be outside (cell surface receptors) or inside (intracellular receptors) the cell.

When a drug enters the body, it interacts with receptors, the level of the response differs.

There are 3 levels of response:

Full agonist: When a drug connects to a receptor and produces a maximum effect

Partial agonist: When a drug connects to a receptor and produces less than a maximum effect

Antagonist: When a drug connects to a receptor, but there is no effect

Drug, medicine and excipient

"drug" and "medicine" in pharmacy have different meanings from each other.



Drugs: chemical substances that are taken from plants, animals, microorganisms, or minerals. **considered ingredients** تعتبر مكونات. **not used directly as a treatment**.



Medicines are used directly as a treatment, for example: medicines can treat pain or cure an infection. **the result of a drug, or drugs being mixed**, sometimes with an excipient or without it.



Excipients are used when making medicines. An excipient helps formulating, protecting, or supporting a medicine. Excipients make medicines safer for us to use. Most medicines have excipients added to them.



9.3 Routes of administration

<mark>absorption</mark>	امتصباص	Asthma	ربو	Factors	عوامل
<mark>forms</mark>	<mark>أشكال</mark>	Formula	صيغة	<mark>infection</mark>	<u>عدو ي</u>
Infusion	نقيع	Inhaler	المستنشق	<mark>injections</mark>	الحقن
Liquids	سوائل	<mark>method</mark>	أسلوب	Relief	تخفيف
Routes	طرق	<mark>vein</mark>	وريد	Wafers	رقائق

Routes of administration tells us how the drug has entered the body

administration: to provide or give something

(Some drugs are taken by mouth, such as tablets like Panadol)

(People who have asthma use an inhaler)

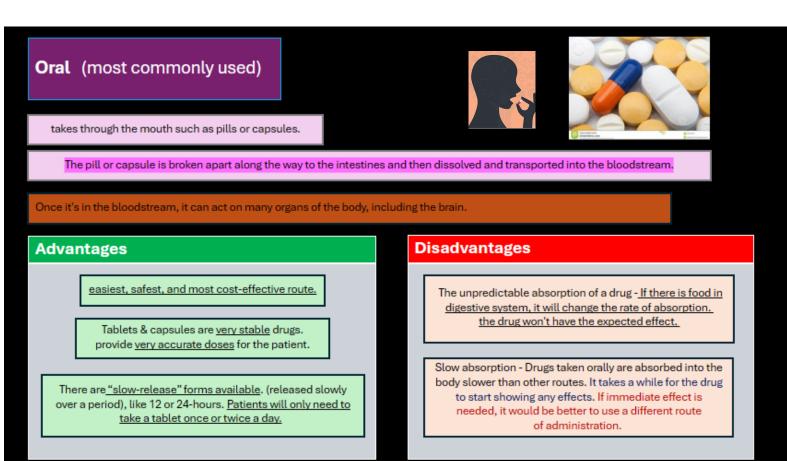
(Some people have used gels or creams as pain relief or to stop an infection)

(Medication can be given intravenously (injected into a vein) in a hospital or clinic.)

Each drug has a specific method in which it should enter the body.

The route used depends on 3 main factors:				
What part of the body is being	How the drug works within the	The formula of the		
treated	body	drug		

It's important to understand the different routes & how it can affect absorption of a drug.





Sublingual and buccal (not common)

These are 2 methods of giving medication via mouth. used in emergencies, for example during a heart attack.

Sublingual administration

drug placed under the tongue. It will dissolve and absorb into the blood through the tissue under the tongue.



Buccal administration

drug placed between the gum and cheek. Here it will be dissolved and absorbed into the blood.



These areas of the mouth have a lot of small blood vessels. very fast absorption because it doesn't have to go through the digestive system.

Advantages:

- ~ Lower doses can be given because the drug goes straight into the bloodstream.
- ~ If a patient is unable to swallow tablets, this route is a good alternative.
- ~ If oral tablets cause the patient to suffer from side effects such as nausea, using the sublingual route is an easier alternative (way).

Disadvantages:

- ~ It can be uncomfortable to hold a small tablet in their mouth for a long time.
- ~ A patient can accidentally swallow the drug. This will take longer to have the wanted effects. Another dose cannot be given as this can lead to an overdose.
- ~ If the patient eats or drinks while the tablet is in their mouth, it can affect how the drug is absorbed and how well it works.

Topical









cream or gel applied directly to the area that needs treatment. used when the area needed to be treated is easy to reach.
includes areas such as the skin, eyes, ears, and nose.

Advantages

Easy to apply for any age.

Low risk of side effects and affecting other drugs.

Good if treatment is only needed in the specific area.

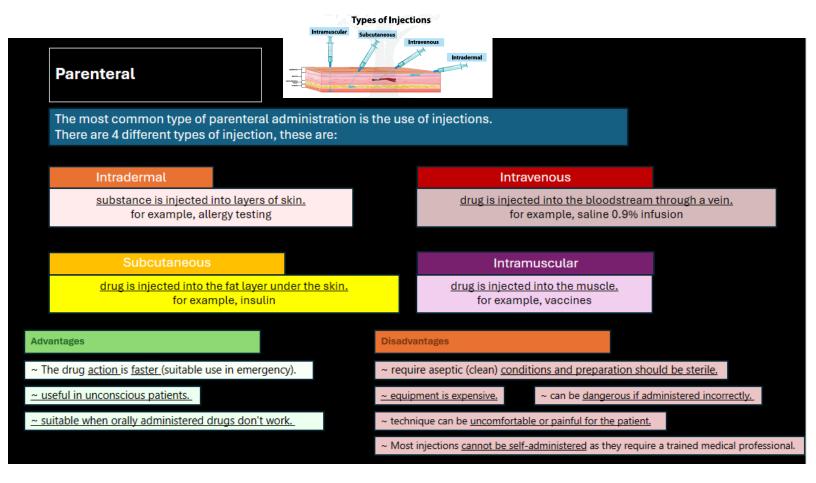
Disadvantages

Absorption can be slow.

Not well absorbed into deeper layers of the skin.

Creams and ointments applied to the skin can stain clothes.





the time taken for each route of administration to have an effect:

Route of administration	Time until effect
Oral	20 minutes - 1 hour
Sublingual and buccal	3 - 5 minutes
Topical	Variable (minutes to hours)
Subcutaneous	15 - 30 minutes
intravenous	30 - 60 minutes
intramuscular	10 - 20 minutes

Routes of administration and forms of medication:

Oral medic	ation	Sublingual and buccal medication		Topical medication		Parenteral medication	
Capsules	Liquids	Small tablets	Films	Creams	Lotions	Gels	Injections
Pastilles	Powder	Wafers	Sprays	Ointments	Sprays	Liquids	Infusion



9.4 Antibiotics

antibiotics	المضادات الحيوية	Applied	مُطبق	Available	متوفر
complication	تعقيد	Destroy	دمر	<mark>fight</mark>	قاتل
Illegal	غير شرعي	Immune system	الجهاز المناعي	overuse	الافراط
Prescription	وصفة طبية	<mark>range</mark>	<mark>نطاق</mark>	Reduces	يقال
Resistance	المقاومة	<mark>significantly</mark>	<mark>کبیر ة</mark>	Symptoms	الأعراض
Treat	عالج	Useless	عديمة الفائدة	<mark>usually</mark>	عادةً

What are antibiotics? Break it down: An-ti-bi-ot-ics

medicines that destroy or slow the growth of bacteria.

include a range of strong drugs and treat diseases which are caused by bacteria.

Antibiotics cannot fight viral infections such as the common cold or COVID-19.

Normally when bacteria multiply (become more) in the body, the immune system can kill them and fight the infection. However, sometimes the body's immune system cannot fight all the bacterial cells by itself.

When antibiotics are used properly, they can cure infection and they can save lives.

Did you know?

There are now many antibiotics available.

The first ever used antibiotic was penicillin. It was discovered in 1928 and it's still very used nowadays.

In the **UAE**, you can only get antibiotics <u>with a prescription</u> from the doctor. <u>It's illegal to buy antibiotics without a prescription.</u>

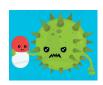
Using antibiotics

People usually take antibiotics orally. They can also be administered via an injection or directly applied to the infected part of body.

Most antibiotics begin fighting bacteria within a few hours.

It's important to complete the whole course of medication even after symptoms of the infection have improved, even if you feel well. By doing this, it reduces the risk that bacteria will become resistant to the antibiotics.





Antibiotic resistance

resistance: stopping something from having an effect

Overuse of antibiotics is making more bacteria resistant to antibiotics (antibiotics becomes useless against the bacteria) because the bacteria have improved their defences therefore are not destroyed by the antibiotic.

Antibiotics should only be prescribed to treat conditions:

That are unlikely to be cured without antibiotics.

that could spread if not treated.

where antibiotics can significantly speed up recovery time.

where the risk of not prescribing antibiotics can lead to more dangerous complications.

Side effects of antibiotics

side effect آثار جانبية : a harmful and unwanted effect of a drug that happens alongside the desired effect

الآثار الجانبية لا تحصل دومًا، يختلف خطر الشعور بالآثار الجانبية من شخص لآخر.

Chances of feeling side effects from medication will depend on the drug, and if it has been taken following the advice of a doctor or pharmacist.

Some medications show side effects in more than 1 out of every 10 people.

Other medications only show side effects in 1 out of every 10,000 people.

Side effects range from mild to life-threatening conditions, although these are very rare.

Antibiotics can cause the following common side effects:				
إسهال diarrhoea		طفح rash	upset stomach معدة مضطربة	
	غثيان			

Less common side effects:

kidney stones حصى الكلى blood clotting انتهاب الأمعاء blood clotting اضطرابات الدم blood disorders

الآثار الجانبية لأي دواء تختلف عن وجود رد فعل تحسسي تجاه هذا الدواء.

allergic reaction : رد فعل تحسسي



9.5 Latin abbreviations in pharmacy

abbreviation abbre	اختصار	Cancer وسرطان		تواصل Communicatin	
				g	
<mark>diagnosis</mark>	التشخيص	Errors	أخطاءا	<u>experiments</u>	<mark>تجارب</mark>
Instead of	بدلًا من	Interpreting	تفسير	lead to	يؤدي إلى
Manage	أدار	most commonly	أكثر شيوعًا	Toxic	سامة

Abbreviations in healthcare

abbreviation: a shortened form of a word or name that is used instead of the full word or name.

Abbreviations commonly used in healthcare.

Healthcare professionals mostly use them in written form. مثل لما الدكتور يكتب وصفة للمريض او لما متخصصين الرعاية الصحية يكتبو تقرير طبي للمريض

Abbreviations may also be used when healthcare professionals are communicating with each other regarding a patient's diagnosis or treatment.

Importance of interpreting abbreviations correctly

very important for all healthcare professionals, including pharmacists. *A correct interpretation can guarantee that patients are safe. Not interpreting abbreviations correctly can be very dangerous for patients as it can lead to medication errors*, such as underdosing or overdosing.

underdosing : جرعة أقل happens with a patient takes less of a medication than is recommended or prescribed

overdosing جرعة زائدة : when a patient takes more than the normal or recommended amount of a medication

Overdosing is very toxic for the patients, and it can even lead to death.



Common abbreviations used in healthcare:

Measurements			
Abbreviation	Meaning		
kg	kilogram		
g	gram		
mg	milligram		
mcg	microgram		
ml	milliliter		
tsp	ملعقة صغيرة (5ml) Teaspoon		

Routes of administration			
Abbreviation	Meaning		
IM	intramuscular بالعضل		
IV	intravenous وريديًا		
PO	by mouth		
SC	subcutaneous تحت الجلا		
SL	sublingual تحت اللسان		
TOP	topical موضعي		

Other abbraviations			
Abbreviation	Meaning		
Dr.	doctor		
XR	X-ray		
Dx	diagnosis		
Sx	symptom		
Tx	treatment		
FBC	تعداد الدم الكامل full blood count		
BP	ضغط الدم blood pressure		

Latin abbreviations in pharmacy mostly used in prescriptions.

abbreviations are usually shortenings of words or sentences originally written in Latin.

Latin abbreviations are common in drug prescriptions as Latin language was the first language used in research, experiments and academic writing by healthcare professionals.



Common Latin abbreviations used in prescriptions:

Prescriptions					
Abbreviation	Latin	Meaning			
Rx	praescriptus	prescription			
ac	ante cibum	before meals			
рс	post cibum	after meals			
hs	hora somni	at bedtime			
prn	pro re nata	as needed			
stat	statim	give now			
ad	ad libitum	as desired/wanted			
bid	bus in die	twice a day			
tid	ter in die	three times a day			
qid	quarter die sumendus	four times a day			

Some prescriptions might have Roman numbers instead of English or Arabic numbers. For example number 1 written as "i or I", number 2 written as "ii or II".

Examples of prescriptions written using Latin abbreviations:

Prescription: "Rx Captopril 25mg, i, SL, STAT, high BP"

Interpretation:

"Prescription: Captopril 25 milligrams, one tablet, sublingual, give now. This medication is being administered because the patient has high blood pressure"

Prescription: "Rx Ondansetron 4mg, IV, qid, PRN, nausea"

Interpretation:

"Prescription: Ondansetron 4 milligrams, intravenous, four times a day, if needed by patient. This medication should be administered if the patient experiences nausea."

Prescription: "Rx Dexamethasone 4mg, ii, PO, bid, cancer Sx"

Interpretation:

"Prescription: Dexamethasone 4 milligrams, 2 tablets, by mouth, twice a day. This medication is being prescribed to manage cancer related symptoms"



9.6 Measurements and formulas

<mark>amount</mark>	كمية	Conversions	التحويلات	Convert	يتحول
desired	<mark>مرغوب</mark>	Dose	جرعة	<mark>equals</mark>	<u>يساو ي</u>
equation	معادلة	<mark>fill</mark>	يملأ	fractions	الكسور
liquid / fluid	سائل	<mark>measurements</mark>	قياسات	mixtures	مخاليط
patient	مريض	<mark>prescribed</mark>	المنصوص عليها	stock	مخزون

Mathematics in pharmacy

In pharmacy mathematics is used all the time.

used to calculate measurements, fractions, conversions, decimals and ratios.

how to convert units of measurement & how to calculate the correct dose of a medication.

very important in pharmacy because any errors can put a patient's life in danger.

Remember

An error in the calculations can result in medication errors, such as underdosing or overdosing. Both errors can put the patient's life in danger.

Common unit conversions

It's important to be able to convert commonly used units of measurement.

Correct unit conversion makes sure the wrong dose of a medication isn't given to a patient.

Solids					
1 kg = 1,000 g	1 g = 1,000 mg	1 mg = 1,000 mcg			
3 kg = 3000g	4 g = 4000mg	2 mg = 2000mcg			

Volume حجم (للسوائل)	
1,000 ml = 1L	5,000 ml = 5L

Time	
60 sec = 1 min	60 min = 1 hour
180 sec = 3 min	120 min = 2 hours



Examples

Convert 0.001 kg to mg	
0.001 kg × 1000 = 1g	نضرب عدد الكيلوجرامات ب1,000
	هكذا سيعطينا الوزن بوحدة الجرام
1 g × 1000 = 1000mg	نضرب عدد الجرامات ب1,000
	فيعطينا الوزن بوحدة المليجرام
Answer = 1,000mg	

Convert 1,000 ml to litres			
1000 ÷ 1000 = 1L	نقسم عدد الملي ب1,000		
	وهذا يعطينا عدد الليترات		
Answer = 1L			

Drug formulas in pharmacy - Calculating drug dosages

Tablet dosage

used to **calculate how many tablets will be needed to fill a prescription** from a doctor.

"basic formula".

 $Prescribed dose \div stock strength = number of tablets needed$



Examples

The doctor prescribed 120mg of a drug. The drug is only available in 30mg tablets. How many tablets should be given to the patient?

Answer

Prescribed dose	Equation	Stock strength	Equals	Tablets to take
120 mg	÷	30 mg	=	4

The doctor has prescribed 400mg of Ibuprofen three times a day for a patient. The tablets come in 200mg tablets. How many tablets need to be dispensed per day?

Answer

Prescribed dose	Equation	Stock strength	Equals	Tablets to take
400×3 = 1200 mg	÷	200 mg	=	6



There is <u>250mg</u> of penicillin in one tablet. The doctor wants the patient to take <u>500mg twice</u> <u>daily</u>. How many tablets should the patient take in the morning?

Answer

Prescribed dose	Equation	Stock strength	Equals	Tablets to take
500×2 = 1000 mg	÷	250 mg	=	4÷2 = 2

حيطلع معنا 4 زي مو شايفين (طلع معنا كم حبة باليوم) بس يلي طالبه السؤال كم حبة الصبح فحيكون الجواب 2، إذًا الجواب تؤخذ حينين صياحًا

المخاليط والمحلول Mixtures and solution

To **calculate the amount of a solution** that should be given to the patient.

Desired dose \div stock strength \times stock volume = amount of solution



Examples

The doctor prescribed 120mg paracetamol liquid four times a day. The drug is available in 250mg/5ml. How much liquid is needed per dose?

Answer:

Prescribed dose	Equation	Stock strength	Equation	Stock volume (ml)	Equals	Amount of solution required (ml)
120 mg	÷	250 mg	×	5ml	=	2.4ml per dose

هون طلب الجرعة الوحدة فما بنضرب البريسكرايبد دوز بعدد المرات الموصوف شربها باليوم

A child has a temperature of 39.0°C. The doctor has ordered a 500mg paracetamol suspension, four times a day. Paracetamol suspension comes in 250mg/5ml. How much paracetamol suspension needs to be dispensed per day?

Answer:

Prescribed dose	Equation	Stock strength	Equation	Stock volume (ml)	Equals	Amount of solution required (ml)
500x4=2,000 mg	÷	250 mg	×	5ml	=	40ml per day



Calculate IV rate

used mainly in a hospital setting. It **calculates the rate of administration of IV fluids**. can be calculated over either minutes or hours.

Total IV volume \div time (hours or min u tes) = ml ad min i strated per hour or min u te

Example

The doctor wants to administer a drug intravenously. 120ml of liquid X must be administered by IV over 6 hours. How much liquid is administered per hour?

Answer:

Total IV volume (ml)	Equation	Time (Hours)	Equals	mis administered
120 ml	÷	6	=	20ml per hour

A patient needs to be given 50ml of saline over 90 minutes. What is the rate in ml per hour.

Answer:

Total IV volume (ml)	Equation	Time (Hours)	Equals	mis administered
50ml	÷	1.5	=	33.3 ml per hour



9.7 Safety measures in pharmacy

<mark>advice</mark>	نصيحة	Avoid	يتجنب	Aware	واعي
<mark>build</mark>	يبني	Clear	واضح	<mark>cohesive</mark>	متماسك
Concise	مختصرًا	Concrete/specific	محدد	<mark>deliver</mark>	يسلم
Effectively	على نحو فعال	<mark>empty stomach</mark>	معدة فارغة	Ensure/guarantee	يضمن
Harm	ضرر	<mark>headache</mark>	صداع	Hospital	مستشفى
<mark>minor</mark>	غير خطير	Regarding	متعلق	Relationships	علاقات
<mark>responsible</mark>	مسؤول	Sight	رؤية	<mark>skills</mark>	مهارا <mark>ت</mark>

Safety measures

procedures taken to make sure that drugs are administered or taken in a safe way to prevent any harm to the patient.

procedures : الأجراءات a set of actions that are a good way of doing something

Drugs can be given to a patient in a clinical setting by different healthcare professionals. Many drugs are kept at home, so people can take medicines if they need to.

مثال : ممكن يحتفظو أهلك ببار اسيتمول بالبيت عشان لو حصل لهم صداع

إذا مقاييس السلامة ما تم اتباعها ممكن تحصل أخطاء دوائية مثل إذا أخذ المريض الدواء بوقت غلط أو بجرعة خاطئة

effects of these errors can range from minor to fatal (very bad).

Medication errors can have very negative effects on patients. It can even cause death.

Effective communication as a safety measure

Written & verbal communication are the 2 most used methods of communication in healthcare.

Communicating effectively can prevent a lot of medical errors, such as drug errors.

Pharmacists usually communicate with other healthcare professionals through written & verbal communication. includes doctors, nurses, pharmacists and pharmacy technicians.

Communication also happens with patients and sometimes their families, mostly regarding prescriptions.

Good communication skills help to:	
ensure patient's safety	avoid drug errors
deliver better treatment for the patient	build good relationships with patients.

التكنلوجيا تساعد على تعزيز التواصل وسلامة المريض



How can pharmacists ensure patient safety through good communication?

There are many ways to make communication more effective, for example using and remembering the 5 C's of effective communication. The 5 C's involve remembering to be:

- ماذا أريد بالتحديد للتواصل ?L. Clear * What exactly do I want to communicate ماذا
- هل كل المعلومات منطقية ?Cohesive * Does all the information make sense هل كل المعلومات منطقية
- هل قمت بتوصيل جميع المعلومات ?3. Complete * Have I communicated all the information
- 4. Concise * Am I being direct and brief? am I using words that are not needed?
- 5. Concrete * Am I being as specific as possible?

Safety measures administering medication

Nurses are mostly involved in the administration of drugs in a hospital. At home, the administration of drugs can be given by a responsible person.

"The 6 rights of drug administration" if you are asked to give drugs to a family member:



اعطاء الدواء الصحيح للمريض 1. Right drug

Errors can happen when the pharmacy dispenses the wrong drug. A caregiver can administer the wrong drug to a patient, sometimes happens if the drugs have similar names. Always make sure you are using the correct drug every time you administer them.



اعطاء الدواء للمريض الصحيح 2. Right patient

Errors can happen at the pharmacy when 2 people have very similar names. At home, there may be many medications for different people kept in the same place.

To avoid this, the caregiver should double-check the patient's name and date of birth when collecting and administering the drug.



اعطاء الدواء بالجرعة الصحيحة الموصوفة من قبل الطبيب 3. Right dosage

If you are not sure about the dosage, you should always check with the patient's doctor or the pharmacy where the drugs were collected from.





4. Right route of administration

Medication should only be given by the route it was prescribed for by the doctor. Healthcare professionals should be aware of normal routes of administration as patients can sometimes get confused.

يجب أن يعطى في الوقت الصحيح الموصوف من قبل الطبيب بس عادي لو تأخرت 30 دقيقة أو أقل عن أخذه على 5. Right time

Be aware that some medication must be taken on an empty stomach and some medication should be taken with food. Healthcare professionals should know this when giving you advice.



6. Right documentation

If a nurse administers medication, they should make a record as soon as possible. This is so another nurse will not double the dose. useful at home.

You should record		
When (day & time)	What (medication, dose, route)	Any side effects

Safety measures when storing medication

1. Store all medication out of reach and sight of children.

put medication high up and avoid leaving medicines on a desk or table at home.



2. Think about products that you might not think of as medicines.

Vitamins, creams, eye drops, and hand sanitisers can all be harmful (bad) to children.

3. Make sure that you close your medicine caps tightly after each use.

Many medicines have child-resistant caps. It's harder for children to get into medicine bottles.



4. Put medicine away after every use.

don't keep the medication where a child can reach it. Put them away after each use.

5. Make sure to check the best before dates on medicines.

Dispose of them in a proper manner. Don't put them down the drain. Drugs that are out of date should be taken to a pharmacy. تخلص من الأدوية بطريقة سليمة، لا تضعها في البالوعة، خذ الأدوية التي التهت صلاحيتها للصيدلية

6. Be careful in places you visit with a child.

You know where medicines are kept in your own home. Be aware when visiting a family member's house.